

CITY OF DERBY, CONNECTICUT

AUDITED FINANCIAL STATEMENTS

AND

REQUIRED SUPPLEMENTARY INFORMATION

YEAR ENDED JUNE 30, 2020

CITY OF DERBY, CONNECTICUT
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INDEPENDENT AUDITORS' REPORT

The Honorable Mayor,
Members of the Board of Aldermen and
Members of the Board of Apportionment and Taxation
City of Derby, Connecticut

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, the business type activities, each major fund, and the aggregate remaining fund information of the City of Derby, Connecticut, as of and for the year ended June 30, 2020, and the related notes to the financial statements, which collectively comprise the City's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business type activities, each major fund, and the aggregate remaining fund information of the City of Derby, Connecticut, as of June 30, 2020, and the respective changes in financial position and, where applicable, cash flows thereof and the respective budgetary comparison for the general fund for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and pension and OPEB related schedules as listed in the table of contents be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the City of Derby, Connecticut's basic financial statements. The combining and individual nonmajor fund financial statements and other schedules are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The combining and individual nonmajor fund financial statement and other schedules are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual nonmajor fund financial statements and other schedules are fairly stated in all material respects in relation to the basic financial statements as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with Government Auditing Standards, we have also issued our report dated on our consideration of the City of Derby, Connecticut's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards in considering the City of Derby, Connecticut's internal control over financial reporting and compliance.

AO & Company, LLC

Shelton, Connecticut

July 21, 2021

MANAGEMENT'S DISCUSSION AND ANALYSIS

As management of the City of Derby, Connecticut (City), we offer readers of the City's financial statements this narrative overview and analysis of the financing activities of the City for the fiscal year ended June 30, 2020. All amounts, unless otherwise indicated, are expressed in thousands of dollars (\$000).

FINANCIAL HIGHLIGHTS

- The assets of the City exceeded its liabilities at the close of the most recent fiscal year by \$32,875 (*net position*).
- The government's total net position increased by \$103.
- As of the close of the current fiscal year, the City's governmental funds reported combined ending fund balance of \$5,672, an increase in of \$4,260 in comparison with the prior year.
- At the end of the current fiscal year, unreserved fund balance for the general fund was \$3,738 or 8.35% of total general fund expenditures.
- The City's governmental funds total debt increased by \$22,086 or 36.4% during the current fiscal year.
- The City's business-type activities total debt increased by \$8,462 or 113.41% during the current fiscal year.

OVERVIEW OF THE FINANCIAL STATEMENTS

This discussion and analysis intended to serve as an introduction to the City's basic financial statements. The City's basic financial statements comprise three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. This report also contains required supplementary information in addition to the basic financial statements themselves.

Government-wide Financial Statements — *The government-wide financial statements* are designed to provide readers with a broad overview of the City's finances, in a manner similar to a private-sector business.

The *statement of net position* presents information on all of the City's assets and liabilities, with the difference between the two reported as *net position*. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the City is improving or deteriorating.

The *statement of activities* presents information showing how the government's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, *regardless of the timing of related cash flows*. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (e.g., uncollected taxes and earned but unused sick leave).

Both of the government-wide financial statements distinguish functions of the City that are principally supported by taxes and intergovernmental revenues (*governmental activities*) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges (*business-type activities*). The governmental activities of the City include general government, education, public safety, public works, and human services. The business-type activity of the City includes the Water Pollution Control Authority and the Parking Authority.

The government-wide financial statements can be found on pages 14-15 of this report.

MANAGEMENT'S DISCUSSION AND ANALYSIS

Fund Financial Statements — A *fund* is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The City, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All of the funds of the City can be divided into three categories: governmental funds, proprietary funds, and fiduciary funds.

Governmental Funds — *Governmental funds* are used to account for essentially the same functions reported as *governmental activities* in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on *near-term inflows and outflows of spendable resources*, as well as on *balances of spendable resources* available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for *governmental funds* with similar information presented for *governmental activities* in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between *governmental funds* and *governmental activities*.

The City maintains fifteen individual governmental funds. Information is presented separately in the governmental funds balance sheet and in the governmental funds statement of revenues, expenditures, and changes in fund balances for the General Fund, the Library Endowment, the Field House Project, School Roof 2014 funds, all of which are considered to be major funds. Data from the other nine governmental funds are combined into a single, aggregated presentation. Individual fund data for each of these nonmajor governmental funds is provided in the form of *combining statements* elsewhere in this report.

The City adopts an annual appropriated budget for its general fund. A budgetary comparison statement has been provided for the general fund to demonstrate compliance with this budget.

The basic governmental fund financial statements can be found on pages 16-18 of this report.

Proprietary Funds — The City maintains two proprietary funds. These *enterprise funds* are used to report the business-type activities in the government-wide financial statements. The City uses the enterprise funds to account for its Water Pollution Control Authority and its Parking Authority.

The proprietary funds provide the same type of information as the government-wide financial statements, only in more detail. The proprietary funds financial statements provide separate information for the Water Pollution Control Authority, which is considered to be a major fund of the City.

The basic proprietary fund financial statements can be found on pages 20-22 of this report.

Fiduciary Funds — Fiduciary funds are used to account for resources held for the benefit of parties outside the government. Fiduciary funds are not reflected in the government-wide financial statements because the resources of those funds are not available to support the City's own programs. The accounting used for fiduciary funds is much like that used for proprietary funds. The basic fiduciary fund financial statements can be found on pages 23-24 of this report.

Notes to the Financial Statements — The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements. The notes to the financial statements can be found on pages 25-70 of this report.

MANAGEMENT'S DISCUSSION AND ANALYSIS

Required Supplementary Information — In addition to the basic financial statements and accompanying notes, this report also presents certain *required supplementary information*. Required supplementary information can be found on page 72-78 of this report.

The combining statements referred to earlier in connection with nonmajor governmental funds are presented immediately following the required supplementary information on pensions. Combining fund statements and schedules can be found on pages 80-88 of this report followed by other schedules.

Government-Wide Financial Analysis

As noted earlier, net position may serve over time as a useful indicator of a government's financial position. In the case of City, assets exceeded liabilities by \$21,992 (Net position) at the close of the fiscal year ended June 30, 2020.

By far the largest portion of the City's net position reflects its investment in capital assets (e.g., land, buildings, machinery, equipment and infrastructure); less any related debt used to acquire those assets that is still outstanding. The City uses these capital assets to provide services to citizens; consequently, these assets are *not* available for future spending. Although the City's investment in its capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

City's Net position (\$000)

	Governmental Activities		Business-type Activities		Total	
	2020	2019	2020	2019	2020	2019
Current and other assets	\$ 11,460	\$ 9,214	\$ 7,134	\$ 4,720	\$ 18,595	\$ 13,934
Capital assets	<u>95,769</u>	<u>88,002</u>	<u>20,574</u>	<u>12,675</u>	<u>116,343</u>	<u>100,677</u>
Total assets	107,229	97,216	27,708	17,395	134,938	114,611
Deferred outflows of resources	<u>9,234</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>9,234</u>	<u>-</u>
Long-term liabilities outstanding	\$ 82,822	60,736	15,924	7,462	98,746	68,198
Other liabilities	<u>5,027</u>	<u>7,118</u>	<u>901</u>	<u>294</u>	<u>5,928</u>	<u>7,412</u>
Total liabilities	87,849	67,854	16,825	7,756	104,674	75,610
Deferred inflows of resources	<u>6,622</u>	<u>6,229</u>	<u>-</u>	<u>-</u>	<u>6,622</u>	<u>6,229</u>
Net assets:						
Invested in capital assets, net of related debt	69,903	49,713	4,650	5,213	74,553	54,926
Restricted	<u>584</u>	<u>9</u>	<u>-</u>	<u>-</u>	<u>584</u>	<u>9</u>
Unrestricted	<u>(48,495)</u>	<u>(26,589)</u>	<u>6,233</u>	<u>4,426</u>	<u>(42,262)</u>	<u>(22,163)</u>
Total net position	<u>\$ 21,992</u>	<u>\$ 23,133</u>	<u>10,883</u>	<u>\$ 9,639</u>	<u>\$ 32,875</u>	<u>\$ 32,772</u>

MANAGEMENT'S DISCUSSION AND ANALYSIS

At the close of the fiscal year ended June 30, 2020, the City is able to report positive balances in all categories of net position as a whole for its separate governmental and business-type activities. All categories in the prior year were able to report positive net asset numbers.

The government total net position increased by \$102 in the current fiscal year. The majority of this increase was to WPCA revenues offset against depreciation of capital assets.

Governmental Activities — Governmental activities decreased the City's net position by \$1,141, thereby accounting for the decrease in the net position of City. Key elements of this increase are as follows:

CITY'S CHANGES IN NET POSITION (\$000)

	Governmental Activities		Business-type Activities		Total	
	2020	2019	2020	2019	2020	2019
REVENUES						
Program revenues:						
Charges for services	\$ 1,381	\$ 1,602	\$ 4,364	\$ 4,317	\$ 5,745	\$ 5,919
Operating grants and contributions	21,852	18,247	-	-	21,852	18,247
Capital Grants and contributions	3,781	15,897	-	-	3,781	15,897
General revenues:						
Property Taxes	30,587	28,798	-	-	30,587	28,798
Grants and contributions not restricted to specific programs	4,524	2,933	-	-	4,524	2,933
Unrestricted investment earnings	144	223	18	-	162	223
TOTAL REVENUES	<u>62,269</u>	<u>67,700</u>	<u>4,382</u>	<u>4,317</u>	<u>66,651</u>	<u>72,017</u>
EXPENSES						
General government	14,938	14,410	-	-	14,938	14,410
Public works	7,353	4,023	3,138	2,625	10,491	6,648
Public safety	3,786	10,148	-	-	3,786	10,148
Culture and recreation	1,426	1,497	-	-	1,426	1,497
Health and welfare	1,249	1,242	-	-	1,249	1,242
Education	32,711	30,851	-	-	32,711	30,851
Capital outlay	211	96	-	-	211	96
Debt service	1,736	658	-	-	1,736	658
TOTAL EXPENSES	<u>63,410</u>	<u>62,925</u>	<u>3,138</u>	<u>2,625</u>	<u>66,548</u>	<u>65,550</u>
Increase (Decrease) in Net Position before transfers	(1,141)	4,775	1,244	1,692	103	6,467
Transfers	<u>-</u>	<u>70</u>	<u>-</u>	<u>(70)</u>	<u>-</u>	<u>-</u>
INCREASE(DECREASE) IN NET POSITION	<u>(1,141)</u>	<u>4,845</u>	<u>1,244</u>	<u>1,622</u>	<u>103</u>	<u>6,467</u>
Net position at beginning of year, as restated	<u>23,133</u>	<u>18,288</u>	<u>9,639</u>	<u>8,017</u>	<u>32,772</u>	<u>26,305</u>
NET POSITION, ending	<u>\$ 21,992</u>	<u>\$ 23,133</u>	<u>\$ 10,883</u>	<u>\$ 9,639</u>	<u>\$ 32,875</u>	<u>\$ 32,772</u>

Business-type Activities — Business-type activities increased the City's net position by \$1,244. The key element of this decrease is as follows:

- The Water Pollution Control Authority revenues were significantly higher than expenses by \$1,244, due to steady revenues and slightly reduced expenses compared to the previous year.

MANAGEMENT'S DISCUSSION AND ANALYSIS

FUNDS FINANCIAL ANALYSIS

As noted earlier, the City uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

Governmental Funds — The focus of the City's *governmental funds* is to provide information on near-term inflows, outflows, and balances of *spendable* resources. Such information is useful in assessing the City's financing requirements. In particular, *unreserved fund balance* may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

As of the end of the current fiscal year, the City's governmental funds reported a combined ending fund balance of \$5,672, an increase of \$4,260 in comparison with the prior year. This increase is primarily caused by the General Fund surplus of \$6,116 offset against a Field house Project Fund deficiency of \$1,880. The deficits from the prior year were eliminated with reduced spending, increased taxes and a bond issue that refinanced debt and funded a Water Pollution Control Authority capital project amounting to \$22,695.

The general fund is the chief operating fund of the City. At the end of the current fiscal year, unassigned fund balance of the unassigned fund was \$3,738. As a measure of the general fund's liquidity, it may be useful to compare both unreserved fund balance and total fund balance to total general fund expenditures of \$53,813. Unreserved and total fund balance represents 6.95% of total general fund expenditures.

The general fund balance increased by \$5,828 before net other financing sources and uses of \$289, during the current fiscal year. Key factors in this incline are as follows:

- An increase in Property Taxes of \$1,253
- An increase in Intergovernmental revenues of \$2,313
- An increase in City Department revenues of \$1,610
- An increase in Investment Income of \$904
- An increase in General Government expenditures of \$556.
- A decrease in Public Safety of \$167.
- An increase in Board of Education expenditures of \$2,777.
- A decrease in Board of Education grant expenditures of \$1,360, which are offset against grant revenues.
- A decrease in Debt Service of \$775.
- A decrease in Capital Outlay of \$1,958.
- A decrease in Public Works of \$209.

Proprietary Funds — The City's proprietary funds provide the same type of information found in the government-wide financial statements, but in more detail.

Net position of the Water Pollution Control Authority at the end of the year amounted to \$10,190 of which \$4,066 represents an investment in capital assets net of related debt. Net position of the Parking Authority at the end of the year amounted to \$693 of which \$584 represents an investment in capital assets net of related debt. The total increase in net position for the Business-Type Activities- Enterprise Fund was \$1,244. Other factors concerning the finances of the fund have already been addressed in the discussion of the City's business-type activities.

MANAGEMENT'S DISCUSSION AND ANALYSIS

GENERAL FUND BUDGETARY HIGHLIGHTS

Differences between the original budget and the final amended budget (\$1,599 increase in appropriations) can be briefly summarized as follows:

- \$1,101 in increases in General Government which was primarily due to increased fund balance replenishment of \$394, medical insurance reserves of \$348, workers' compensation insurance of \$88 and general liability of \$79.
- \$242 in increases in Board of Education grants for Special Education monies that are reserved by the Board of Apportionment and Taxation.
- \$98 in increases in Culture and Recreation primarily increased in materials and allocating monies for the purchase of a new vehicle.
- \$86 in increases in capital outlay due to anticipation of acquiring new equipment.

CAPITAL ASSET AND DEBT ADMINISTRATION

Capital Assets — The City's investment in capital assets for its governmental and business type activities as of June 30, 2020, amounts to \$116 (net of accumulated depreciation). This investment in capital assets includes land, buildings and system, machinery and equipment, and infrastructure. The total increase in the City's governmental activities investment in capital assets for the current fiscal year was \$10,902 increase (8.39%) and \$8,244 increase (65.04%) for business-type activities.

City's Capital Assets (\$000) (Net of depreciation)

	Governmental Activities	Business-type Activities	Total
Land	\$ 6,552	\$ 595	\$ 7,147
Construction in progress	4,562	14,945	19,507
Buildings and system	61,730	3,720	65,450
Machinery and equipment	2,577	1,315	3,892
Infrastructure	20,348	-	20,348
	\$ 95,769	\$ 20,575	\$ 116,344

Additional information on the City's capital assets can be found in Note 7 of this report.

LONG TERM DEBT

Long-Term Debt — At the end of the current fiscal year, the City and WPCA had total bonded debt and notes payable outstanding of \$23,677 and \$15,825 respectively. The City and WPCA also have capital lease obligations of \$848 and \$99, at year end, respectively.

Net Pension Liability — At the end of the current fiscal year, the City had total net pension liability of \$12,474. This obligation increased \$3,551 during the fiscal year.

Other Post-Employment Benefits — At the end of the current fiscal year, the City had total other post-employment benefit obligation of \$40,205. This obligation increased \$10,152 during the fiscal year.

MANAGEMENT'S DISCUSSION AND ANALYSIS

City's Outstanding Debt (\$000)

General Obligation Bonds

	Principal	Interest
Governmental Activities		
Due in one year	\$ 258	\$ 899
Due in 2 to 6 years	6,682	3,070
Due in 7 to 11 years	6,572	2,158
Due in 12 to 16 years	6,645	1,165
Due in 17 to 20 years	<u>3,521</u>	<u>207</u>
	<u><u>\$ 23,677</u></u>	<u><u>\$ 7,499</u></u>
Business-type Activities		
Due in one year	\$ 820	\$ 801
Due in 2 to 6 years	4,065	2,593
Due in 7 to 11 years	4,050	1,714
Due in 12 to 16 years	4,035	886
Due in 17 to 20 years	<u>2,855</u>	<u>171</u>
	<u><u>\$ 15,825</u></u>	<u><u>\$ 6,165</u></u>

The City's governmental activities total long-term debt increased by \$22,086 (36.36%) and business type activities increased by \$8,462 (113.41%) during the current fiscal year.

The City maintains an "A+" rating from Standard & Poor's for general obligation debt.

The current debt limitation for the City is \$216,887, which is significantly in excess of the City's outstanding general obligation debt. Additional information on the City's long-term debt can be found in Note 9 of this report.

ECONOMIC FACTORS AND NEXT YEAR'S BUDGETS

- The unemployment rate for the County for the fiscal year decreased to 4.4% vs. 4.4% in line with the prior year, consistent with the Connecticut unemployment rate.
- The Connecticut state government has been reporting an anticipated deficit for 2019-2020, which will translate into decreased State aid to the City.
- Inflationary trends in the region are comparable to the national indices.

All of these factors were considered in preparing the City's budget for the 2020-2021 fiscal year.

During the current fiscal year, undesignated and unreserved fund balance in the general fund increased to \$3,737. The City has not appropriated any amounts of fund balance for spending in the 2019-2020 fiscal year budget.

REQUESTS FOR INFORMATION

This financial report is designed to provide a general overview of the City's finances for all those with an interest in the government's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to the Finance Department, 1 Elizabeth Street, Derby, Connecticut, 06418.

