



## STATE OF CONNECTICUT OFFICE OF POLICY AND MANAGEMENT

TO: Primary Users - Fiscal Health Monitoring System (FHMS)  
Municipal Chief Executive Officers and Chief Fiscal Officers

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DATE: July 18, 2022

SUBJECT: FHMS - Annual Financial Data Report – FY 2021

The Annual Financial Data Report (AFDR) located within the FHMS will be available for municipalities to complete their FY 2021 submission starting **Wednesday, July 20, 2022**. Municipalities can access FHMS at <https://opm-fhms.ct.gov>. *New this year is a document identifying the most common reporting errors noted by OPM in its review of the FY 2020 AFDR – Financial Indicators information.* Job aids, user manuals and a demonstration video to assist you in completing the AFDR is available at [OPM's FHMS Information Page](#). These materials are also available in the FHMS Help/Support tile.

The AFDR consists of four forms/tiles with your FY 2020 data included to assist you in completing your FY 2021 reporting.

- Financial Indicators: Key fiscal data derived directly from your annual financial audit report.
- Uniform Chart of Accounts (UCOA): A significantly scaled down platform for municipalities to enter their General Fund expenditure data by common functions and key departments.
- Pensions: Pension information derived from your annual financial audit report including actuarial data regarding your defined benefit pension plans.
- Other Post-Employment Benefits (OPEB): OPEB information derived from your annual financial audit report including actuarial data regarding your defined benefit OPEB plans.

**The deadline for completing the AFDR is September 30, 2022. The municipality's designated primary user is required to certify the information.**

Please contact us at [OPM-FHMS@ct.gov](mailto:OPM-FHMS@ct.gov) with a subject line of “AFDR” should you need assistance.