



STATE OF CONNECTICUT OFFICE OF POLICY AND MANAGEMENT

TO: Primary Users - Fiscal Health Monitoring System (FHMS)
Municipal Chief Executive Officers and Chief Fiscal Officers

FROM: Kimberly Kennison *Kimberly Kennison*
Executive Financial Officer

DATE: July 18, 2022

SUBJECT: FHMS - Annual Financial Data Report – FY 2021

The Annual Financial Data Report (AFDR) located within the FHMS will be available for municipalities to complete their FY 2021 submission starting **Wednesday, July 20, 2022**. Municipalities can access FHMS at <https://opm-fhms.ct.gov>. *New this year is a document identifying the most common reporting errors noted by OPM in its review of the FY 2020 AFDR – Financial Indicators information.* Job aids, user manuals and a demonstration video to assist you in completing the AFDR is available at [OPM's FHMS Information Page](#). These materials are also available in the FHMS Help/Support tile.

The AFDR consists of four forms/tiles with your FY 2020 data included to assist you in completing your FY 2021 reporting.

- Financial Indicators: Key fiscal data derived directly from your annual financial audit report.
- Uniform Chart of Accounts (UCOA): A significantly scaled down platform for municipalities to enter their General Fund expenditure data by common functions and key departments.
- Pensions: Pension information derived from your annual financial audit report including actuarial data regarding your defined benefit pension plans.
- Other Post-Employment Benefits (OPEB): OPEB information derived from your annual financial audit report including actuarial data regarding your defined benefit OPEB plans.

The deadline for completing the AFDR is September 30, 2022. The municipality's designated primary user is required to certify the information.

Please contact us at OPM-FHMS@ct.gov with a subject line of "AFDR" should you need assistance.