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BASIC FINANCIAL STATEMENTS

CITY OF DERBY, CONNECTICUT
STATEMENT OF NET POSITION
JUNE 30, 2020

	Primary Government		
	Governmental Activities	Business-type Activities	Total
ASSETS			
Cash and cash equivalents	\$ 10,017,059	\$ 5,170,314	\$ 15,187,373
Investments	1,017,923	-	1,017,923
Property taxes, net	1,174,019	-	1,174,019
Special assessments	-	292,485	292,485
Intergovernmental	348,212	-	348,212
Other	87,933	57,188	145,121
Notes receivable	75,897	-	75,897
Inventories	5,148	-	5,148
Due from other funds	(1,265,666)	1,615,598	349,932
Capital assets (net of accumulated depreciation)			
Land	6,551,792	594,858	7,146,650
Buildings	61,730,217	3,719,985	65,450,202
Machinery and equipment	2,576,193	1,314,252	3,890,445
Construction in progress	4,562,020	14,945,028	19,507,048
Infrastructure	20,348,402	-	20,348,402
TOTAL ASSETS	<u>107,229,149</u>	<u>27,709,708</u>	<u>134,938,857</u>
DEFERRED OUTFLOWS OF RESOURCES			
Deferred outflows related to pension	<u>9,233,799</u>	<u>-</u>	<u>9,233,799</u>
TOTAL ASSETS AND DEFERRED OUTFLOWS OF RESOURCES	<u><u>\$ 116,462,948</u></u>	<u><u>\$ 27,709,708</u></u>	<u><u>\$ 144,172,656</u></u>
LIABILITIES AND NET POSITION			
LIABILITIES			
Accounts payable and accrued liabilities	\$ 4,417,880	\$ 902,758	\$ 5,320,638
Deferred revenue - grants	609,289	-	609,289
Notes Payable:			
Due within one year	13,164,244	845,575	14,009,819
Due in more than one year	69,657,521	15,078,128	84,735,649
TOTAL LIABILITIES	<u>87,848,934</u>	<u>16,826,461</u>	<u>104,675,395</u>
DEFERRED INFLOWS OF RESOURCES			
Deferred inflows related to pension	<u>1,860,628</u>	<u>-</u>	<u>1,860,628</u>
Deferred inflows related to OPEB	<u>4,761,573</u>	<u>-</u>	<u>4,761,573</u>
TOTAL DEFERRED INFLOWS OF RESOURCES	<u><u>6,622,201</u></u>	<u><u>-</u></u>	<u><u>6,622,201</u></u>
NET POSITION			
Investment in capital assets, net of related debt	69,903,378	4,650,420	74,553,798
Restricted	588,924	-	588,924
Unrestricted	(48,500,489)	6,232,827	(42,267,662)
TOTAL NET POSITION	<u>21,991,813</u>	<u>10,883,247</u>	<u>32,875,060</u>
TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND NET POSITION	<u><u>\$ 116,462,948</u></u>	<u><u>\$ 27,709,708</u></u>	<u><u>\$ 144,172,656</u></u>

See notes to financial statements.

CITY OF DERBY, CONNECTICUT
STATEMENT OF ACTIVITIES
YEAR ENDED JUNE 30, 2020

Functions/Programs	Program Revenues				Changes in Net Assets Primary Government		
	Expenses	Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	Governmental Activities	Business- Type Activities	Total
PRIMARY GOVERNMENT							
Governmental activities:							
General government	\$ (14,937,916)	\$ 485,766	\$ 381,057	\$ 555,587	\$ (13,515,506)	\$ -	\$ (13,515,506)
Public works	(7,352,902)	1,075	-	543,823	(6,808,004)	-	(6,808,004)
Public safety	(3,786,344)	849,799	19,000	-	(2,917,545)	-	(2,917,545)
Culture and recreation	(1,425,509)	-	8,895	-	(1,416,614)	-	(1,416,614)
Health and welfare	(1,248,691)	44,627	666,591	-	(537,473)	-	(537,473)
Education	(32,710,562)	-	20,776,401	-	(11,934,161)	-	(11,934,161)
Capital outlay	(211,056)	-	-	2,681,914	2,470,858	-	2,470,858
Debt service	(1,735,729)	-	-	-	(1,735,729)	-	(1,735,729)
TOTAL GOVERNMENTAL ACTIVITIES	(63,408,709)	1,381,267	21,851,944	3,781,324	(36,394,174)	-	(36,394,174)
TOTAL BUSINESS-TYPE ACTIVITIES-							
SEWER AND PARKING AUTHORITY	(3,137,904)	4,363,747	-	-	-	1,225,843	1,225,843
TOTAL PRIMARY GOVERNMENT	\$ (66,546,613)	\$ 5,745,014	\$ 21,851,944	\$ 3,781,324	(36,394,174)	1,225,843	(35,168,331)
GENERAL REVENUES							
Property taxes					30,586,811	-	30,586,811
Grants and contributions not restricted to specific programs					4,523,910	-	4,523,910
Unrestricted investment earnings					142,039	18,376	160,415
TOTAL GENERAL REVENUES AND TRANSFERS	\$ 35,252,761				35,252,761	18,376	35,271,137
CHANGE IN NET POSITION							
NET POSITION AT JULY 1, 2019, as restated					23,133,226	9,639,028	32,772,254
NET POSITION AT JUNE 30, 2020	\$ 21,991,813				\$ 10,883,247	\$ 32,875,060	

See notes to financial statements.

CITY OF DERBY, CONNECTICUT
BALANCE SHEET – GOVERNMENTAL FUNDS
JUNE 30, 2020

	General	Library Endowment Fund	Field House Project	School Roof 2014	Other Governmental Funds	Totals Governmental Funds
ASSETS						
Cash and cash equivalents	\$ 8,975,561	\$ 31,636	\$ 134,265	\$ 270,466	\$ 605,131	\$ 10,017,059
Investments	-	1,017,923	-	-	-	1,017,923
Receivables:						
Property taxes, net of allowance of \$220,000	1,174,019	-	-	-	-	1,174,019
Intergovernmental	296,054	-	-	-	52,158	348,212
Other	87,933	-	-	-	75,897	163,830
Inventories	-	-	-	-	5,148	5,148
Prepaid Expenses	190,000					190,000
Due from other funds	737,494	-	-	-	21,325	758,819
TOTAL ASSETS	<u>\$ 11,461,061</u>	<u>\$ 1,049,559</u>	<u>\$ 134,265</u>	<u>\$ 270,466</u>	<u>\$ 759,659</u>	<u>\$ 13,675,010</u>
LIABILITIES						
Accounts payable and accrued liabilities	\$ 4,330,101	\$ -	\$ -	\$ -	\$ 166,010	\$ 4,496,111
Due to other funds	1,602,285	-	-	394,685	27,517	2,024,487
TOTAL LIABILITIES	<u>5,932,386</u>	<u>-</u>	<u>-</u>	<u>394,685</u>	<u>193,527</u>	<u>6,520,598</u>
DEFERRED INFLOWS OF RESOURCES						
Deferred revenue-taxes	950,915	-	-	-	-	950,915
Deferred revenue-grants	256,438	-	-	-	274,619	531,057
	1,207,353	-	-	-	274,619	1,481,972
FUND BALANCES(DEFICITS)						
Nonspendable	-	-	-	-	5,148	5,148
Restricted	-	1,017,923	134,265	-	116,293	1,268,481
Committed	583,776					583,776
Assigned	-	31,636	-	-	-	31,636
Unassigned	3,737,546	-	-	(124,219)	170,072	3,783,399
TOTAL FUND BALANCES (DEFICIT)	<u>4,321,322</u>	<u>1,049,559</u>	<u>134,265</u>	<u>(124,219)</u>	<u>291,513</u>	<u>5,672,440</u>
TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES						
	<u>\$ 11,461,061</u>	<u>\$ 1,049,559</u>	<u>\$ 134,265</u>	<u>\$ 270,466</u>	<u>\$ 759,659</u>	
Amounts reported for governmental activities in the statement of net assets are different because: Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the funds.						95,768,625
Long-term assets are not available to pay for current-period expenditures and, therefore, are not reported in the funds.						950,915
Deferred outflows and inflows of resources related to pensions and deferred charges or credits on debt refundings are applicable to future reporting periods and, therefore, are not reported in the funds.						2,421,598
Long-term liabilities, including bonds payable, are not due and payable in the current period and therefore are not reported in the funds.						(82,821,765)
Net position of governmental activities						<u>\$ 21,991,813</u>

See notes to financial statements.

CITY OF DERBY, CONNECTICUT
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN
FUND BALANCES – GOVERNMENTAL FUNDS
YEAR ENDED JUNE 30, 2020

	Library			Other		Total
	Endowment	Field House	School Roof	Governmental	Funds	Governmental
	General	Fund	Project	2014	Funds	Funds
REVENUES						
Property taxes	\$ 29,993,320	\$ -	\$ -	\$ -	\$ -	\$ 29,993,320
Interest and lien fees	325,819	-	-	-	-	325,819
Intergovernmental	23,204,261	-	-	-	725,816	23,930,077
City departments	4,874,884	-	-	-	44,627	4,919,511
Net increase(decrease) in fair market value of investments	-	34,404	-	-	-	34,404
Other	-	16,144	2,680,000	-	-	2,696,144
Investment income	1,242,691	2,501	1,704	-	55,697	1,302,593
TOTAL REVENUES	<u>59,640,975</u>	<u>53,049</u>	<u>2,681,704</u>	<u>-</u>	<u>826,140</u>	<u>63,201,868</u>
EXPENDITURES						
Current:						
General government	11,740,587	-	-	-	222,846	11,963,433
Public safety	4,716,190	-	-	-	-	4,716,190
Public works	3,002,563	-	-	-	-	3,002,563
Culture and recreation	943,875	8,986	-	-	-	952,861
Health and welfare	349,184	-	-	-	830,461	1,179,645
Board of education-operations	27,377,119	-	-	-	-	27,377,119
Board of education-grants	3,869,778	-	-	-	-	3,869,778
Capital outlay	823,871	-	4,562,020	-	62,469	5,448,360
Debt service:						
Principal retirement	391,376	-	-	-	-	391,376
Interest	598,582	-	-	-	-	598,582
TOTAL EXPENDITURES	<u>53,813,125</u>	<u>8,986</u>	<u>4,562,020</u>	<u>-</u>	<u>1,115,776</u>	<u>59,499,907</u>
REVENUES OVER (UNDER) EXPENDITURES	<u>5,827,850</u>	<u>44,063</u>	<u>(1,880,316)</u>	<u>-</u>	<u>(289,636)</u>	<u>3,701,961</u>
OTHER FINANCING SOURCES (USES)						
Proceeds from bonds	13,870,000	-	-	-	-	13,870,000
Payments to escrow agent	(13,311,660)	-	-	-	-	(13,311,660)
Operating transfers in	59,598	-	-	-	305,402	365,000
Operating transfers out	(330,000)	(35,000)	-	-	-	(365,000)
TOTAL OTHER FINANCING (USES) SOURCES	<u>287,938</u>	<u>(35,000)</u>	<u>-</u>	<u>-</u>	<u>305,402</u>	<u>558,340</u>
Net Changes in fund balances	6,115,788	9,063	(1,880,316)	-	15,766	4,260,301
Fund balance(deficit) at July 1, 2019, restated	(1,794,466)	1,040,496	2,014,581	(124,219)	275,747	1,412,139
FUND BALANCES (DEFICIT) AT JUNE 30, 2020	<u>\$ 4,321,322</u>	<u>\$ 1,049,559</u>	<u>\$ 134,265</u>	<u>\$ (124,219)</u>	<u>\$ 291,513</u>	<u>\$ 5,672,440</u>

See notes to financial statements.

CITY OF DERBY, CONNECTICUT
RECONCILIATION OF THE STATEMENT OF REVENUES,
EXPENDITURES AND CHANGES IN FUND BALANCES OF
GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES
YEAR ENDED JUNE 30, 2020

Amounts reported for governmental activities in the statement of activities are different because:

Net change in fund balances - total governmental funds	\$ 4,260,301
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Governmental funds report capital outlays as expenditures.

However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense. This is the amount by which capital outlays exceeded depreciation in the current period.

	7,766,447
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Revenues that are reported as in the year revenues provide current financial resources to governmental funds.

	267,674
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City pension/OPEB contributions are reported as expenditures in the governmental funds when made. However, they are reported as deferred outflows of resources in the Statement of Net Position because the reported net pension/OPEB liability is measured a year before the City's report date. Pension/OPEB expense, which is the change in the net pension liability adjusted for changes in deferred outflows and inflows of resources related to pensions, is reported in the Statement of Activities.

	5,098,966
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The issuance of long-term debt (e.g., bonds, leases) provides current financial resources to governmental funds, while the repayment of the principal of long-term debt consumes the current financial resources of governmental funds. Neither transaction, however, has any effect on net assets. Also, governmental funds report the effect of issuance costs, premiums, discounts and similar items when debt is first issued, whereas these amounts are deferred and amortized in the statement of activities. This amount is the net effect of these differences in the treatment of long-term debt and related items.

	<u>(18,534,801)</u>
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	<u>Change in Net Position \$ (1,141,413)</u>
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CITY OF DERBY, CONNECTICUT
STATEMENT OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCE – BUDGET AND ACTUAL –
GENERAL FUND
YEAR ENDED JUNE 30, 2020

	Budgeted Amounts			Variance with Final Budget-	
	Original Budget	Final Budget	Actual	Favorable	(Unfavorable)
REVENUES					
Property taxes	\$ 30,155,824	\$ 30,396,500	\$ 29,993,320	\$ (403,180)	
Interest and lien fees	80,000	346,720	325,819	(20,901)	
Intergovernmental	10,821,825	11,082,454	14,143,955	3,061,501	
Investment income	25,000	25,000	1,242,691	1,217,691	
City departments	<u>3,454,630</u>	<u>4,206,015</u>	<u>4,874,884</u>	<u>668,869</u>	
TOTAL REVENUES	44,537,279	46,056,689	50,580,669	4,523,980	
EXPENDITURES					
Current					
General government	13,403,081	14,504,278	11,740,587	2,763,691	
Public safety	4,371,059	4,382,407	4,716,190	(333,783)	
Public works	3,321,924	3,348,280	3,002,563	345,717	
Culture and recreation	971,358	1,069,826	943,875	125,951	
Health and welfare	364,320	397,914	349,184	48,730	
Board of Education-operations	18,616,606	18,616,606	18,316,813	299,793	
Board of Education-grants	1,892,774	2,135,109	3,869,778	(1,734,669)	
Capital outlay	564,468	650,318	823,871	(173,553)	
Debt service					
Principal retirements	1,031,689	1,031,689	391,376	640,313	
Interest	<u>-</u>	<u>-</u>	<u>598,582</u>	<u>(598,582)</u>	
TOTAL EXPENDITURES	44,537,279	46,136,427	44,752,819	1,383,608	
REVENUES OVER(UNDER) EXPENDITURES	-	(79,738)	5,827,850	5,748,112	
OTHER FINANCING SOURCES					
Proceeds from bonds	-	-	13,870,000	13,870,000	
Payments to escrow agent	-	-	(13,311,660)	(13,311,660)	
Operating transfers in	-	-	59,598	59,598	
Operating transfers out	<u>-</u>	<u>-</u>	<u>(330,000)</u>	<u>(330,000)</u>	
REVENUES AND OTHER FINANCING					
SOURCES UNDER EXPENDITURES	<u>-</u>	<u>-</u>	<u>287,938</u>	<u>287,938</u>	
	<u>\$ -</u>	<u>\$ (79,738)</u>	<u>6,115,788</u>	<u>\$ 6,036,050</u>	
Fund balance(deficit) at July 1, 2019			(1,794,466)		
FUND BALANCE AT JUNE 30, 2020			<u>\$ 4,321,322</u>		

See notes to financial statements.

CITY OF DERBY, CONNECTICUT
STATEMENT OF NET POSITION - PROPRIETARY FUNDS
JUNE 30, 2020

	Business-type Activities - Enterprise Funds		
	Water Pollution Control Authority	Parking Authority	Total
ASSETS			
CURRENT ASSETS			
Cash	\$ 5,073,084	\$ 97,230	\$ 5,170,314
Sewer assessments receivable (net of allowance for uncollectible of \$3,232)	292,485	-	292,485
Grant receivable	-	-	-
Accounts receivable	-	57,188	57,188
Due from other funds	1,628,480	-	1,628,480
TOTAL CURRENT ASSETS	6,994,049	154,418	7,148,467
CAPITAL ASSETS (net of accumulated depreciation)			
Land	212,500	382,358	594,858
Construction in progress	14,945,028	-	14,945,028
Buildings	3,528,524	191,461	3,719,985
Machinery and equipment	1,303,912	10,340	1,314,252
	19,989,964	584,159	20,574,123
TOTAL ASSETS	\$ 26,984,013	\$ 738,577	\$ 27,722,590
LIABILITIES AND NET POSITION			
CURRENT LIABILITIES			
Accounts payable and accrued liabilities	\$ 859,896	\$ 42,862	\$ 902,758
Due to other funds	10,287	2,595	12,882
Capital lease-current portion	25,575	-	25,575
Bonds and loan payable-current portion	820,000	-	820,000
TOTAL CURRENT LIABILTIES	1,715,758	45,457	1,761,215
NONCURRENT LIABILITIES			
Capital lease	73,128	-	73,128
Bonds and loan payable	15,005,000	-	15,005,000
TOTAL LIABILITIES	16,793,886	45,457	16,839,343
NET POSITION			
Investment in capital assets, net of related debt	4,066,261	584,159	4,650,420
Unrestricted	6,123,866	108,961	6,232,827
TOTAL NET POSITION	10,190,127	693,120	10,883,247
TOTAL LIABILITIES AND NET POSITION	\$ 26,984,013	\$ 738,577	\$ 27,722,590

See notes to financial statements.

CITY OF DERBY, CONNECTICUT
STATEMENT OF REVENUES, EXPENSES AND
CHANGES IN NET POSITION - PROPRIETARY FUNDS
YEAR ENDED JUNE 30, 2020

	Business Type Activities- Enterprise Funds		
	Water Pollution Control Authority	Parking Authority	Total
OPERATING REVENUES			
Sewer usage fees	\$ 4,118,683	\$ -	\$ 4,118,683
Rental and fees	- -	130,582	130,582
Other revenues	14,990	- -	14,990
Interest and lien fees	<u>99,493</u>	<u>- -</u>	<u>99,493</u>
Total operating revenues	4,233,166	130,582	4,363,748
OPERATING EXPENSES			
	<u>2,324,453</u>	<u>160,165</u>	<u>2,484,618</u>
OPERATING INCOME(LOSS)	1,908,713	(29,583)	1,879,130
NONOPERATING REVENUES (EXPENSES)			
Grant income	- -	- -	- -
Interest income	18,376	- -	18,376
Interest expense	<u>(653,287)</u>	<u>- -</u>	<u>(653,287)</u>
Total nonoperating income(expense)	<u>(634,911)</u>	<u>- -</u>	<u>(634,911)</u>
CHANGE IN NET POSITION			
	1,273,802	(29,583)	1,244,219
Net position at July 1, 2019	<u>8,916,325</u>	<u>722,703</u>	<u>9,639,028</u>
NET POSITION AT JUNE 30, 2020	<u>\$ 10,190,127</u>	<u>\$ 693,120</u>	<u>\$ 10,883,247</u>

See notes to financial statements.

