

Open Data Advisory Panel

MINUTES October 21, 2014

Held at:

**Legislative Office Building (LOB)
Room 1E
300 Capitol Avenue
Hartford, Connecticut 06106**

Members IN ATTENDANCE: Tyler Kleykamp (Chair), Christopher Brechlin, Chris Woods, Bennett Pudlin, Robert Santy, Andrea Barton Reeves, Dr. Jane Horvath, Dr. Lisa Dierker, Dean Myshrall, Steve Anderson

Members of the public and State Data Officers from Department of Economic and Community Development, Department of Emergency Services and Public Protection, Department of Energy and Environmental Protection, Office of Policy and Management, Department of Housing, Department of Corrections, Department on Aging, Department of Revenue Services, Department of Transportation, Department of Rehabilitative Services, Department of Banking, Office of the Health Care Advocate, Department of Agriculture

➤ **Welcome/Remarks from the Chair:**

- Meeting opens at 10:04 a.m.
- Welcome by Chair Tyler Kleykamp, to the second Open Data Advisory Panel
- *Draft* of Connecticut Open Data Policy handed out to panel

➤ **Introductions:**

- Introductions by members of the Panel to State Agencies, Data Officers.

➤ **Review of Previous Meeting Minutes:**

- No Motion to amend or add to minutes from July 9, 2014
- Minutes accepted as final version

➤ **Update on Open Data Activities:**

- Over 200 data sets to date
- Number of initiatives by legislation and under Executive Order 39.
- Directive of Governor – Open Data Dashboard to be published.
- Looking at popular data sets and the number of visitors.
- Draft passed out of CT Open Data Policy.
- Look at base line of individual data requests that the agencies are responding to.

➤ Discussion of Connecticut’s Open Data Policy (Draft)

- Draft passed out for open discussion.
- Walk through of draft by Tyler.
 - 1) Definitions
 - 2) Introduction
 - a. Intent
 - b. Scope
 - c. Legal Considerations
 - 3) Requirements
 - a. General Requirements
 - b. Criteria and Assessment Requirements
 - c. Additional Requirements
 - 4) Governance and Oversight
 - 5) State Data Standards
- Policy needs to be open to the public with an option allowing users to comment.
- Tyler Kleykamp will publish on the portal.
- Look in to other social media platforms.
- Suggested changes and edits made.
- Look at other states and where CT stands on HIPPA and FIRPA, and where we stand on interpretation.
- Possible links to other agencies on portal that may already have requested information.
- Possible data set that is refreshed on a daily basis.
- Clean up and plug in discussion points, before re-circulating and sharing with agencies for written feed-back. Will then be rolled out to the public. Will be discussed at next meeting prior to releasing.

➤ **Open Discussion with State Agencies:**

- Discussion with panel and Data Officers.

➤ **Wrap Up and Next Steps:**

- Panel will be polled for the next meeting date.