1. Is the contract a “privatization contract”? As defined by C.G.S. Section 4e-1, “privatization contract” means an agreement or series of agreements between a State contracting agency and a person or entity in which such person or entity agrees to provide services that are substantially similar to and in lieu of services provided, in whole or in part, by State employees. The term “privatization contract” does **not** include contracts with a nonprofit agency which were in effect as of January 1, 2009 and which through a renewal, modification, extension, or rebidding of contracts continue to be provided by a nonprofit agency. Note: Labor provided by a private contractor that is incidental to the installation or delivery of a specific product or commodity (e.g. delivery of a photocopier), may not, by itself, make the contract a “privatization contract”.

   - Yes
   - No

   - Neither a subsection (a) CBA nor a subsection (p) evaluation is required.

2. Is the privatization contract being entered in accordance with the requirements of subsections (f) of section 4a-57, (p) of section 4a-60g, (c) of section 31-57g or sections 4a-82 or 17b-656?

   - Yes
   - No

   - Neither a subsection (a) CBA nor a subsection (p) evaluation is required.

3. Is the privatization contract for a service that was performed by a non-state entity for any State contracting agency prior to January 1, 2010?

   - Yes
   - No

   - The state contracting agency finds that a privatization contract finds that a privatization contract is required (A) due to an imminent peril to the public health, safety or welfare, and (B) the agency states, in writing, its reasons for such finding; and (2) the Governor approves such finding, in writing.

   - The contract involves federal funds and laws having applicable procurement procedures inconsistent with the requirements of 4e-16 (unlikely in most cases)

   - CBA must be developed and submitted to the State Contracting Standards Board.

   - The contract involves federal funds and laws having applicable procurement procedures inconsistent with the requirements of 4e-16 (unlikely in most cases)

A subsection (p) cost effectiveness evaluation must be completed by the agency.

   - The secretary of OPM, upon request, waives the requirement for the evaluation under based upon the secretary finding of exigent or emergent circumstances necessitate such waiver.

Prior to entering into a contract, does my agency need to do a Cost-Benefit Analysis or Cost Effectiveness Evaluation?