CITY OF DERBY, CONNECTICUT
STATEMENT OF CASH FLOWS - PROPRIETARY FUNDS
YEAR ENDED JUNE 30, 2020

	Business-type Activities - Enterprise Funds		
	Water Pollution Control Authority	Parking Authority	Total
CASH FLOWS FROM OPERATING ACTIVITIES			
Receipts from customers and users	\$ 2,692,888	\$ 113,681	\$ 2,806,569
Cash payments to suppliers	(729,724)	(113,907)	(843,631)
Due to general fund	-	-	-
Cash payments to employees	<u>(691,044)</u>	<u>-</u>	<u>(691,044)</u>
NET CASH PROVIDED FROM OPERATING ACTIVITIES	1,272,120	(226)	1,271,894
CASH FLOWS FROM CAPITAL AND FINANCING ACTIVITIES			
Purchase of capital assets	(8,233,317)	(11,132)	(8,244,449)
Proceeds from capital lease	128,199	-	128,199
Proceeds from Bonds	8,825,000	-	8,825,000
Payment of principal and interest	<u>(1,144,369)</u>	<u>-</u>	<u>(1,144,369)</u>
NET CASH FROM CAPITAL AND FINANCING ACTIVITIES	(424,487)	(11,132)	(435,619)
CASH FLOWS FROM INVESTING ACTIVITIES			
Investment income	<u>18,376</u>	<u>-</u>	<u>18,376</u>
NET INCREASE (DECREASE) IN CASH AND CASH EQUIVALENTS	866,009	(11,358)	854,651
Cash and cash equivalents at July 1, 2019	<u>4,207,039</u>	<u>108,588</u>	<u>4,315,627</u>
Cash and cash equivalents at June 30, 2020	<u>\$ 5,073,048</u>	<u>\$ 97,230</u>	<u>\$ 5,170,278</u>
RECONCILIATION OF OPERATING			
INCOME TO NET CASH			
FROM OPERATING ACTIVITIES			
Operating income (loss) from operations	\$ 1,908,713	\$ (29,583)	\$ 1,879,130
Adjustments to reconcile operating loss to net cash used in operating activities:			
Depreciation	329,391	16,330	345,721
Changes in assets and liabilities:			
Accounts receivable	21,909	(20,084)	1,825
Due from other funds	(1,562,052)	-	(1,562,052)
Accounts payable	<u>574,159</u>	<u>33,111</u>	<u>607,270</u>
NET CASH FROM OPERATING ACTIVITIES	<u>\$ 1,272,120</u>	<u>\$ (226)</u>	<u>\$ 1,271,894</u>

See notes to financial statements.

CITY OF DERBY, CONNECTICUT
STATEMENT OF FIDUCIARY NET POSITION
JUNE 30, 2020

	Pension Trust Fund	Agency Funds
ASSETS		
Cash and cash equivalents	\$ 989,721	\$ 789,160
Investments, at fair value	14,183,551	35,411
Other receivables	6,905	-
TOTAL ASSETS	<u>\$ 15,180,177</u>	<u>\$ 824,571</u>
LIABILITIES		
Prepaid employer contribution	\$ 190,000	\$ -
Due to Others	-	824,571
TOTAL LIABILITIES	<u>190,000</u>	<u>\$ 824,571</u>
NET POSITION HELD IN TRUST FOR PENSION BENEFITS AND OTHER PURPOSES		
	<u>\$ 14,990,177</u>	

See notes to financial statements.

CITY OF DERBY, CONNECTICUT
STATEMENT OF CHANGES IN FIDUCIARY NET POSITION
YEAR ENDED JUNE 30, 2020

	Pension Trust Fund
ADDITIONS	
Contributions	
City of Derby	\$ 190,000
Plan members	<u>687,773</u>
Total contributions	877,773
Investment income	
Net realized/unrealized gain (loss) on investments	(160,870)
Interest and dividends	<u>96,892</u>
	(63,978)
Less investment management fees	<u>(132,579)</u>
Net investment income (loss)	<u>(196,557)</u>
	TOTAL ADDITIONS
	681,216
DEDUCTIONS - benefits and other deductions	<u>1,404,461</u>
	CHANGE IN NET POSITION
Net position held in trust for pension benefits at July 1, 2019	<u>15,713,422</u>
	NET POSITION HELD IN TRUST FOR BENEFITS
	AT JUNE 30, 2020 \$ <u>14,990,177</u>

See notes to financial statements.

CITY OF DERBY, CONNECTICUT
NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2020

NOTE 1—REPORTING ENTITY, DESCRIPTION OF FUNDS AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Reporting Entity

The City of Derby, Connecticut, operates under a Mayor/Board of Alderman and Board of Apportionment and Taxation form of Government and provides services as authorized by its Charter including police and fire protection, education services, recreation and parks, health and welfare services and general administrative services.

The accounting policies of the City of Derby conform to generally accepted accounting principles as applicable to governmental units. Proprietary funds and similar component units apply Financial Accounting Standards Board (FASB) pronouncements and Accounting Principles Board (APB) opinions issued on or before November 30, 1989, unless those pronouncements conflict with or contradict Governmental Accounting Standards Board (GASB) pronouncements, in which case, GASB prevails. A summary of the more significant policies are stated herein.

The City provides a full range of services including public safety, roads, sanitation, health, social services, culture and recreation, education, planning, zoning, and general administrative services to its residents. The accompanying financial statements conform to accounting principles generally accepted in the United States of America as applicable to governments.

The reporting entity of the City of Derby, Connecticut includes all funds, account groups, agencies, boards, commissions and authorities over which the City presides. As required by generally accepted accounting principles, the financial statements of the reporting entity include those of the City of Derby (the primary government) and its component units. The component units discussed below are included in the City's reporting entity because of the significance of their operational and/or financial relationship with the City as blended component units.

The Water Pollution Control Authority (WPCA) of the City of Derby is an entity legally separate from the City and is governed by a ten member board (Board of Apportionment and Taxation). For financial reporting purposes, the WPCA is reported as if it were part of the City's operation because its purpose is to provide sewer usage to the citizens of the City of Derby.

The Parking Authority of the City of Derby is an entity legally separate from the City and is governed by the Office of the Mayor. For financial reporting purposes, the Parking Authority is reported as if it were part of the City's operations because its purpose is to provide parking to the citizens of the City of Derby.

The City of Derby Pension Plan is an entity legally separate from the City of Derby and is governed by an eight member board appointed by the City's Mayor and Pension Charter. For financial reporting purposes, the City of Derby Pension Plan is reported as if it were part of the City's operations because its purpose is to provide retirement benefits to employees of the City of Derby.

Complete financial statements for the individual component units may be obtained at the entity's administrative offices as follows:

Derby Water Pollution Control Authority
1 Elizabeth Street
Derby, Connecticut 06418

City of Derby Pension Plan
1 Elizabeth Street
Derby, Connecticut 06418

The Parking Authority of Derby does not issue separate financial statements.

CITY OF DERBY, CONNECTICUT
NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2020

Accounting Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets, deferred outflows of resources, liabilities and deferred inflows of resources and disclosures of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenditures/expenses during the reporting period. Actual results could differ from those estimates.

Government-wide and Fund Financial Statements

The government-wide financial statements (i.e., the statement of net position and the statement of changes in net position) report information on all of the non-fiduciary activities of the primary government. For the most part, the effect of interfund activity has been removed from these statements. Governmental activities, which normally are supported by taxes and intergovernmental revenues, are reported separately from business-type activities, which rely to a significant extent on fees and charges for support.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segments are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenues include 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as general revenues.

Separate financial statements are provided for governmental funds, proprietary funds, and fiduciary funds, even though the latter are excluded from the government-wide financial statements. Major individual governmental funds are reported as separate columns in the fund financial statements.

Measurement Focus, Basis of Accounting, and Financial Statement Presentation

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting, as are the proprietary fund and fiduciary fund financial statements. Under this method, revenues are recorded when earned and expenses are recorded at the time liabilities are incurred. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenues as soon as all eligibility requirements imposed by the provider have been met.

The modified accrual basis of accounting is used by all governmental fund types, expendable trust funds and agency funds. Under the modified accrual basis of accounting, revenues are recognized when susceptible to accrual (i.e., when they become both measurable and available). “Measurable” means the amount of the transaction can be determined and “available” means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. The City considers property taxes as available if they are collected within 60 days after year end. A one-year availability period is used for revenue recognition for all other governmental fund revenues. Expenditures are recorded when the related fund liability is incurred. Principal and interest on general long-term debt are recorded as fund liabilities when due or when amounts have been accumulated for payments to be made early in the following year. Certain indirect costs are included in the program expense.

Those revenues susceptible to accrual are property taxes, special assessments and interest revenue. Fines, permits and charges for services are not susceptible to accrual because generally they are not measurable until received in cash. The government reports the following major governmental funds:

- (i) *General Fund* — The General Fund is the general operating fund of the City government. All unrestricted resources except those required to be accounted for in another fund are accounted for in this fund. From this

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fund are paid general operating expenditures, fixed charges, principal and interest on long-term debt, and capital improvement costs of the City, which are not paid through a special fund.

- (ii) *Library Endowment Fund* — The Library Endowment Fund is a permanent fund used to account for donations used for the betterment of the City's library. Monies are restricted for the intended purpose of the donor.
- (iii) *Field House Project* — The Field House Project is a capital project fund used to account for funds which are principally used for construction of a new field house.
- (iv) *School Roof Project 2014* – is a capital project fund used to account for the improvements to the school buildings.

The government reports the following major proprietary funds:

- (i) *Water Pollution Control Authority* — The Water Pollution Control Authority accounts for the operations of the City's wastewater treatment plant. It is independent in terms of its relationship to other City functions. Its operations are financed from special assessments and direct charges to the users of the service.

Additionally, the government reports the following fund types:

- (i) *Pension Trust Funds* — account for the activities of the City's Public Employee Retirement System defined benefit pension plans, which accumulate resources for pension, benefit payments to qualified employees.
- (ii) *Agency Funds* — account for monies held as a custodian for outside groups and agencies.

Interfund activity has been eliminated from the government-wide financial statements except for charges between the government's sewer function and various other functions of the government. Elimination of these charges would distort the direct costs and program revenues reported for the various functions concerned.

Amounts reported as program revenues include 1) charges to customers or applicants for goods, services or privileges provided, 2) operating grants and contributions, and 3) capital grants and contributions, including special assessments.

Property Taxes — Property taxes are assessed as of October 1 and are levied on the following July 1. Real estate and personal property taxes are due in two installments on July 1 and the following January 1. Motor vehicle taxes are payable on July 1 and supplemental motor vehicle taxes are payable on January 1. Liens are filed on delinquent real estate taxes within one year.

Property tax revenues are recognized when they become available. Available means due or past due and receivable within the current period or expected to be collected soon enough thereafter to be used to pay liabilities of the current period. Property taxes receivable, not expected to be collected within sixty days of year-end are reflected as deferred revenue.

Proprietary Funds – All proprietary funds are accounted using the accrual basis of accounting. These funds account for operations that are primarily financed through user charges. The economic resource focus concerns determining costs as a means of maintaining the capital investment and management control. Revenues are recognized when earned and expenses are recognized when incurred. Proprietary funds distinguish operating revenues and expense from non-operating items. Operating revenues generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operation. Operating expenses include the cost of sales and services, administrative expenses, and depreciation on capital assets. All other revenues and expenses not meeting this definition are reported as non-operating revenues and expenses.

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When both restricted and unrestricted resources are available for use, it is the City's policy to use restricted resources first, then unrestricted resources as they are needed.

Cash Equivalents — The City considers all highly liquid investments and those with original maturities of three months or less to be cash equivalents.

Investments — Investments are stated at fair value. Fair value is determined based on quoted market prices.

Inventories — Inventories are stated at the lower of cost or market using the consumption method on the first-in, first-out basis for the Board of Education School Lunch Program.

Interfund Transactions — Quasi-external transactions are accounted for as revenues, expenditures or expenses. Transactions that constitute reimbursement to a fund for expenditures/expenses initially made from it that are properly applicable to another fund, are recorded as expenditures/expenses in the reimbursing fund and as reductions of expenditure/expenses in the fund that is reimbursed.

All other interfund transactions, except quasi-external transactions and reimbursements, are reported as transfers. Nonrecurring or nonroutine permanent transfers of equity are reported as residual equity transfers. All other interfund transfers are reported as operating transfers.

The three types of interfund transactions and the related accounting policies are as follows:

1. Transactions to reimburse the fund for expenditures made by it for the benefit of another fund. These transactions are recorded as expenditures in the disbursing fund and as a reduction of expenditures in the receiving fund.
2. Transactions to shift revenue or contributions from the fund budgeted to receive them to the fund budgeted to expend them. These transactions are recorded as transfers in to and out of the respective funds.
3. Transactions to record equity contributions between funds. The receiving fund records such transactions as a transfer in and an addition to fund balance. The disbursement fund records the transaction as a transfer out and a reduction of fund balance.

Capital Assets — Capital assets, which include property, plant and equipment, are reported in the applicable governmental or business type activities columns in government-wide financial statements.

Governmental Activities

Capital assets are defined by the government as assets with an initial, individual cost of more than \$5,000 and an estimated useful life in excess of one year. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair value at the date of donation. The costs of normal maintenance and repairs that do not add to the value of the net asset or materially extend assets lives are not capitalized. Major outlays for capital assets and improvements are capitalized as projects are constructed.

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Property, plant and equipment of the City are depreciated using the straight-line method over the following estimated useful lives:

Land improvements	20 years
Building and building improvements	25 – 50 years
Infrastructure	10 – 65 years
Machinery and equipment	5 – 20 years
Licensed vehicles	8 years

Proprietary Fund Types — Property, plant and equipment owned by the Proprietary Funds are recorded based on cost at acquisition or if contributed property, at fair market value at the time of contribution.

Assets capitalized have an original cost of \$1,000 or more and over one year of useful life. Depreciation has been calculated on each class of depreciable property using the straight-line method. Estimated useful lives are as follows:

Buildings	20 – 50 years
Sewer System	30 – 50 years

Deferred Revenue — Deferred revenue arises when potential revenue does not meet both the “measurable” and “available” criteria for recognition in the current period. Deferred revenue also arises when resources are received by the City before it has a legal claim to them, as when grant monies are received prior to the incurrence of qualifying expenditures. In subsequent periods, when both revenue recognition criteria are met, or when the City has a legal claim to the resources, the liability for deferred revenue is removed and revenue is recognized.

Deferred Outflows/Inflows of Resources — In addition to assets, the statement of financial position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element represents a consumption of net position that applies to a future period and so will not be recognized as an outflow of resources (expense/expenditure) until then. In addition to liabilities, the statement of financial position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element represents an acquisition of net position that applies to a future period and so will not be recognized as an inflow of resources (revenue) until that time. As of June 30, 2020, \$6,622,201 were required to be reported as deferred inflows of resources related to the pension \$1,860,628 and OPEB \$4,761,573.

Long-Term Obligations — In the government-wide financial statements, and proprietary fund types in fund financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities, business-type activities, or proprietary fund type statement of net position. Bonds payable are reported net of the applicable bond premium or discount.

Net Position — Net position represents the difference between assets, deferred outflows of resources, liabilities and deferred inflows of resources. Net position is reported as restricted when there are limitations imposed on its use either through the enabling legislation adopted by the City or through external restrictions imposed by creditors, grantors, or laws or regulations of other governments. Net position on the Statement of Net Position includes, net investment in capital assets, restricted for debt service and special revenue funds. The balance is classified as unrestricted.

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Fund Balance — Generally, fund balance represents the difference between current assets and current liabilities. In the fund financial statements, governmental funds report fund classifications that comprise a hierarchy based primarily on the extent to which the City is bound to honor constraints on the specific purposes for which amounts in those funds can be spent. Under this standard, the fund balance classifications are as follows:

Nonspendable fund balance — amounts that cannot be spent because they are either not in spendable form (inventories, prepaid amounts, long-term receivables) or they are legally or contractually required to be maintained intact (the corpus of a permanent fund).

Restricted fund balance — when constraints placed on the use of the resources are imposed by grantors, contributors, laws or regulations of other governments or imposed by law through enabling legislation. Enabling legislation includes a legally enforceable requirement that these resources be used only for the specific purposes as provided in the legislation. This fund balance classification will be used to report funds that are restricted for capital projects and debt service obligations and for other items contained in the Connecticut statutes.

Committed fund balance — amounts that can only be used for specific purposes pursuant to formal action of the City's highest level of decision-making authority. The Board of Apportionment and Taxation and the Board of Selectmen are the highest level of decision-making authority for the City that can, by the adoption of a resolution prior to the end of the fiscal year, commit fund balance. Once adopted, these funds may only be used for the purpose specified unless the Board of Finance and Board of Representatives removes or changes the purpose by taking the same action that was used to establish the commitment. This classification includes certain amounts established and approved by the Board of Apportionment and Taxation and the Board of Selectmen.

Assigned fund balance — in the General Fund, will represent amounts constrained by Board of Apportionment and Taxation and the Board of Selectmen for amounts assigned for balancing the subsequent year's budget or the Comptroller for amounts assigned for encumbrances. An assignment cannot result in a deficit in the unassigned fund balance in the General Fund. Assigned fund balance in all other governmental funds represents any positive remaining amount after classifying nonspendable, restricted or committed fund balance amounts.

Unassigned fund balance — in the General Fund, represents amounts not classified as nonspendable, restricted, committed or assigned. The General Fund is the only fund that would report a positive amount in unassigned fund balance. For all governmental funds other than the General Fund, unassigned fund balance would necessarily be negative, since the fund's liabilities and deferred inflows of resources, together with amounts already classified as nonspendable, restricted and committed would exceed the fund's assets and deferred outflows of resources.

