**Minutes**

**Governor’s Cabinet on Nonprofit Health and Human Services**

**December 16, 2011**

**10:00 a.m.**

**Legislative Office Building, Room 1B**

**Hartford. CT**

**Members Present:** Co-Chairwoman Deb Heinrich, Co-Chairman Peter DeBiasi, Robert Dakers, Commissioner Joette Katz, Commissioner Terrence Macy, Commissioner Patricia Rehmer, Commissioner Jewel Mullen, Commissioner Stefan Pryor, William Carbone, Nancy Roberts, Daniel J. O’Connell, Roberta Cook, Patrick J. Johnson, Jr., Yvette H. Bello, Anne L. Ruwet, Maureen Price-Boreland, Theresa Santoro, Marcie Dimenstein

**Guests Present:** Chris Andresen and Scott McWilliams

**Members Absent:** Commissioner Leo Arnone, State Representative Michelle Cook, Commissioner Roderick Bremby, Deborah Chernoff

I. Call to Order and Comments from the Chairs

Co-chairs Heinrich and DeBiasi called the meeting to order at 10:00 a.m. Co-Chair Heinrich stated the original four work groups have been changed to three work groups. The RFP and procurement processes and how they can be used to incentive strategic partnerships in service delivery has been combined with the appropriate use and timing of competitively bidding contracts and how that will affect program outcomes and innovative programming.

II. Approval of Minutes

Co-chair DeBiasi then asked to amend the agenda to add Approval of the Minutes. Commissioner Katz made a motion; seconded by Nancy Roberts. Voice vote-motion passed unanimously. Then Commissioner Mullen made a motion to approve the minutes from the October 11, 2011 meeting of the Cabinet; seconded by Anne Ruwet. Voice vote-motion passed unanimously.

III. Work Groups Reports

Each of the Work Groups reported on the following elements:

-Scope

-Deliverables

-Work Plan including Timeline

* Common Cross-AgencyResults

The charge of this work group is to create common cross-agency results and indicators of success that will provide strong coordinated health and human services delivery models focused on the benefits.

The Co-chairs are William Carbone and Nancy Roberts. Co-chair Carbone introduced the members of the work group. He then said they are planning to add members to the work group from unrepresented State’s POS Agencies including Department of Children and Families (DCF), Department of Mental Health and Addiction Services (DMHAS), Department of Developmental Services (DDS), and Department of Public Health (DPH).

In order to coordinate between this work group and the Appropriations Committee the efforts to develop an RBA framework for evaluating programs, two members of the Appropriation Committee have joined the work group. Co-chair Carbone then went over the group’s work plan. They plan to be able to submit their report in June.

* RFP and Procurement Process

The charge of this work group is to make recommendations for improving the RFP and procurement processes so as to incentive partnership and collaboration, and improves the results that are achieved.

The Co-chairs are Chris Andresen and Anne Ruwet. Anne Ruwet acknowledged their work group members and Chris Andresen reviewed some questions they will address, which include: What is meant by partnership? and What is the purpose of the RFP process? Their next step will be to review the procurement standards. Co-chair Ruwet reiterated the importance of state agencies and nonprofit organizations working together on this. The work group expects to have a draft report done by April.

* How payment rates to providers are determined

The charge of this work group is to address how payment rates to providers are determined by State agencies, to make suggestions for standardizing and improving the rate-setting methodology where appropriate, and to examine how the methods of setting rates can better reflect the costs involved with providing services.

The Co-chairs are Pat Johnson and Scott McWilliams. Co-chair McWilliams acknowledged the members of their group. Some of the items discussed at their first meeting were different methods of reimbursement such as grant money vs. fee for service, used by state agencies. There was also much discussion regarding how “true costs” are acknowledged and calculated. For instance, many nonprofit organizations’ employees on are programs such as HUSKY and SNAP which are partially funded and administered by the state.

IV. Discussion to follow each Working Group’s Presentation

Lively discussion followed work groups presentations. Co-Chair DeBiasi noted that these meeting provide an important opportunity for Cabinet members to offer feedback and insight into the issues raised, and that frank respectful discussion will lead the Cabinet to achieve better results. Co-chair Heinrich reiterated that the Cabinet is looking at holistic, forward thinking and innovative ways to solve problems while always keeping in mind what is the best way to serve the clients.

IV. Administrative Details

Co-chairs Heinrich and DeBiasi thanked the work groups’ co-chairs and reminded the work groups that their draft reports are due to the Cabinet by June 2012. The draft report should include both consensus and majority recommendations, including recommendations of items the work group decides not to pursue. The co-chairs will create a working group report template and distribute it to the working group co-chairs.

Some other items mentioned were:

* All work group meetings are open to the public. Co-chairs of the work groups can determine the role of the public at their meetings. Also, make sure there is enough room if the public decides to attend.
* Please don’t speak in acronyms.
* If handouts are passed out, they also need to be posted on our website. Forward all minutes and handouts to Susan.Simmat@ct.gov

The next meeting is scheduled for **February 17, 2012 from 10:00 – 11:30 a.m**. The Cabinet will meet again in April, and then monthly after that until its first report is completed. .

V. Adjournment: At 11:15 a.m. Co-Chair Deb Heinrich made a motion to adjoin the meeting; seconded by Commissioner Macy. Voice vote-motion passed unanimously.