When both restricted and unrestricted amounts of fund balance are available for use for expenditures incurred, it is the City's policy to use restricted amounts first and then unrestricted amounts as they are needed. For unrestricted amounts of fund balance, the City considers that committed amounts would be reduced first, followed by assigned amounts, and then unassigned amounts when expenditures are incurred for purposes for which amounts in any of these unrestricted fund balance classifications could be used.

NOTE 2 — RECONCILIATION OF GOVERNMENT-WIDE AND FUND FINANCIAL STATEMENTS

Explanation of Certain Differences between the Governmental Fund Balance Sheet and the Government-Wide Statement of Net position.

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The governmental fund balance sheet includes reconciliation between fund balance – total governmental funds and net position – governmental activities are reported in the government-wide statement of net position. One element of that reconciliation explains that “long-term liabilities, including bonds payable, are not due and payable in the current period and therefore are not reported in the funds.” The details of this \$88,409,126 difference are as follows:

Bonds payable	\$ 23,677,362
Bonds premium	1,339,627
Note payable	5,587,362
Compensated absences	4,012,064
Net pension liability	12,474,153
Other post-employment obligations	40,204,571
Capital leases	848,257
Post-closure landfill	<u>265,730</u>
Net adjustment to reduce fund balance - total governmental funds to arrive at net position - governmental activities	<u>\$ 88,409,126</u>

Explanation of Certain Differences between the Governmental Fund Statement of Revenues, Expenditures, and Changes in Fund Balances and the Government-Wide Statement of Activities.

The governmental fund statement of revenues, expenditures, and changes in fund balances includes a reconciliation between the net changes in fund balances – total governmental funds and the changes in net position of governmental activities as reported in the government-wide statement of activities. One element of that reconciliation explains that Governmental funds report capital outlays as expenditures. However, in the statement of activities the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense. The details of this \$7,766,447 difference are as follows:

Capital outlay	\$ 10,902,169
Depreciation expense	<u>(3,135,722)</u>
Net adjustment to decrease net changes in fund balances	
- total governmental funds, to arrive at changes in net	
position of governmental activities	<u>\$ 7,766,447</u>

Another element of that reconciliation states that “the issuance of long-term debt (e.g., bonds, leases)” provides current financial resources to governmental funds, while the repayment of the principal of long-term debt consumes the current financial resources of governmental funds. Neither transaction, however, has any effect on net position. Also, governmental funds report the effect of issuance costs, premiums, discounts, and similar items when debt is first issued, whereas these amounts are deferred and amortized in the statement of activities.”

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The details of this \$27,673,490 difference are as follows:

Principal repayments/(increase in long-term liabilities):	
Bond principal payments	\$ 12,080,000
Bond proceeds	\$ (19,457,362)
Bond premium	(707,157)
Note payable	(5,587,362)
Other miscellaneous long-term liabilities	20,281
Capital leases	(77,003)
Net pension liability	(3,551,327)
Compensated absenses	(241,637)
Other post-employment obligations	<u>(10,151,923)</u>
Net adjustment to decrease net position in fund balances - total governmental funds to arrive at changes in net position of governmental activities	<u>\$ (27,673,490)</u>

NOTE 3 — BUDGETS AND BUDGETARY ACCOUNTING

General Fund

The City establishes its budget in accordance with provisions of the Connecticut General Statutes and its Charter. The Charter requires that the Board of Apportionment and Taxation shall lay such taxes as may be required upon the Grand List of the City, which shall have been made according to law, next before the laying of such tax. Each board of the City government and each officer of the City under whose control money is expended shall, on or before the first day of April of each year, submit to said Board an estimate of the amount of money required by such board or such officer for the next ensuing year, giving details as far as practicable. The Board of Apportionment and Taxation, at a meeting thereof to be held in May of each year, shall prepare an estimate of the amounts required by each department of the City government for the ensuing year, giving particulars as far as possible and recommending appropriations for all these expenses for said year and shall cause such estimates forthwith to be published in a newspaper published in New Haven County and having a circulation in said City. The Board of Apportionment and Taxation shall hold a meeting in May in each year, and may adjourn the same from time to time to a day not later than the last business day of May and at said meeting, or any adjournment thereof, it shall hear all parties who may desire to be heard relative to any alterations in such estimates and appropriations, and may make any alterations in such estimates and appropriations, and may make such additional appropriations as it shall deem proper. The Board of Apportionment and Taxation, having made such alterations as it may determine, shall prepare a statement of appropriations and tax rates which it proposes to make and levy, and cause the same to be published in a newspaper published in New Haven County and having a circulation in said City, not later than three days after the last business day in May in said year. The Board of Apportionment and Taxation is authorized to make appropriations and lay taxes for all City purposes and for all other purposes required by law and may fix the time when any tax laid by it shall become due and payable. The Board of Apportionment and Taxation shall have no authority to make appropriations in excess of the revenues of the City for any year, and in no case shall the expenses of the City exceed its revenue for any year, except in cases and for purposes for which the City is authorized by special act of general assembly to issue bonds and when bonds are in fact issued. The budget for the current year was adopted by the Board of Apportionment and Taxation and transfers and supplemental appropriations were approved during the year in accordance with provisions of the Connecticut General Statutes and the Charter of the City of Derby.

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Annual budgets are prepared and employed for management control for the General Fund. Appropriations typically lapse at year end, except appropriations for capital projects which continue until completion of the project. Supplemental appropriations in the amount of \$1,599,148 were approved by the Board of Apportionment and Taxation during the fiscal year. The budget for the General Fund is presented on a basis consistent with generally accepted accounting principles.

The level of control for the General Fund is the legally adopted budget at the department/major activity level which is authorized by Charter. The level of control for Capital Projects Funds is the appropriations at the project level. Total expenditures cannot exceed total appropriations at the department/major activity level or the project authorization, over the length of the project. The level of control for Special Revenue Funds is at the project or program level in accordance with agreement provisions and various budgetary periods.

The City's formal budgeting system is employed as a management control device only for the General Fund and requires accounting for certain transactions to be on a basis other than generally accepted accounting principles (GAAP) basis. The General Fund budget is prepared on the modified accrual basis of accounting. There are two major differences between the budget and GAAP basis. The first is the requirement of the City to report on-behalf contributions made by the State of Connecticut to the Connecticut Teacher's Retirement System and State Teacher's OPEB, whereas on a budgetary basis these on-behalf payments are not reflected as expenditures. The second is the recording of revenue for items which should be reduction of expenses. A reconciliation between the accounting treatment for these items (the combined statements of revenues, expenditures and changes in fund balance), and the budgetary basis (the statement of revenues, expenditures and changes in fund balance-budget and actual-general fund) is as follows:

	Revenues	Expenditures	Fund Balance
Balance, budgetary basis at June 30, 2020	\$ 50,580,669	\$ 44,752,819	\$ 4,321,322
State Teachers' Retirement on-behalf payments	2,960,569	2,960,569	-
State Teachers' OPEB	<u>6,099,737</u>	<u>6,099,737</u>	<u>-</u>
Balance, GAAP basis at June 30, 2020	<u>\$ 59,640,975</u>	<u>\$ 53,813,125</u>	<u>\$ 4,321,322</u>

Encumbrances

Encumbrances, which are purchase orders, contracts and other legal commitments, are recorded in order to reserve the unexpended portion of the applicable appropriation. In the General Fund, encumbrances outstanding at year end are reported as reservations of fund balance since they do not constitute expenditures or liabilities and provide the authority for the carryover of appropriations to the subsequent year in order to complete these transactions. As of June 30, 2020, there were no encumbrances outstanding.

Special Revenue Funds

The City does not have legally adopted annual budgets for the Special Revenue Funds. Budgets for the various special revenue funds which are utilized to account for specific grant programs are established in accordance with the requirements of the grantor agencies. Such budgets will carryover until completion of the grants.

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Capital Projects Funds

Legal authorization for expenditures of the Capital Projects Funds is provided by the related bond ordinances and/or intergovernmental grant agreements. Capital appropriations do not lapse until completion of the applicable projects.

NOTE 4 — DEPOSITS AND INVESTMENTS

Deposits and Investment Balances

Following is a reconciliation of the City's deposit and investment balances as of June 30, 2020:

Carrying and Fair Values		
Deposits	\$ 15,897,599	
Money market accounts	3,277	
Certificates of Deposit	<u>1,065,378</u>	
	<u>\$ 16,966,254</u>	
Govt	\$ 10,017,059	
Business	5,170,314	
Fiduciary	<u>1,778,881</u>	
	<u>\$ 16,966,254</u>	

At June 30, 2020, the carrying amount of the City's deposits was \$16,966,254. The bank balances of funds on deposit totaled \$17,401,982. Of the bank balances, \$1,132,035 was covered by federal depository insurance (up to \$250,000) or Security Investor Protection Corporation (up to \$500,000), \$1,726,994 was protected under provisions of the Connecticut General Statutes, which provide for protection against loss in excess of depository insurance through assessment against segregated collateral required to be maintained by public depositories, but not held in the City's name, and \$14,542,953 was uninsured and uncollateralized.

The level of the City's deposits varies significantly throughout the year as a result of higher cash flows during certain periods. As a result, uninsured and/or uncollateralized amounts at those times were substantially higher than at year-end.

Investments

Credit risk is the risk that an issuer or other counterparty to an investment will not fulfill its obligations. Generally, the City's investing activities are managed under the custody of the City Treasurer. Investing is performed in accordance with investment policies adopted by the Board of Aldermen complying with State Statutes and the City Charter.

The City's investments are categorized as either (1) insured or registered, or securities held by the City or its agency in the City's name, (2) uninsured and unregistered, with securities held by the counterpart's trust department or agent in the City's name or (3) uninsured and unregistered, with securities held by the counterparty, or by its trust department or agent but not in the City's name.

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The State statutes authorize the City to invest in obligations of the United States, including its agencies, in obligations of any state or of any political subdivision, authority or agency thereof, provided that at the time of investment such obligations are rated within one of the top two rating categories of any recognized rating service; or in obligations of the State of Connecticut or of any political subdivision thereof, provided such obligations are rated within one of the top three rating categories of any recognized rating service.

The pension and other trust funds may also invest in certain real estate mortgages, in certain savings banks or savings and loan associations, in stocks or bonds, or in other securities selected by the trustee with the care of a prudent investor.

Interest rate risk is the risk that changes in interest rates will adversely affect the fair value of an investment. Investments held for longer periods are subject to increased risk of adverse interest rate changes. The City generally invests in certificates of deposit that mature in less than one year and mutual funds. The City follows the State Statutes as its investment policy.

The City's investments at June 30, 2020 are shown below:

	Carrying and Fair Values	Average Credit Quality Ratings	Weighted Average Maturity (Years)
	Cost		
Library Endowment Fund:			
Mutual funds-Equity	\$ 777,725	\$ 1,017,923	N/A
School Scholarship Fund:			
Mutual funds-Equity	35,411	35,411	N/A
Pension Trust Fund:			
Investment at Beirne Wealth			
Aqr Small Cap Mul T1 Style FD CL R6	475,143	446,534	N/A
Mutual funds-Equity	2,435,204	2,696,620	N/A
Stocks	3,013,489	4,355,367	N/A
Corporate Bonds	488,723	510,422	BBB
US Treasury Securities	245,228	264,759	AA+
Federal Home Loan Mortgage Bonds	250,497	258,554	AA+
Other Holdings	43,344	54,028	N/A
Greywolf Containership Offshore Fund LP	400,285	426,140	N/A
Golden Tree Distresses Fund 2014	373,000	382,066	N/A
Boyd Watterson-GSA Fund	1,885,632	2,192,812	N/A
Boyd Watterson-State Government Fund LP	351,873	414,736	N/A
Verition Interenational Multi-Strategy Fund LTD.	300,000	405,093	N/A
Mendon Capital Ltd	300,000	83,440	N/A
EntrustPermal Structured Income Fund II-A Ltd.	839,656	750,961	N/A
Verition Interenational Multi-Strategy Fund LTD. 201*	300,000	386,314	N/A
Golub Capital Partners Int'l 12, L.P.	307,433	315,233	N/A
Arsenal III, L.P.	197,227	240,472	N/A
TOTAL	\$ 13,019,870	\$ 15,236,885	

* represents investments that were greater than 5% of the total investments.

The City's investments are classified under category 1. Category 1 investments are investments that are insured or registered, or securities held by the City or its agent in the City's name.

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NOTE 5—RECEIVABLES

As of June 30, 2020, receivables by type for the City's government-wide financial statements were as follows:

	<u>General</u>	<u>Funds</u>	<u>Water Pollution Control Authority</u>	<u>Total</u>
Receivables:				
Taxes and interest	\$ 1,394,019	\$ -	\$ -	\$ 1,394,019
Accounts and Other	87,933	75,897	57,188	221,018
Sewer Assessments	-	-	295,717	295,717
Intergovernmental	<u>296,054</u>	<u>52,158</u>	<u>-</u>	<u>348,212</u>
Gross receivables	1,778,006	128,055	352,905	2,258,966
Less allowance for collection losses	<u>220,000</u>	<u>-</u>	<u>3,232</u>	<u>223,232</u>
Net receivables	<u>\$ 1,558,006</u>	<u>\$ 128,055</u>	<u>\$ 349,673</u>	<u>\$ 2,035,734</u>

Governmental funds report deferred inflows of resources in connection with receivables that are not considered available to be liquidate liabilities for the current period. Governmental funds also record unearned revenue in connection with resources that have been received, but not yet earned. At the end of the current fiscal year, various components of deferred inflows of resources and unearned revenue reported in the governmental funds were as follows:

	<u>Unavailable</u>	<u>Unearned</u>
General Fund:		
Delinquent property taxes	\$ 950,915	\$ -
Various education grants		256,438
Nonmajor govermental funds:		
Community Development	-	87,249
Police Grant	<u>-</u>	<u>187,370</u>
	<u>\$ 950,915</u>	<u>\$ 531,057</u>

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NOTE 6—INTERFUND ACCOUNTS

As of June 30, 2020, interfund receivables and payables that resulted from various interfund transactions were as follows:

<u>Funds</u>	<u>Due from Other Funds</u>	<u>Due to Other Funds</u>
Major:		
General	\$ 737,495	\$ 1,602,285
Enterprise	1,628,480	12,883
School Roof Project 2015	<u>-</u>	<u>394,685</u>
	2,365,975	2,009,853
Nonmajor funds:		
Middle School Project	21,325	-
Land acquisition	<u>-</u>	<u>27,517</u>
	21,325	27,517
Trust and Agency Funds		
Student Activity Funds	<u>-</u>	<u>349,930</u>
Total	<u>\$ 2,387,300</u>	<u>\$ 2,387,300</u>

The General Fund interfund payable is due to various Capital Projects Funds for advances of bond monies received by the General Fund yet to be remitted to their respective Capital Project Funds. These amounts are expected to be repaid within one year. Capital Projects Funds interfund receivable and payable represent amounts due from/to the other capital projects for operations and are being repaid as funds become available. The interfund transfers for the year ended June 30, 2020 is as follows:

<u>Funds</u>	<u>Transfers from Other Funds</u>	<u>Transfers to Other Funds</u>
Major:		
General Fund	\$ 59,598	\$ 330,000
Library Endowment Fund	<u>-</u>	<u>35,000</u>
	59,598	365,000
Nonmajor funds:		
Middle School	<u>330,000</u>	<u>-</u>
Total	<u>\$ 389,598</u>	<u>\$ 365,000</u>

The purpose of the transfers to the general fund and Middle School Fund is for the repayments of bond anticipation notes. The Library Endowment Fund transfer was to the General fund was for library operating expenses. The transfer to the Community Development Fund from the Library Endowment fund was for library renovations.

CITY OF DERBY, CONNECTICUT
NOTES TO THE FINANCIAL STATEMENTS
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NOTE 7—CAPITAL ASSETS

Governmental activities - capital asset activity for the year ended June 30, 2020 was as follows:

	<u>Balance</u> <u>July 1, 2019</u>	<u>Additions</u>	<u>Disposal/ Transfers</u>	<u>Balance</u> <u>June 30, 2020</u>
Governmental activities:				
Capital assets, not being depreciated:				
Land	\$ 6,551,792	\$ -	\$ -	\$ 6,551,792
Construction in progress	- <u> </u>	4,562,020	- <u> </u>	4,562,020
Total Capital Assets, not being depreciated	6,551,792	4,562,020	- <u> </u>	11,113,812
Capital assets, being depreciated:				
Buildings	79,189,647	5,597,462	- <u> </u>	84,787,109
Property under capital lease	4,706,966	367,673	- <u> </u>	5,074,639
Rolling equipment	4,934,465	94,875	- <u> </u>	5,029,340
Machinery, vehicles and equipment	3,701,170	126,694	- <u> </u>	3,827,864
Infrastructure	<u>37,402,451</u>	<u>153,445</u>	<u>- <u> </u></u>	<u>37,555,896</u>
	129,934,699	6,340,149	- <u> </u>	136,274,848
Less accumulated depreciation for:				
Buildings	21,351,737	1,705,155	- <u> </u>	23,056,892
Property under capital lease	3,090,353	207,011	- <u> </u>	3,297,364
Rolling equipment	4,432,634	99,352	- <u> </u>	4,531,986
Machinery, vehicles and equipment	3,471,705	54,595	- <u> </u>	3,526,300
Infrastructure	<u>16,137,885</u>	<u>1,069,609</u>	<u>- <u> </u></u>	<u>17,207,494</u>
	48,484,314	3,135,722	- <u> </u>	51,620,036
Total capital assets, being depreciated, net	<u>81,450,385</u>	<u>3,204,427</u>	<u>- <u> </u></u>	<u>84,654,812</u>
Governmental activities capital assets, net	<u>\$ 88,002,177</u>	<u>\$ 7,766,447</u>	<u>\$ - <u> </u></u>	<u>\$ 95,768,624</u>

CITY OF DERBY, CONNECTICUT
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Depreciation expense by function for the year ended June 30, 2020 is as follows:

Education	\$ 1,278,767
General	1,090,113
Public safety	222,811
Public works	288,833
Culture and recreation	<u>255,198</u>
	<u><u>\$ 3,135,722</u></u>

Business-type activities - capital asset activity for the year ended June 30, 2020 was as follows:

	Balance			Balance
	July 1, 2019	Additions	Disposal	June 30, 2020
Business-type activities:				
Capital assets, not being depreciated:				
Land	\$ 594,858	\$ -	\$ -	\$ 594,858
Construction in progress	<u>7,370,000</u>	<u>7,575,028</u>	<u>-</u>	<u>14,945,028</u>
	<u>7,964,858</u>	<u>7,575,028</u>	<u>-</u>	<u>15,539,886</u>
Capital assets, being depreciated:				
Buildings	12,435,928	524,032	-	12,959,960
Machinery, vehicles and equipment	<u>2,917,212</u>	<u>145,389</u>	<u>-</u>	<u>3,062,601</u>
	<u>15,353,140</u>	<u>669,421</u>	<u>-</u>	<u>16,022,561</u>
Less accumulated depreciation for:				
Buildings	9,039,588	189,255	-	9,228,843
Machinery, vehicles and equipment	<u>1,603,015</u>	<u>155,406</u>	<u>-</u>	<u>1,758,421</u>
	<u>10,642,603</u>	<u>344,661</u>	<u>-</u>	<u>10,987,264</u>
Total capital assets, being depreciated, net	<u>4,710,537</u>	<u>324,760</u>	<u>-</u>	<u>5,035,297</u>
Business-type activities capital assets, net	<u>\$ 12,675,395</u>	<u>\$ 7,899,788</u>	<u>\$ -</u>	<u>\$ 20,575,183</u>

NOTE 8 – BOND ANTICIPATION NOTES

Bond anticipation note transactions for the year ended June 30, 2020 were as follows:

Outstanding, July 1, 2019	\$ 5,330,000
New Borrowings	-
Repayments	<u>5,330,000</u>
Outstanding, June 30, 2020	<u><u>\$ -</u></u>

CITY OF DERBY, CONNECTICUT
NOTES TO THE FINANCIAL STATEMENTS
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One bond anticipation note due October 2019 at an interest rate of 2.75% per annum was fully paid through the refunding of bonds during the year ended June 30, 2020.

Subsequent to June 30, 2020, a bond anticipation note was issued in November 2020 for \$3,000,000 with an interest rate of 1.50% per annum.

NOTE 9—LONG-TERM DEBT

Changes in long-term debt for the year ended June 30, 2020 was as follows:

	Balance July 1, 2019	Additions	Decreases	Balance June 30, 2020	Due within One Year
Governmental Activities:					
General-2013	\$ 1,135,000	\$ -	\$ 1,135,000	\$ -	\$ -
General-2015	2,665,000	-	2,665,000	-	-
General-2015	7,290,000	-	5,160,000	2,130,000	-
General-2018	5,210,000	-	3,120,000	2,090,000	-
General-2019	-	13,870,000	-	13,870,000	-
Note payable	-	5,587,362	-	5,587,362	257,540
Total	16,300,000	19,457,362	12,080,000	23,677,362	257,540
Bond premium	632,470	1,339,627	632,470	1,339,627	-
Capital leases	771,254	367,673	290,670	848,257	312,551
Net pension liability	8,922,826	3,551,327	-	12,474,153	12,474,153
OPEB obligation	30,052,648	10,151,923	-	40,204,571	-
Compensated absenses	3,770,427	276,122	34,485	4,012,064	100,000
Landfill postclosure care costs	286,011	-	20,281	265,730	20,000
Total governmental activities long-term liabilities	<u>\$ 60,735,636</u>	<u>\$ 35,144,034</u>	<u>\$ 13,057,906</u>	<u>\$ 82,821,764</u>	<u>\$ 13,164,244</u>
Business-type activities:					
Refunding-2009	\$ 7,370,000	\$ -	\$ 370,000	\$ 7,000,000	\$ 370,000
Bonds-2019	\$ -	\$ 8,825,000		8,825,000	\$ 450,000
Loan payable	78,248	-	78,248	-	-
Total	7,448,248	8,825,000	448,248	15,825,000	820,000
Capital lease	13,340	128,199	42,836	98,703	76,346
Total Business-type activities long-term liabilities	<u>\$ 7,461,588</u>	<u>\$ 8,953,199</u>	<u>\$ 491,084</u>	<u>\$ 15,923,703</u>	<u>\$ 896,346</u>

The governmental activities outstanding debt is funded through the general fund operations. The business-type activities outstanding debt is funded through the sewer use collections.

CITY OF DERBY, CONNECTICUT
NOTES TO THE FINANCIAL STATEMENTS
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As of June 30, 2020, the City's outstanding general obligation bonds and note payable were as follows:

	Outstanding Amount
Governmental Activities:	
\$5,210,000 serial bond; issue of 2018; due October 2038; effective interest ranging from 3.0%-5.0%	\$ 2,090,000
\$13,870,000 serial bond; issue of 2019; due September 2029; effective interest ranging from 2.05%-5.0%	13,870,000
\$8,580,000 serial B bond; issue of 2015; due September 2035; effective interest ranging from 2.0%-5.0%	2,130,000
\$5,587,362 note payable in monthly payments, including principal and interest at 3.04%, issued April 9,2020; due March 2037	<u>\$ 5,587,362</u>
	23,677,362
Less current portion	<u>257,540</u>
Long term portion	<u>\$ 23,419,822</u>

As of June 30, 2020, the City's outstanding business-type obligation bonds were as follows:

	Outstanding Amount
Business-type activities:	
\$7,370,000 serial bond; issue of 2018; due October 2038; effective interest ranging from 3.0%-5.0%	\$ 7,000,000
\$13,870,000 serial bond; issue of 2019; due September 2029; effective interest ranging from 2.05%-5.0%	<u>8,825,000</u>
	15,825,000
Less current portion	<u>820,000</u>
Long term portion	<u>\$ 15,005,000</u>

CITY OF DERBY, CONNECTICUT
NOTES TO THE FINANCIAL STATEMENTS
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The annual requirements to amortize all bonded debt outstanding as of June 30, 2020, are as follows:

Governmental Activities:	Principal	Interest	Total
2021	\$ -	\$ 655,936	\$ 655,936
2022	1,135,000	496,205	1,631,205
2023	1,115,000	472,864	1,587,864
2024	1,095,000	449,385	1,544,385
2025	1,070,000	425,576	1,495,576
2026	1,050,000	401,201	1,451,201
2027	1,030,000	376,246	1,406,246
2028	1,010,000	350,751	1,360,751
2029	990,000	325,004	1,315,004
2030	970,000	299,281	1,269,281
2031	950,000	273,366	1,223,366
2032	935,000	251,613	1,186,613
2033	920,000	212,364	1,132,364
2034	905,000	180,676	1,085,676
2035	890,000	149,295	1,039,295
2036	880,000	117,946	997,946
2037	835,000	88,418	923,418
2038	810,000	61,050	871,050
2039	770,000	34,750	804,750
2040	730,000	10,950	740,950
	<u>\$ 18,090,000</u>	<u>\$ 5,632,877</u>	<u>\$ 23,722,877</u>

Business-type activities:	Principal	Interest	Total
2021	\$ 820,000	\$ 801,079	\$ 1,621,079
2022	815,000	598,050	1,413,050
2023	815,000	557,300	1,372,300
2024	815,000	516,550	1,331,550
2025	810,000	477,775	1,287,775
2026	810,000	442,825	1,252,825
2027	810,000	409,725	1,219,725
2028	810,000	376,625	1,186,625
2029	810,000	343,294	1,153,294
2030	810,000	309,500	1,119,500
2031	810,000	275,244	1,085,244
2032	810,000	241,800	1,051,800
2033	810,000	209,400	1,019,400
2034	805,000	177,100	982,100
2035	805,000	144,900	949,900
2036	805,000	112,700	917,700
2037	805,000	82,700	887,700
2038	805,000	54,900	859,900
2039	805,000	27,100	832,100
2040	440,000	6,600	446,600
	<u>\$ 15,825,000</u>	<u>\$ 6,165,167</u>	<u>\$ 21,990,167</u>

CITY OF DERBY, CONNECTICUT
NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2020

Governmental Activities:

Year Ended	June 30,	Principal	Interest	Total
	2021	\$ 257,540	\$ 243,140	\$ 500,680
	2022	260,049	249,509	509,559
	2023	214,309	154,121	368,430
	2024	230,328	147,606	377,934
	2025	247,162	140,604	387,766
	2026	264,847	133,090	397,938
	2027	283,420	125,039	408,460
	2028	302,920	116,423	419,343
	2029	323,385	107,214	430,600
	2030	344,860	97,383	442,243
	2031	367,386	86,900	454,285
	2032	391,007	75,731	466,739
	2033	415,774	63,845	479,618
	2034	441,734	51,205	492,939
	2035	419,662	37,776	457,438
	2036	447,006	25,019	472,025
	2037	<u>375,972</u>	<u>11,430</u>	<u>387,402</u>
		<u><u>\$ 5,587,362</u></u>	<u><u>\$ 1,866,035</u></u>	<u><u>\$ 7,453,397</u></u>

The Refunding-2009 bond issue includes an additional \$447,000 which is included in the Derby Water Pollution Control Authority's (Enterprise Fund) financial statements. That portion of the bond issue is also supported by the full faith and credit of the City of Derby, Connecticut. Additionally, upon completion of major improvements to the water pollution control facilities, the Agency issued a note payable to the State of Connecticut, with interest at 3%. This note was fully paid February 29, 2020.

Capital Lease Obligations

The City is obligated, as a lessee, under various capital leases for the acquisition of a fire trucks, other heavy equipment and computer. The following is a schedule of future minimum lease obligations and the net present value of these minimum payments:

Year Ended	Governmental		Business-Type	
	Activities	Payment	Activities	Payment
June 30,				
2021	\$ 397,606	\$ 30,184		
2022	266,896	30,184		
2023	165,862	30,184		
2024	<u>75,840</u>	<u>18,881</u>		
	906,204	109,433		
Less amount representing interest	<u>57,947</u>	<u>10,730</u>		
Net present value of lease payments	<u><u>\$ 848,257</u></u>	<u><u>\$ 98,703</u></u>		

CITY OF DERBY, CONNECTICUT
NOTES TO THE FINANCIAL STATEMENTS
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Governmental Activities

Property and equipment carried at a cost of \$5,074,639 with accumulated amortization of \$3,297,364 has been acquired under capital lease arrangements. The bi-annual payments under these leases were \$198,803 at an interest rate ranging from 5.2% to 6.3%. The capital lease obligations are financed by the general fund.

Business-Type Activities

Property and equipment carried at a cost of \$167,439 with accumulated amortization of \$20,3519 has been acquired under capital lease arrangement. The annual required payments under these leases were \$13,856 at an interest rates ranging from 4.15% to 8.4%. The capital lease obligation is financed by the Water Pollution Control Authority.

Compensated Absences

There is no accrual for compensated absences that are dependent on the performance of future service by employees, or when payments are dependent on future events that are outside the control of the employer and employee. The liability for compensated absences earned but not yet paid is included in the general long-term debt account group. City employees accumulate a limited amount of sick leave until termination of their employment. These amounts are based on length of employment and/or labor contracts. Sick leave is recognized in a governmental fund in the current year to the extent it is paid or the vested amount is expected to be paid with current available resources.

Debt Limitation

The Connecticut General Statutes provide that the City's total outstanding and authorized debt shall not exceed seven times the total tax collections (including interest and lien fees) and revenues received for tax relief of the elderly for the year ended June 30, 2020 (\$218,887,132), nor shall the total authorized particular purpose debt exceed the individual debt limitations reflected in the table below:

Total tax collections (including interest and lien fees) for the year ended June 30, 2020,	\$ 30,983,876
Reimbursement for revenue loss:	
Tax Relief for Elderly	<u>\$ 30,983,876</u>

	General Purpose	Schools	Sewers	Urban Renewal	Unfunded Pension
Debt Limitation:					
2 ¼ times base	\$ 69,713,721				
4 ½ times base		\$ 139,427,442			
3 ¾ times base			\$ 116,189,535		
3 ¼ times base				\$ 100,697,597	
3 times base	-	-	-	-	\$ 92,951,628
Total debt limitation	69,713,721	139,427,442	116,189,535	100,697,597	92,951,628
Indebtedness:					
Bonds payable	2,177,713	15,912,287	15,825,000	-	-
Note payable	5,587,362	-	-	-	-
Bonds authorized and unissued	11,867,287	18,042,713	15,415,000	-	-
	<u>19,632,362</u>	<u>33,955,000</u>	<u>31,240,000</u>	<u>-</u>	<u>-</u>
Debt Limitation in excess of outstanding and authorized debt	<u>\$ 50,081,359</u>	<u>\$ 105,472,442</u>	<u>\$ 84,949,535</u>	<u>\$ 100,697,597</u>	<u>\$ 92,951,628</u>

CITY OF DERBY, CONNECTICUT
NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2020

NOTE 10 – SEGMENT INFORMATION FOR ENTERPRISE FUNDS

The City's two Enterprise Funds account for the rental of parking spaces of the Parking Authority and operation of the Water Pollution Control Authority (WPCA) which are all supported by user charges. Segment information for the year ended June 30, 2020 is as follows:

	Water Pollution Control Authority	Parking Authority	Total Enterprise Funds
Operating Revenues	\$ 4,233,166	\$ 130,582	\$ 4,363,748
Operating Expenses	<u>2,324,453</u>	<u>160,165</u>	<u>2,484,618</u>
Operating Income(Loss)	1,908,713	(29,583)	1,879,130
Non-Operating(Expenses) Revenues	<u>(634,911)</u>	<u>-</u>	<u>(634,911)</u>
Change in Net Position	1,273,802	(29,583)	1,244,219
Beginning Net Position	<u>8,916,325</u>	<u>722,703</u>	<u>9,639,028</u>
Ending Net Position	10,190,127	693,120	10,883,247
Net Cash Provided By (Used In):			
Operating Activities	1,272,120	(226)	1,271,894
Capital and Financing Activities	-	-	-
Noncapital Financing Activities	(424,487)	(11,132)	(435,619)
Investing Activities	18,376	-	18,376
Beginning Cash and Equivalents	<u>4,207,039</u>	<u>108,588</u>	<u>4,315,627</u>
Ending Cash and Equivalents	<u>\$ 5,073,048</u>	<u>\$ 97,230</u>	<u>\$ 5,170,278</u>

NOTE 11 – FUND BALANCE/DEFICITS AND EXPENDITURES IN EXCESS OF BUDGETED AMOUNTS

The components of fund balance for the governmental funds at June 30, 2020 are as follows:

	Library			Other	
	Endowment	Field House	School Roof	Governmental	
	General Fund	Fund	Project	2014	Funds
Nonspendable:					
Inventories	\$ -	\$ -	\$ -	\$ -	\$ 5,148
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>5,148</u>
Restricted:					
Capital projects	-	-	134,265	-	72,122
Education	-	-	-	-	44,171
Library	<u>-</u>	<u>1,017,923</u>	<u>-</u>	<u>-</u>	<u>-</u>
	<u>-</u>	<u>1,017,923</u>	<u>134,265</u>	<u>-</u>	<u>116,293</u>
Committed:					
Medical	348,009	-	-	-	-
Board of Education-Special Education	<u>235,767</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
	<u>583,776</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Assigned:					
Library	<u>-</u>	<u>31,636</u>	<u>-</u>	<u>-</u>	<u>-</u>
Unassigned:	<u>3,737,546</u>	<u>-</u>	<u>-</u>	<u>(124,219)</u>	<u>170,072</u>
	<u>\$ 4,321,322</u>	<u>\$ 1,049,559</u>	<u>\$ 134,265</u>	<u>\$ (124,219)</u>	<u>\$ 291,513</u>

CITY OF DERBY, CONNECTICUT
NOTES TO THE FINANCIAL STATEMENTS
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The following funds had a fund deficit as of June 30, 2020:

Major Funds:

School Roof 2014	<u>\$ 124,219</u>
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Nonmajor:

Community Development	<u>\$ 8,631</u>
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The General Fund deficit will be eliminated with additional taxation and a reduction of spending. The deficits for School Roof 2014 will be reduced or eliminated through permanent financing or the receipt of grant funds. The Community Development deficit will be eliminated the receipt of grant funds.

The following expenditure categories within the General Fund exceeded their respective budgets by the amounts indicated:

Public safety	<u>\$ 333,783</u>
Board of Education-grants	<u>\$ 1,734,669</u>
Capital outlay	<u>\$ 173,553</u>
Interest	<u>\$ 598,582</u>

NOTE 12– RESTATEMENT OF PRIOR YEAR FUND BALANCE AND NET POSITION

At year end, a restatement was necessary to properly account for beginning net position to move the capital asset purchases that were made in the Sewer Capital Project Fund to the Water Pollution Control Authority Fund in the business-type activities. The adjustment was due to properly reflect the purchase of capital assets that were purchased through the Sewer 2015 Capital Project Fund in the Water Pollution Control Authority Fund. The purchases of \$4,561,713 were recognized in the Water Pollution Control Authority Fund as construction in progress as of the beginning of the year.

	Fund Balance Sewer 2015	Fund Balance Govermental Funds	Net Position Govermental Activities
Governmental Funds -Fund Balance (Deficit), June 30, 2019	\$ -	\$ (3,155,474)	\$ -
Governmental Activities - Net Position, June 30, 2019	-	-	18,565,613
Sewer 2015 Capital Project Fund - Fund Balance, June 30, 2019	(4,567,613)	4,567,613	4,567,613
Water Pollution Control Authority Fund - Capital Assets	<u>4,567,613</u>	-	-
Fund Balance and Net Position as restated, July 1, 2019	<u>\$ -</u>	<u>\$ 1,412,139</u>	<u>\$ 23,133,226</u>

CITY OF DERBY, CONNECTICUT
NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2020

NOTE 13– EMPLOYEE RETIREMENT PLANS

Connecticut Municipal Employees' Retirement Plan

Organization

Connecticut's Municipal Employees Retirement System (CMERS) is the public pension plan offered by the State of Connecticut for municipal employees in participating municipalities. The plan was established in 1947 and is governed by Connecticut Statute Title 7, Chapter 113. CMERS is a multiemployer pension plan administered by the Connecticut State Retirement Commission. The State Retirement Commission is responsible for the administration of the Connecticut Municipal Employees Retirement System (CMERS). The State Treasurer is responsible for investing CMERS funds for the exclusive benefit of CMERS members.

Plan description

Municipalities may designate which departments (including elective officers if so specified) are to be covered under the Municipal Employees Retirement System. This designation may be the result of collective bargaining. Only employees covered under the State Teachers Retirement System may not be included. There is no minimum age or service requirements. Membership is mandatory for all regular full-time employees of participating departments except Police and Fire hired after age 60.

The plan has 4 sub plans as follows:

- General employees with social security
- General employees without social security
- Policemen and firemen with social security
- Policemen and firemen without social security

Benefit provisions

The plan provides retirement, disability and death benefits as defined in the statutes.

General Employees-Employees are eligible to retire at age 55 with 5 years of continuous service, or 15 years of active aggregate service, or 25 years of aggregate service.

Policemen and Firemen-Compulsory retirement age for police and fire members is age 65.

Normal Retirement: For members not covered by social security, the benefit is 2% of average final compensation times years of service.

For members covered by social security, the benefit is 1.5 % of the average final compensation not in excess of the year's breakpoint plus 2% of average final compensation in excess of the year's breakpoint, times years of service.

The maximum benefit is 100% of average final compensation and the minimum benefit is \$1,000 annually. Both the minimum and the maximum include workers' compensation and social security benefits.

If any member covered by social security retires before age 62, the benefit until age 62 is reached or a social security disability award is received, is computed as if the member is not under social security.

CITY OF DERBY, CONNECTICUT
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Early Retirement: Employees are eligible after 5 years of continuous or 15 years of active aggregate service. The benefit is calculated on the basis of average final compensation and service to date of termination. Deferred to normal retirement age, or an actuarially reduced allowance may begin at the time of separation.

Disability Retirement: Employees are eligible for service-related disability benefits from being permanently or totally disabled from engaging in the service of the municipality provided such disability has arisen out of and in the course of employment with the municipality. Disability due to hypertension or heart disease, in the case of firemen and policemen, is presumed to have been suffered in the line of duty. Disability benefits are calculated based on compensation and service to the date of the disability with a minimum benefit (including workers' compensation benefits) of 50% of compensation at the time of disability.

Employees are eligible for non-service-related disability benefits with 10 years of service and being permanently or totally disabled from engaging in gainful employment in the service of the municipality. Disability benefits are calculated based on compensation and service to the date of the disability.

Pre-Retirement Death Benefit: The plan also offers a lump sum return of contributions with interest or surviving spouse benefit depending on length of service.

Contributions

Employer:

Participating municipalities make annual contributions consisting of a normal cost contribution, a contribution for the amortization of the net unfunded accrued liability and a prior service amortization payment which covers the liabilities of the system not met by member contributions. There is also an annual administrative fee per active & retired member

Employees:

For employees not covered by social security, each person is required to contribute 5% of compensation.

For employees covered by social security, each person is required to contribute 2.25% of compensation up to the social security taxable wage base plus 5% of compensation, if any, in excess of such base.

Allocation methodology for Pension Liability, Pension Expense and Deferred outflows/inflows of resources

The schedules of employer allocations were calculated based upon the 2019 actuarial (expected) payroll amounts reported by participating employers. Expected payroll adjusts actual payroll for known changes in the status of employees, annualized salaries for partial year employees and anticipated salary increases. The employer allocations were then applied to the net pension liability, pension expense, deferred inflows, sensitivity analysis and the deferred inflow amounts to be recognized in fiscal years subsequent to the reporting date to determine the amount applicable to each employer. The schedules of employer allocations reflect actuarial employer payroll for the fiscal year ended June 30, 2019. Based upon the employer's payroll as compared to the total, an employer allocation percentage is calculated to six decimal places and is used to allocate the elements noted above.

Pension Liability

At June 30, 2020, the City reported a liability of \$6,290,508 for its proportionate share of the CMERS' net pension liability. The net pension liability was measured as of June 30, 2019. The total pension liability used to calculate the net pension liability was determined using update procedures to roll forward the total pension liability from an actuarial valuation as of June 30, 2018, to the measurement date of June 30, 2019.

CITY OF DERBY, CONNECTICUT
NOTES TO THE FINANCIAL STATEMENTS
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The components of the net pension liability of the City at June 30, 2020 was as follows:

	Derby Police <u>MERS</u>
Total pension liability	\$ 86,421,667
Plan fiduciary net assets	<u>80,131,159</u>
Net Pension Liability	<u>\$ 6,290,508</u>
Plan fiduciary net position as a percentage of the total pension liability	<u>92.72%</u>
Percentage of the total	<u>8.633%</u>

Pension expense and deferred outflows/inflows of resources

For the year ended June 30, 2020, the City recognized pension expense for their portion of the CMERS of \$1,936,803. At June 30, 2020, the County reported deferred outflows of resources related to pensions from the following sources:

	Derby Police <u>MERS</u>
	Deferred Outflows of Resources
Differences between expected and actual experience	\$ 77,203
Changes in assumptions	1,737,924
Changes in proportion and difference between employers contributions and proportionate share of contributions	407,329
Net difference between projected and actual earnings on investments	<u>290,226</u>
Total	<u>\$ 2,512,682</u>
Percentage of total	<u>8.6333%</u>
Pension Expense	<u>\$ 1,936,803</u>

CITY OF DERBY, CONNECTICUT
NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2020

Deferred outflows of resources related to CMERS pension will be recognized in pension expense as follows:

<u>Year Ending June 30,</u>	Police
	MERS
2021	\$ 731,540
2022	460,624
2023	581,849
2024	<u>117,027</u>
Total	<u>\$ 1,891,040</u>

Actuarial Assumptions

The collective total pension liability was determined by an actuarial valuation as of June 30, 2018, using the following actuarial assumptions, applied to all periods included in the measurement period:

Inflation	2.50%
Salary	3.5-10.00%, including inflation
Investment rate of return	7% net of pension plan investment expense, including inflation

Mortality rates were based on the RP-2000 Combined Mortality Table for annuitants and non-annuitants (set forward one year for males and set back one year for females).

Future Cost-of-Living adjustments for members who retire on or after January 1, 2002 are 60% of the annual increase in the CPI up to 6%. The minimum annual COLA is 2.5%, the maximum is 6%.

Long-term rate of return

The long-term expected rate of return on pension plan investments was determined using a log-normal distribution analysis in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation.

CITY OF DERBY, CONNECTICUT
NOTES TO THE FINANCIAL STATEMENTS
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Best estimates of arithmetic real rates of return for each major asset class included in the plan's target asset allocation as of June 30, 2019 are summarized in the following table:

Asset Class	MERS - Target Allocation	MERS- Long-Term Expected Real Rate of Return
Domestic equity	20.0%	5.3%
Developed market international	11.0%	5.1%
Emerging Markets(non-US)	9.0%	7.4%
Core fixed income	16.0%	1.6%
Inflation linked bond fund	5.0%	1.3%
Emerging market debt	5.0%	2.9%
High yield bonds	6.0%	3.4%
Real estate	10.0%	4.7%
Private equity	10.0%	7.3%
Alternative investments	7.0%	3.2%
Liquidity fund	<u>1.0%</u>	0.9%
	<u>100%</u>	

Sensitivity

Sensitivity of the net pension liability to changes in the discount rate. The following presents the net pension liability, calculated using the discount rate of 7.00% as well as what the net pension liability would be if it were calculated using a discount rate that is 1-percentage-point lower or 1-percentage-point higher than the current rate:

<u>Net Pension Liability (Asset)</u>	1% Decrease to 6%	Current Discount Rate 7%	1% Increased to 8%
Derby Police-MERS	<u>\$ 9,434,516</u>	<u>\$ 6,290,508</u>	<u>\$ 3,663,736</u>

Connecticut State Teachers' Retirement Fund

Organization

The Connecticut Teachers' Retirement System (TRS) is the public pension plan offered by the State of Connecticut to provide retirement, disability, survivorship and health insurance benefits for Connecticut public school teachers and their beneficiaries. The plan is governed by Connecticut Statute Title 10, Chapter 167a of the Connecticut General Statutes. TRS is a multiemployer pension plan administered by the Connecticut State Teachers' Retirement Board. The State Teachers' Retirement Board (TRB) is responsible for the administration of

CITY OF DERBY, CONNECTICUT
NOTES TO THE FINANCIAL STATEMENTS
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the Connecticut Teachers' Retirement System. The State Treasurer is responsible for investing TRS funds for the exclusive benefit of TRS members.

Plan description

Teachers, principals, superintendents or supervisors engaged in service of public schools are provided with pensions through the Connecticut State Teachers' Retirement System - a cost sharing multiemployer defined benefit pension plan administered by the Teachers' Retirement Board. Chapter 167a of the State Statutes grants authority to establish and amend the benefit terms to the TRB. TRS issues a publicly available financial report that can be obtained at www.ct.gov.

Benefit provisions

The plan provides retirement, disability and death benefits. Employees are eligible to retire at age 60 with 20 years of credited service in Connecticut, or 35 years of credited service including at least 25 years of service in Connecticut.

Normal Retirement: Retirement benefits for the employees are calculated as 2% of the average annual salary times the years of credited service (maximum benefit is 75% of average annual salary during the 3 years of highest salary).

In addition, amounts derived from the accumulation of 1 % contributions made prior to July 1, 1989 and voluntary contributions are payable.

Early Retirement: Employees are eligible after 25 years of credited service including 20 years of Connecticut service, or age 55 with 20 years of credited service including 15 years of Connecticut service. Benefit amounts are reduced by 6% per year for the first 5 years preceding normal retirement age and 4% per year for the next 5 years preceding normal retirement age. Effective July 1, 1999, the reduction for individuals with 30 or more years of service is 3% per year by which retirement precedes normal retirement date.

Minimum Benefit: Effective January 1, 1999, Public Act 98-251 provides a minimum monthly benefit of \$1,200 to teachers who retire under the normal retirement provisions and who have completed at least 25 years of full time Connecticut service at retirement.

Disability Retirement: Employees are eligible for service-related disability benefits regardless of length of service. Five years of credited service is required for nonservice-related disability eligibility. Disability benefits are calculated as 2% of average annual salary times credited service to date of disability, but not less than 15% of average annual salary, nor more than 50% of average annual salary. In addition, disability benefits under this plan (without regard to cost-of- living adjustments) plus any initial award of social security benefits and workers' compensation cannot exceed 75% of average annual salary.

A plan member who leaves service and has attained 10 years of service will be entitled to 100% of the accrued benefit as of the date of termination of covered employment. Benefits are payable at age 60 and early retirement reductions are based on the number of years of service the member would have had if they had continued work until age 60.

Pre-Retirement Death Benefit: The plan also offers a lump-sum return of contribution with interest or surviving spouse benefit depending on length of service.

CITY OF DERBY, CONNECTICUT
NOTES TO THE FINANCIAL STATEMENTS
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Contributions-State of Connecticut

Per Connecticut General Statutes Section 10-183z (which reflects Public Act 79-436 as amended), contribution requirements of active employees and the State of Connecticut is amended and certified by the State Teachers' Retirement Board and appropriated by the General Assembly. The contributions are actuarially determined as an amount that, when combined with employee contributions and investment earning, is expected to finance the costs of the benefits earned by employees during the year, with any additional amount to finance any unfunded accrued liability.

Employer (School Districts)

School district employers are not required to make contributions to the plan.

Employees:

Effective July 1, 1992, each teacher is required to contribute 6% of salary for the pension benefit.

In addition, the City has recognized revenues and expenditures for on-behalf payments for pension contributions paid directly to the Connecticut State Teachers' Retirement System by the State of Connecticut. Such on-behalf payments were \$4,803,619 for the year ended June 30, 2020.

Pension Liabilities, Pension Expense and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions

At June 30, 2020, the City reports no amounts for its proportionate share of the net pension liability, and related deferred outflows and inflows, due to the statutory requirement that the State pay 100% of the required contribution. The amount recognized by the Town as its proportionate share of the net pension liability, the related state support, and the total portion of the net pension liability that was associated with the Town were as follows:

City's proportionate share of the net pension liability	\$ -
State's proportionate share of the net pension liability associated with the City	<u>\$ 39,111,989</u>
Total	<u>\$ 39,111,989</u>
City's covered-employee payroll	\$ -
City's proportionate share of the net pension liability	<u>0%</u>
Plan fiduciary net position as a percentage	<u>52.00%</u>

CITY OF DERBY, CONNECTICUT
NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2020

Actuarial Assumptions

The total pension liability was determined by an actuarial valuation as of June 30, 2018, using the following actuarial assumptions, applied to all periods included in the measurement:

Inflation	2.75%
Salary increase	3.25-6.50%, including inflation
Investment rate of return	6.90%, net of pension plan investment expense, including inflation

Mortality rates were based on the RPH-2014 White Collar table with employee and annuitant rates blended from ages 50 to 80, projected to the year 2020 using the BB improvement scale.

The actuarial assumptions used in the June 30, 2018 valuation were based on the results of an actuarial experience study for the period July 1, 2010 - June 30, 2015.

Future cost-of-living increases for teachers who retired prior to September 1, 1992, are made in accordance with increases in the Consumer Price Index, with a minimum of 3% and a maximum of 5% per annum. For teachers who were members of the Teachers' Retirement System before July 1, 2007, and retire on or after September 1, 1992, pension benefit adjustments are made that are consistent with those provided for Social Security benefits on January 1 of the year granted, with a maximum of 6% per annum. If the return on assets in the previous year was less than 8.5%, the maximum increase is 1.5%. For teachers who were members of the Teachers' Retirement System after July 1, 2007, pension benefit adjustments are made that are consistent with those provided for Social Security benefits on January 1 of the year granted, with a maximum of 5% per annum. If the return on assets in the previous year was less than 11.5%, the maximum increase is 3%, and if the return on the assets in the previous year was less than 8.5%, the maximum increase is 1.0%.

The long-term expected rate of return on pension plan investments was determined using a log-normal distribution analysis in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. The target asset allocation and best estimates of arithmetic real rates of return for each major class are summarized in the following table:

CITY OF DERBY, CONNECTICUT
NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2020

<u>Asset Class</u>	<u>Target Allocation</u>	<u>Long-Term Expected Real Rate of Return</u>
Public Equity - U.S. Equity	20%	8.1%
Public Equity - International Developed Equity	11%	8.5%
Public Equity - Emerging Markets Equity	9%	10.4%
Fixed Income - Inflation Linked Bonds	16%	4.6%
Fixed Income - Core Fixed Income	5%	3.6%
Fixed Income - High Yield	6%	6.5%
Fixed Income - Emerging Market Debt	5%	5.2%
Private Equity	10%	9.8%
Real Estate	10%	7.0%
Alternative Investments - Real Assets	4%	8.2%
Alternative Investments - Hedge Funds	3%	5.4%
Liquity Fund	<u>1%</u>	2.9%
	<u>100%</u>	

Discount Rate

The discount rate used to measure the total pension liability was 6.9%. The projection of cash flows used to determine the discount rate assumed that plan member contributions will be made at the current contribution rate and that State contributions will be made at the actuarially determined contribution rates in the future years. Based on those assumptions, the pension plan's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

Sensitivity of the Net Pension Liability to Changes in the Discount Rate

The following presents the net pension liability, calculated using the discount rate of 6.90% as well as what the net pension liability would be if it were calculated using a discount rate that is 1-percentage-point lower or 1-percentage-point higher than the current rate:

	1% Decrease to 5.9%	Current Discount Rate 6.9%	1% Increased to 7.9%
State's share of NPL associated with the City	<u>\$ 48,788,437</u>	<u>\$ 39,111,989</u>	<u>\$ 30,976,993</u>

Other Information

Additional information is included in the required supplementary information section of the financial statements. A schedule of contributions is not presented as the City has no obligation to contribute to the plan.

A copy of the plan's comprehensive annual financial report can be obtained from the State of Connecticut Teachers Retirement Board.

CITY OF DERBY, CONNECTICUT
NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2020

City Employees' Retirement Plan

Plan Description

City Public Employee Retirement System – The City of Derby Pension Plan covers substantially all full-time employees of the City of Derby and its related agencies, except teachers, who are covered by the State Teacher's Retirement Fund and police employees who are covered by the State Municipal Employees Retirement Fund. The Public Employee Retirement System is the administrator of a single-employer pension plan that was established by the City in accordance with the City charter and state statutes.

As of July 1, 2019, employee membership data related to the pension plan was as follows:

Inactive plan members or beneficiaries currently receiving benefits	65
Terminations	
Lump sum payments	(1)
Deaths	
Without death benefits	(5)
New beneficiaries	1
New members	11
Active plan members	<u>163</u>
	<u><u>234</u></u>

The pension plan provides pension benefits, cost of living allowances, and death and disability benefits. A member may retire after reaching the age of 63 and completing 25 years of service, or after 5 years of service having attained age 65. Also, a member may retire early after reaching age 55 and completing 10 years of service. Employees who retire at or after age 55 with 25 or more years of service are entitled to pension payments equal to 2% of average annual pay during five consecutive highest paid years, times the number of years and completed months of service for which they were employed by the City. For employees who retire early, the normal retirement formula applies except that benefits are reduced one-half percent (.5%) for each month before the normal retirement date that the pension begins.

Employees of the City are required to pay 3.5% of their gross earnings to the pension plan. The payments are deducted from the employee's wages or salary and remitted by the City to the Public Employee Retirement System on a monthly basis. If an employee leaves the employment of the City before 25 years of service, the accumulated contributions plus earned interest are refunded to the employee or the employee's designated beneficiary.

For the year ended June 30, 2020, the City's total payroll for all employees amounted to \$21,303,865 and the City's total covered payroll amounted to \$4,815,629. Covered payroll refers to all compensation paid by the City to active employees covered by the Derby Public Employee Retirement System on which contributions to the pension plan are based.

CITY OF DERBY, CONNECTICUT
NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2020

	Pension Trust Fund
ASSETS	
CURRENT ASSETS	
Cash and cash equivalents	\$ 989,721
Investments, at fair value	14,183,551
Other receivables	<u>6,905</u>
	TOTAL ASSETS <u>\$ 15,180,177</u>
LIABILITIES AND	
NET POSITION	
CURRENT LIABILITIES	
Other liabilities	\$ -
Prepaid employer contribution	<u>190,000</u>
	TOTAL CURRENT LIABILITIES <u>190,000</u>
NET POSITION	
Reserved for employee retirement system	<u>14,990,177</u>
	TOTAL NET POSITION <u>14,990,177</u>
	TOTAL LIABILITIES AND
	NET POSITION <u>\$ 15,180,177</u>

CITY OF DERBY, CONNECTICUT
COMBINING STATEMENT OF CHANGES IN FIDUCIARY NET POSITION
YEAR ENDED JUNE 30, 2020

ADDITIONS	
Contributions	
Employer contributions	\$ 190,000
from general fund	<u>687,773</u>
Employee contributions	<u>877,773</u>
Total contributions	<u>877,773</u>
Investment income	
Net appreciation in fair value of investments	(160,870)
Interest and dividends	<u>96,892</u>
	<u>(63,978)</u>
Less investment expenses -	
investment management fees	<u>132,579</u>
Net investment income	<u>(196,557)</u>
Total additions	<u>681,216</u>
DEDUCTIONS	
Benefits and other deductions	<u>1,404,461</u>
Net change in net assets	<u>(723,245)</u>
Net position held in trust for pension benefits at July 1, 2019	<u>15,713,422</u>
	NET POSITION HELD IN TRUST FOR PENSION BENEFITS AT
	JUNE 30, 2020 <u>\$ 14,990,177</u>

CITY OF DERBY, CONNECTICUT
NOTES TO THE FINANCIAL STATEMENTS
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Investments and Rate of Return

Investment Policy: The pension plan's policy in regard to the allocation of invested assets is established and may be amended by the Pension Board. Plan assets are managed on a total return basis with a long-term objective of achieving and maintaining a fully funded status for the benefits provided through the pension plan. The following was the adopted allocation policy as of June 30, 2015.

Asset Class	Target Allocation	Long-Term Expected	
		Real Rate of Return*	Weighting
Large Cap Equity	30.00%	4.69%	1.41%
Mid/Small Cap Equity	10.00%	5.05%	0.51%
International Equity	20.00%	6.14%	1.23%
High Quality Fixed Income	35.00%	1.14%	0.40%
High Yield Fixed Income	5.00%	3.09%	0.15%
Alternatives	0.00%	2.92%	0.00%
Cash	<u>0.00%</u>	0.65%	<u>0.00%</u>
	<u>100%</u>		3.70%
Long-term inflation expectation			<u>2.50%</u>
Long-term expected nominal return			<u>6.20%</u>

*Long Term Returns are provided by Beirne Wealth Consulting.

Rate of Return: The returns are geometric means. The long term expected rate of return on pension plan investments was determined using a building block method in which best estimate ranges of expected future real rates of return are developed. Best estimates of the real rates of return for each major asset class are included in the pension plan's target asset allocation. The information above is based on geometric means and does not reflect additional returns through investment selection, asset allocation and rebalancing. The investment return assumption used assumed a change in the long-term asset allocation shown above. The plan sponsor will be reviewing the plan's investment and corresponding assumptions in the coming year. Based on the results of this analysis, we expect that there will be changes in the asset allocation and/or investment return assumption. An expected rate of return of 7.00% was used. The July 1, 2018 Actuarial Valuation directly calculated the July 1st, 2018 Total Pension Liability (TPL). The July 1, 2018 TPL was increased by service cost and interest and decreased by benefit payments to estimate the TPL as of June 30, 2020.

CITY OF DERBY, CONNECTICUT
NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2020

Net Pension Liability of the City

The components of the net pension liability of the City at June 30, 2020 were as follows:

	City Employees' Retirement <u>2020</u>
Total pension liability	\$ 21,356,917
Plan fiduciary net assets	15,173,272
Net Pension Liability	<u>\$ 6,183,645</u>
Plan fiduciary net position as a percentage of the total pension liability	<u>71.05%</u>
Covered-employee payroll	<u>\$ 4,815,629</u>
Net pension liability as a % of covered payroll	<u>128.41%</u>

The City's net pension liability is recorded on the governmental-wide statement of net position at June 30, 2020.

Actuarial Assumptions (GASB 67): The total pension liability was determined by an actuarial valuation as of July 1, 2019, calculated based on the discount rate and actuarial assumptions below, and then was projected forward to the measurement date July 1, 2019. There have been no significant changes between the valuation date and the fiscal year end.

	City's Retirement Plan
Valuation date	July 1, 2019
Actuarial cost method	Aggregate Actuarial cost method
Actuarial accrued liability	N/A
Remaining amortization period	N/A
Asset valuation method	Expected value
Investment rate of return	6.75%
Inflation	2.50%
Retirement age	63
Mortality	RP-2014

CITY OF DERBY, CONNECTICUT
NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2020

Concentrations

Investments that represent 5% or more of net position available for benefits are listed in Note 4.
 Discount Rate

The discount rate used to measure the total pension liability was 6.75%. The projection of cash flows used to determine the discount rate assumed that plan member contributions will be made at the current contribution rate and that City contributions will be made at rates equal to the difference between actuarially determined contribution rates and the member rate. Therefore, the long-term expected rates of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

Sensitivity of the Net Pension Liability (Asset) to Changes in the Discount Rate

The following presents the net pension liability (asset) of the City, calculated using the discount rate of 6.75%, as well as what the City's net pension liability (asset) would be if it were calculated using a discount rate that is 1.00% lower or 1.00% higher than the rate utilized:

	1% Decrease to 5.75%	Current Discount Rate 6.75%	1% Increased to 7.75%
<u>Net Pension Liability (Asset)</u>			
City Employees' Retirement	\$ 8,668,611	\$ 6,183,645	\$ 4,077,206

Pension expense and deferred outflows of resources and deferred inflows of resources related to pensions

For the year ended June 30, 2020, the City recognized pension expense of \$690,730 for the City Pension Plan. The City reported deferred outflows of resources related to pensions from the following sources:

	<u>City Pension</u>	
	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual experience	\$ 46,535	\$ (768,989)
Changes in assumptions	1,063,701	(894,313)
Net difference between projected and actual earnings on investments	<u>583,477</u>	<u>-</u>
Total	<u>\$ 1,693,713</u>	<u>\$ (1,663,302)</u>

Actual investment earnings below (or above) projected earnings are amortized over 5 years. Change of assumption and experience losses (gains) are amortized over the average remaining service period of actives and inactives, which was also 5 years.

CITY OF DERBY, CONNECTICUT
NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2020

Amounts reported as deferred outflows (inflows) of resources related to pensions will be recognized in pension expense as follows:

Year Ending June 30,	City Pension
2021	\$ (209,294)
2022	(154,159)
2023	126,439
2024	251,576
2025	<u>15,849</u>
Total	<u><u>\$ 30,411</u></u>

NOTE 14 - POST-RETIREMENT BENEFITS

The City provides post-retirement benefits for certain employees for current and future health and life insurance benefit expenses through a single-employer defined benefit plan. An annual actuarial valuation is made to determine whether the contributions are sufficient to meet the plan obligations. The latest actuarial valuation was made July 1, 2018. The post-retirement plan does not issue stand-alone financial reports.

GASB 75 governs the specifics of accounting for public OPEB plan obligations for participating employers and is required to be implemented for employer fiscal years beginning after June 15, 2017. GASB 75 requires a liability for OPEB obligations, known as the Net OPEB Liability (Total OPEB Liability for unfunded plans), to be recognized on the balance sheets of participating employers. Changes in the Net OPEB Liability (Total OPEB Liability for unfunded plans) will be immediately recognized as OPEB Expense on the income statement or reported as deferred inflows/outflows of resources depending on the nature of the change.

The employer does not pre-fund benefits. The current funding policy is to pay benefits directly from general assets on a pay-as-you-go basis.

Membership in the plan consisted of the following at July 1, 2018, the date of the last actuarial valuation.

Active plan members	267
Retirees	77
Spouses of Retirees	<u>-</u>
Total members	<u><u>344</u></u>

The calculation of the Net Other Post-Employment Benefits (OPEB) is detailed as follows and is recorded in Governmental Activities:

Total OPEB liability	\$ 40,204,571
Plan fiduciary net position	<u>-</u>

Towns net OPEB liability	<u><u>\$ 40,204,571</u></u>
--------------------------	-----------------------------

Covered payroll	<u><u>\$ 16,298,430</u></u>
Total OPEB liability as a % of covered payroll	<u><u>189%</u></u>

CITY OF DERBY, CONNECTICUT
NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2020

The total OPEB liability was determined by an actuarial valuation as of the valuation date, calculated based on the discount rate and actuarial assumptions below, and was then projected forward to the measurement date. Any significant changes during this period have been reflected as prescribed by GASB 74 and 75.

Discount rate

The discount rate was based on the Bond Buyer General Obligation 20-Bond Municipal Index.

Actuarial Assumptions

Valuation Date	July 1, 2018
Measurement date	June 30, 2018
Actuarial cost method	Entry Age Normal
Inflation	2.50%
Healthcare cost trend rates	6.5% - 4.50% over 65 years
Salary increases	Grade by service for certified, 3.50% for all others

The calculation of the Total Other Post-Retirement Benefits (OPEB) is detailed as follows and is recorded in Governmental Activities:

Balance as of June 30, 2019	\$ 30,052,648
Service cost	1,732,574
Interest on net OPEB liability	1,104,280
Administrative expenses	-
Investment gains or losses	-
Differences between expected & actual	50,681
Expected assumptions changes or inputs	7,918,496
Contributions made	(654,108)
Decrease in net OPEB liability	<u>10,151,923</u>
Net OPEB liability, ending	<u>\$ 40,204,571</u>

Sensitivity Analysis

The following presents the total OPEB liability of the City, calculated using the discount rate of 1.21%, as well as what the City's total OPEB liability would be if it were calculated using a discount rate that is 1 percentage point lower or 1 percentage point higher than the current rate.

	1% Decrease (2.21%)	Current Discount Rate (1.21%)	1% Increase (3.21%)
Net OPEB liability	\$ 40,204,571	\$ 48,232,275	\$ 33,811,058

CITY OF DERBY, CONNECTICUT
NOTES TO THE FINANCIAL STATEMENTS
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The following presents the total OPEB liability of the City, calculated using the current healthcare cost trend rates as well as what the City's total OPEB liability would be if it were calculated using trend rates that are 1 percentage point lower or 1 percentage point higher than the current trend rates.

	1% Decrease (5.50% decreasing to 3.5%)	Health care cost (6.5% decreasing to 4.50%)	1% Increase (7.5% decreasing to 5.5%)
Net OPEB liability	\$ 32,127,923	\$ 40,204,571	\$ 51,121,934

OPEB Expense and Deferred outflows and inflows of Resources

The City recognized OPEB expense of \$3,176,114. The City reported deferred outflows and inflows of resources related to OPEB from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual experience	\$ 81,157	\$ (3,695,093)
Net difference between projected and actual earnings	-	-
Changes of assumptions or other inputs	<u>8,962,642</u>	<u>(1,066,480)</u>
Total	<u>\$ 9,043,799</u>	<u>\$ (4,761,573)</u>

Amounts reported as deferred inflows of resources related to OPEB will be recognized as expense as follows:

<u>Year Ending June 30,</u>	
2021	\$ (349,820)
2022	\$ (349,820)
2023	\$ (349,820)
2024	\$ (349,820)
2025	\$ (349,820)
Thereafter	(2,533,126)

Connecticut State Teachers' Retirement Board Retiree Health Insurance Plan

Plan description

Teachers, principals, superintendents, supervisors and professional employees at State schools of higher education if they choose to be covered that are currently receiving a retirement or disability benefit are eligible to participate in the Connecticut State Teachers' Retirement System Retiree Health Insurance Plan ("TRS-RHIP") - a cost sharing multiple-employer defined benefit other post-employment benefit plan administered by the Teachers' Retirement Board ("TRB"). Chapter 167a Section 10-183t of the State Statutes grants authority to establish and

CITY OF DERBY, CONNECTICUT
NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2020

amend the benefit terms to the TRB. TRS-RHIP issues a publicly available financial report that can be obtained at www.ct.gov/trb.

Benefit provisions

The Plan provides for retiree health insurance benefits. Eligibility is as follows:

- Normal Retirement: Eligibility - Age 60 with 20 years of Credited Service in Connecticut, or 35 years of Credited Service including at least 25 years of service in Connecticut.
- Early Retirement: Eligibility - 25 years of Credited Service including 20 years of Connecticut service, or age 55 with 20 years of Credited Service including 15 years of Connecticut service.
- Proratable Retirement: Eligibility - Age 60 with 10 years of Credited Service.
- Disability Retirement: Eligibility - 5 years of Credited Service in Connecticut if not incurred in the performance of duty and no service requirement if incurred in the performance of duty.
- Termination of Employment: Eligibility – 10 or more years of Credited Service.

Retiree health care coverage

Any member that is currently receiving a retirement or disability benefit is eligible to participate in the Plan. There are two types of the health care benefits offered through the system. Subsidized Local School District Coverage provides a subsidy paid to members still receiving coverage through their former employer and the CTRB Sponsored Medicare Supplemental Plans provide coverage for those participating in Medicare, but not receiving Subsidized Local School District Coverage.

Any member that is not currently participating in Medicare Parts A & B is eligible to continue health care coverage with their former employer. A subsidy of up to \$110 per month for a retired member plus an additional \$110 per month for a spouse enrolled in a local school district plan is provided to the school district to first offset the retiree's share of the cost of coverage, any remaining portion is used to offset the district's cost. The subsidy amount is set by statute and has not increased since July of 1996. A subsidy amount of \$220 per month may be paid for a retired member, spouse or the surviving spouse of a member who has attained the normal retirement age to participate in Medicare, is not eligible for Part A of Medicare without cost and contributes at least \$220 per month towards coverage under a local school district plan.

Any member that is currently participating in Medicare Parts A & B is eligible to either continue health care coverage with their former employer, if offered, or enroll in the plan sponsored by the System. If they elect to remain in the plan with their former employer, the same subsidies as above will be paid to offset the cost of coverage.

If a member participating in Medicare Parts A & B so elects, they may enroll in one of the CTRB Sponsored Medicare Supplemental Plans. Active members, retirees, and the State pay equally toward the cost of the basic coverage (medical and prescription drug benefits).

Those participants electing vision, hearing, and/or dental are required by the System's funding policy to pay the full cost of coverage for these benefits, and no liability is assumed by the Plan for these benefits.

CITY OF DERBY, CONNECTICUT
NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2020

Survivor health care coverage

Survivors of former employees or retirees remain eligible to participate in the Plan and continue to be eligible to receive either the \$110 monthly subsidy or participate in the TRB-Sponsored Medicare Supplemental Plans, as long as they do not remarry.

Contributions-State of Connecticut

Per Connecticut General Statutes Section 10-183z, contribution requirements of active employees and the State of Connecticut are amended and certified by the State Teachers' Retirement Board and appropriated by the General Assembly. The State contributions are not currently actuarially funded. The State appropriates from the General Fund one third of the annual costs of the Plan. Administrative costs of the Plan are financed by the State. Based upon Chapter 167a, Subsection D of Section 10- 183t of the Connecticut statutes, it is assumed the State will pay for any long-term shortfall arising from insufficient active member contributions.

Employer (School Districts)

School district employers are not required to make contributions to the plan.

Employees

Each member is required to contribute 1.25% of their annual salary.

OPEB liabilities, OPEB expense, deferred outflows of resources and deferred inflows of resources related to OPEB

The City reports no amounts for its proportionate share of the net OPEB liability, and related deferred outflows and inflows due to the statutory requirement that the State pay 100% of the required contribution. The amounts recognized by the City as its proportionate share of the net OPEB liability, the related state support, and the total portion of the net OPEB liability that was associated with the City were as follows:

City's proportionate share of the OPEB liability	\$	-
liability		
State's proportionate share of the OPEB liability associated with the City	\$	<u>6,099,737</u>
Total	\$	<u>6,099,737</u>

The net OPEB liability was measured as of June 30, 2019, and the total OPEB liability used to calculate the net OPEB liability was determined by an actuarial valuation as of June 30, 2018. The City has no proportionate share of the net OPEB liability. The City recognized OPEB expense and revenue of \$642,117 for on-behalf amounts for the contributions to the plan by the State.

CITY OF DERBY, CONNECTICUT
NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2020

Actuarial Assumptions

Inflation	2.50%
Health care cost trend rate	5.00% decreasing to 4.75% by 2028
Salary increases	3.25-6.50%, including inflation
Investment rate of return	3.00%, net of OPEB plan investment expense, including inflation
Year fund net position will be depleted	2019

Mortality rates were based on the RP-2014 White Collar table with employee and annuitant rates blended from ages 50 to 80, projected to the year 2020 using the BB improvement scale.

The actuarial assumptions used in the June 30, 2018 valuation were based on the results of an actuarial experience study for the period July 1, 2010 - June 30, 2015.

Changes in assumptions and inputs

As a result of the experience study for the five-year period ending June 30, 2015:

- The payroll growth rate assumption was decreased from 3.75% to 3.25% to reflect the decrease in the rate of inflation and the decrease in the rate of real wage increase.
- The demographic assumptions of salary growth, payroll growth, the rates of withdrawal, the rates of retirement, the rates of mortality, and the rates of disability incidence were adjusted based upon the experience study's findings and their adoption by the Board.
- The discount rate has been increased from 3.56% to 3.87% based upon the increase in the municipal bond index.

Additionally, the assumed initial per capita health care costs, the assumed rates of healthcare inflation used to project the per capita costs, and the participation assumptions have been revised.

Long-term expected rate of return

The long-term expected rate of return on OPEB plan investments was determined using a log-normal distribution analysis in which best-estimate ranges of expected future real rates of return (expected returns, net of OPEB plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighing the expected future real rates of return by the target asset allocation percentage and by adding expected inflation.

All the plan assets are assumed to be invested in cash equivalents due to the need for liquidity. The expected rate of return is 3.00%.

Affordable Care Act (ACA)

The impact of the Affordable Care Act (ACA) was addressed in this valuation. Review of the information currently available did not identify any specific provisions of the ACA that are anticipated to significantly impact results. While the impact of certain provisions such as the excise tax on high-value health insurance plans beginning in 2020 (if applicable), mandated benefits and participation changes due to the individual mandate should be recognized in the determination of liabilities, overall future plan costs and the resulting liabilities are driven by amounts employers and retirees can afford (i.e., trend). The trend assumption forecasts the anticipated

CITY OF DERBY, CONNECTICUT
NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2020

increase to initial per capita costs, taking into account health care cost inflation, increases in benefit utilization, plan changes, government-mandated benefits, and technological advances.

Given the uncertainty regarding the ACA's implementation (e.g., the impact of excise tax on high-value health insurance plans, changes in participation resulting from the implementation of state-based health insurance exchanges), continued monitoring of the ACA's impact on the Plan's liability will be required.

Discount rate

The discount rate used to measure the total OPEB liability was 3.87%. The projection of cash flows used to determine the discount rate assumed that plan member contributions will be made at the current contribution rate contribution rates and the member rate.

Sensitivity of the OPEB liability to changes in the discount rate and the health care cost trend rate

The City's proportionate share of the net OPEB liability is \$0 and, therefore, the change in the discount rate would only impact the amount recorded by the State of Connecticut.

Plan fiduciary net position

Detailed information about the Connecticut State Teachers' OPEB Plan fiduciary net position is available in the separately issued State of Connecticut Comprehensive Annual Financial Report at www.ct.gov.

NOTE 15 –COMMITMENTS AND CONTINGENT LIABILITIES

The City of Derby, Connecticut is contingently liable in a number of lawsuits involving personal injury claims, heart and hypertension, tax appeals, negligence, zoning, personnel, and other miscellaneous suits and unasserted claims.

The City has received state and federal grants for specific purposes that are subject to review and audit by the grantor agencies. The audits of these programs by the grantor agencies could result in a request for reimbursement for expenditures disallowed under the terms and conditions of the grant. Based upon prior experience, City management believes such disallowances, if any, will not be material.

Construction Commitments

The fund balances in the Capital Project Funds will be used for future construction and renovation.

NOTE 16 -RISK MANAGEMENT

The City is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; employee health and medical claims and natural disasters. The City carries commercial insurance for these risks. For insured programs, there have been no significant reductions in insurance coverage. Settlement amounts have not exceeded insurance coverage for the three prior years.

CITY OF DERBY, CONNECTICUT
NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2020

NOTE 17– CLOSURE AND POSTCLOSURE CARE COSTS

State and federal laws and regulations require that the City of Derby place a final cover on its landfill when it was closed and perform certain maintenance and monitoring functions at the landfill site for thirty years after closure. The recognition of these landfill closure and postclosure care costs is based on the amount of landfill used during the year. The estimated remaining cost of the postclosure care is \$265,731, which is based on the amount that would be paid if all equipment, facilities, and services required to close, monitor, maintain the landfill and construct a transfer station were completed as of June 30, 2020. The actual cost of closure and postclosure care may be higher due to inflation, changes in technology, or changes in landfill laws and regulations. The landfill closure costs of \$1,100,000 was financed by general obligation bonds of \$300,000 issued during fiscal year ended June 30, 1995, and by State grants estimated at \$800,000. These landfill grants and postclosure costs have been included in Other Governmental Funds.

NOTE 18 – SELF INSURANCE

The City is self-insured for liabilities for most health benefits, third-party claims, and workers' compensation which is accounted for in the general fund. The Risk Management office actively manages risk on behalf of the City, through a combination of loss prevention and control, risk retention and risk transfer. The City continually evaluates its risk management program, including its self-insured retention levels, claims frequency and loss trends. Currently, there is a stop loss limit on claim exceeding \$100,000. A reconciliation of changes in the aggregate liabilities for claims (including IBNR claims) for the current fiscal year and the prior fiscal year is as follows:

	Year ended	
	June 30, 2020	June 30, 2019
Amount of claims liabilities at the beginning of the fiscal year	\$ 698,156	\$ 916,063
Incurred claims	6,533,718	5,867,892
Payments on claims	<u>6,403,652</u>	<u>6,085,799</u>
Amount of claims liabilities at the end of the fiscal year	<u>\$ 828,222</u>	<u>\$ 698,156</u>

NOTE 19 – SUBSEQUENT EVENTS

In December 2019, a novel strain of coronavirus has spread around the world resulting in business and social disruption. The coronavirus was declared a Public Health Emergency of International Concern by the World Health Organization on January 30, 2020. The operations results of the City of Derby, Connecticut could potentially be adversely affected by this global pandemic. The extent to which the coronavirus may impact business activity or investment results will depend on future developments, which are highly uncertain and cannot be predicted, including new information which may emerge concerning the severity of the coronavirus and the actions required to contain the coronavirus. The City of Derby, Connecticut has not included any contingencies in the financial statements specific to this issue.

Subsequent events were evaluated through July 21, 2021, the date of the financial statements were available to be issued.

REQUIRED SUPPLEMENTAL INFORMATION

CITY OF DERBY, CONNECTICUT
REQUIRED SUPPLEMENTARY INFORMATION
CITY EMPLOYEE RETIREMENT SYSTEM
PENSION CONTRIBUTIONS
JUNE 30, 2020

	For the Years Ended June 30,					
	2020	2019	2018	2017	2016	2015
Contractually required contribution	\$ 840,082	\$ 811,673	\$ 1,003,231	\$ 969,392	\$ 849,200	\$ 849,200
Contributions in relation to the contractually required contribution	<u>190,000</u>	<u>190,000</u>	<u>572,000</u>	<u>572,000</u>	<u>572,000</u>	<u>572,000</u>
Contribution deficiency(excess)	<u>\$ 650,082</u>	<u>\$ 621,673</u>	<u>\$ 431,231</u>	<u>\$ 397,392</u>	<u>\$ 277,200</u>	<u>\$ 277,200</u>
City's Covered payroll	<u>\$ 4,815,629</u>	<u>\$ 5,523,439</u>	<u>\$ 5,336,656</u>	<u>\$ 5,165,262</u>	<u>\$ 4,990,591</u>	<u>\$ 4,990,591</u>
Contribtions as a percentage of covered payroll	<u><u>3.95%</u></u>	<u><u>3.44%</u></u>	<u><u>10.72%</u></u>	<u><u>11.07%</u></u>	<u><u>11.46%</u></u>	<u><u>11.46%</u></u>

The information presented in the required supplementary schedules was determined as part of the actuarial valuations at the dates indicated.
Additional information as of the latest actuarial valuation follows:

	City's Retirement Plan
Valuation date	July 1, 2019
Actuarial cost method	Aggregate Actuarial cost method
Actuarial accrued liability	N/A
Remaining amortization period	N/A
Asset valuation method	Expected value
Investment rate of return	6.75%
Inflation	2.50%
Retirement age	63
Mortality	RP-2014

CITY OF DERBY, CONNECTICUT
REQUIRED SUPPLEMENTARY INFORMATION
SCHEDULE OF CHANGES IN NET PENSION LIABILITY
AND RELATED RATIOS

	Year ending June 30, 2020	Year ending June 30, 2019	Year ending June 30, 2018	Year ending June 30, 2017
	City Retirement Plan	City Retirement Plan	City Retirement Plan	City Retirement Plan
Total Pension Liability				
Service cost	\$ 676,977	\$ 654,084	\$ 776,874	\$ 750,603
Interest on total pension liability	1,403,388	1,334,277	1,431,319	1,348,949
Effect of economic/demographic gains or (losses)	(655,805)	-	(526,463)	-
Change in assumptions	1,067,879	-	(1,967,488)	-
Benefit payments	<u>(997,055)</u>	<u>(1,049,921)</u>	<u>(908,031)</u>	<u>(988,834)</u>
Net change in total pension liability	1,495,384	938,440	(1,193,789)	1,110,718
Total Pension Liability, beginning	<u>19,861,533</u>	<u>18,923,093</u>	<u>20,116,882</u>	<u>19,006,164</u>
Total pension liability, ending (a)	21,356,917	19,861,533	18,923,093	20,116,882
Fiduciary Net Position				
Employer contributions	\$ 190,000	\$ 190,000	\$ 572,000	\$ 572,000
Member contributions	82,229	182,134	91,864	101,178
Investment income net of investment expenses	212,510	583,425	1,491,886	2,000,627
Benefit payments	<u>(997,055)</u>	<u>(1,049,921)</u>	<u>(908,031)</u>	<u>(988,834)</u>
Administrative expenses	<u>(20,929)</u>	<u>(44,105)</u>	<u>(61,928)</u>	<u>(39,030)</u>
Net change in plan fiduciary net position	(533,245)	(138,467)	1,185,791	1,645,941
Fiduciary Net Position, beginning	15,713,422	15,851,889	14,666,098	13,020,157
Fiduciary net position, ending (b)	<u>15,180,177</u>	<u>15,713,422</u>	<u>15,851,889</u>	<u>14,666,098</u>
Net pension liability, ending (a)-(b)	<u>\$ 6,176,740</u>	<u>\$ 4,148,111</u>	<u>\$ 3,071,204</u>	<u>\$ 5,450,784</u>
Fiduciary net position as a % of total pension liability	<u>71.08%</u>	<u>79.11%</u>	<u>83.77%</u>	<u>72.90%</u>
Covered payroll	<u>\$ 4,815,629</u>	<u>\$ 5,523,439</u>	<u>\$ 5,336,656</u>	<u>\$ 5,165,262</u>
Net pension liability as a % of covered payroll	<u>128.26%</u>	<u>75.10%</u>	<u>57.55%</u>	<u>105.53%</u>

Note: See notes to the financial statements for actuarial methods and assumptions.

CITY OF DERBY, CONNECTICUT
REQUIRED SUPPLEMENTARY INFORMATION
DERBY POLICE MUNICIPAL EMPLOYEES' RETIREMENT SYSTEM
PENSION CONTRIBUTIONS

	For the Years Ended June 30,			
	2020	2019	2018	2017
Contractually required contribution	\$ 753,664	\$ 606,612	\$ 600,669	\$ 650,374
Contributions in relation to the contractually required contribution	<u>753,664</u>	<u>606,612</u>	<u>600,669</u>	<u>650,374</u>
Contribution deficiency(excess)	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
City's Covered payroll	<u>\$ 3,424,096</u>	<u>\$ 3,975,436</u>	<u>\$ 3,424,096</u>	<u>\$ 3,424,096</u>
Contribtions as a percentage of covered payroll	<u>22.01%</u>	<u>15.26%</u>	<u>17.54%</u>	<u>18.99%</u>

Note: See notes to the financial statements for actuarial methods and assumptions.

CITY OF DERBY, CONNECTICUT
REQUIRED SUPPLEMENTARY INFORMATION
SCHEDULE OF THE CITY'S PROPORTIONATE SHARE OF OPEB LIABILITY

	Years Ending June 30,		
	2020	2019	2018
Total OPEB liability			
Service cost	\$ 1,732,574	\$ 1,961,535	\$ 2,024,591
Interest on net OPEB liability	1,104,280	1,209,690	1,079,295
Changes in benefit terms	-	292,448	-
Differences between expected & actual	50,681	(4,379,369)	42,901
Expected assumptions changes or inputs	7,918,496	1,970,701	(1,328,731)
Benefit payments	<u>(654,108)</u>	<u>(592,335)</u>	<u>(696,720)</u>
	10,151,923	462,670	1,121,336
Total OPEB Liability - beginning	<u>30,052,648</u>	<u>29,589,978</u>	<u>28,468,642</u>
Total OPEB Liability - ending	<u>\$ 40,204,571</u>	<u>\$ 30,052,648</u>	<u>\$ 29,589,978</u>
 Covered Payroll	 <u>\$ 16,298,430</u>	<u>\$ 15,900,907</u>	<u>\$ 19,546,413</u>
 Total OPEB liability as a % of covered payroll	 <u>246.68%</u>	<u>189.00%</u>	<u>151.38%</u>

Note: See notes to the financial statements for actuarial methods and assumptions.

CITY OF DERBY, CONNECTICUT
REQUIRED SUPPLEMENTARY INFORMATION
SCHEDULE OF THE CITY'S PROPORTIONATE SHARE OF NET PENSION LIABILITY
TEACHERS RETIREMENT PLAN

	For the Years Ended June 30,			
	2020	2019	2018	2017
City's proportionate share of the net pension liability	\$ -	\$ -	\$ -	\$ -
State's proportionate share of the net pension liability associated with the City	<u>\$ 39,111,989</u>	<u>\$ 30,157,616</u>	<u>\$ 29,767,390</u>	<u>\$ 31,404,825</u>
Total	<u>\$ 39,111,989</u>	<u>\$ 30,157,616</u>	<u>\$ 29,767,390</u>	<u>\$ 31,404,825</u>
City's covered-employee payroll	\$ -	\$ -	\$ 12,983,001	\$ 12,604,855
City's proportionate share of the net pension liability as a percentage of its covered-employee payroll	0%	0%	0%	0%
Plan fiduciary net position as a percentage of the total pension liability	52.00%	57.69%	55.93%	52.26%

Note: See notes to the financial statements for actuarial methods and assumptions.

CITY OF DERBY, CONNECTICUT
REQUIRED SUPPLEMENTARY INFORMATION
SCHEDULE OF THE CITY'S TOTAL OPEB LIABILITY AND RELATED RATIOS
TEACHERS RETIREMENT PLAN

Schedule of Proportionate Share of the Net OPEB Liability

	<u>2020</u>	<u>2019</u>	<u>2018</u>
City's proportionate share of the net OPEB liability	\$ -	\$ -	\$ -
State's proportionate share of the net OPEB liability associated with the City	<u>\$ 6,099,737</u>	<u>\$ 6,028,724</u>	<u>\$ 7,661,778</u>
Total	<u>\$ 6,099,737</u>	<u>\$ 6,028,724</u>	<u>\$ 7,661,778</u>
City's covered-employee payroll	(1) <u>N/A</u>	<u>N/A</u>	<u>N/A</u>
City's proportionate share of the net OPEB liability as a percentage of its covered-employee payroll	<u>0%</u>	<u>0%</u>	<u>0%</u>
Plan fiduciary net position as a percentage of the total OPEB liability	<u>32.95600%</u>	<u>0.32956%</u>	<u>0.32308%</u>

Schedule of Contributions

Contractually required contribution	(2) \$ -	\$ -	\$ -
Contributions in relation to the contractually required contribution	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Contribution deficiency (excess)	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
City's covered payroll	(3) <u>N/A</u>	<u>N/A</u>	<u>N/A</u>
Contributions as a percentage of covered payroll	<u>0.00%</u>	<u>0.00%</u>	<u>0.00%</u>

(1) Not applicable since 0% proportional share of the net OPEB liability

(2) Local employers are not required to contribute to the plan

(3) These schedules are intended to present information for 10 years. Additional years will be presented as they become available.

**SUPPLEMENTAL INFORMATION
NONMAJOR GOVERNMENTAL FUNDS**

**CITY OF DERBY, CONNECTICUT
NONMAJOR GOVERNMENTAL FUNDS
YEAR ENDED JUNE 30, 2020**

SPECIAL REVENUE FUNDS

Special revenue funds are used to account for specific revenues that are legally restricted to expenditures for particular purposes.

School Lunch — is used to account for a school lunch program and the federal and state grants that are included within that program.

Community Development – is used to account for community development block grants/small cities program funds which are principally used for developing viable urban communities by providing decent housing, a suitable living environment and expanding economic opportunities, principally for persons of low and moderate income

Other Special Revenue Funds — are used to account for the smaller special revenue programs not classified anywhere else.

CAPITAL PROJECTS FUNDS

Capital projects funds are used to account for the acquisition and construction of major capital facilities other than those financed by proprietary funds.

Middle School Project — is used to account for the construction of the middle school.

Library Construction — is used to account for library improvements.

Land Acquisition — is used to account for acquisition of land designated by the City for conservation

Phase III Roadways – is used to account for pavement reconstruction and storm drainage improvements to repairs to certain City streets.

System-wide School Capital Improvements – is used to account for the improvements to the City's School improvements.

Other Capital Project Funds — are used to account for the smaller capital programs not classified anywhere else.

CITY OF DERBY, CONNECTICUT
COMBINING BALANCE SHEET – NONMAJOR GOVERNMENTAL FUNDS
JUNE 30, 2020

	Special Revenue		
	School Lunch	Community Development	Other Special Revenue Funds
ASSETS			
CURRENT ASSETS			
Cash and cash equivalents	\$ 150,417	\$ 18,958	\$ 187,370
Receivables - intergovernmental	27,158	25,000	-
Receivables - other	-	75,897	-
Inventory	5,148	-	-
Due from other funds	-	-	-
TOTAL ASSETS	<u>\$ 182,723</u>	<u>\$ 119,855</u>	<u>\$ 187,370</u>
LIABILITIES AND FUND BALANCES (DEFICITS)			
LIABILITIES			
Accounts payable	\$ 124,773	\$ 41,237	\$ -
Deferred revenue	-	87,249	187,370
Bond anticipation note payable	-	-	-
Due to other funds	-	-	-
TOTAL LIABILITIES	<u>124,773</u>	<u>128,486</u>	<u>187,370</u>
FUND BALANCES (DEFICIT)			
Nonspendable	5,148	-	-
Restricted	52,802	(8,631)	-
Assigned	-	-	-
Unassigned	-	-	-
Total fund balances (deficits)	<u>57,950</u>	<u>(8,631)</u>	<u>-</u>
TOTAL LIABILITIES AND FUND BALANCES	<u>\$ 182,723</u>	<u>\$ 119,855</u>	<u>\$ 187,370</u>

CITY OF DERBY, CONNECTICUT
COMBINING STATEMENT OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCES (DEFICITS) - NONMAJOR GOVERNMENTAL FUNDS
YEAR ENDED JUNE 30, 2020

REVENUES			
Federal and State government	\$ 606,837	\$ 118,979	\$ -
Charges for services	44,627	-	-
Other	-	-	-
Interest on investments	-	55,487	-
TOTAL REVENUES	<u>651,464</u>	<u>174,466</u>	<u>-</u>
EXPENDITURES			
General government	-	222,846	-
Culture and recreation	-	-	-
Health and welfare	830,461	-	-
Capital outlay	50,975	-	-
TOTAL EXPENDITURES	<u>881,436</u>	<u>222,846</u>	<u>-</u>
EXCESS OF REVENUES			
OVER (UNDER) EXPENDITURES	(229,972)	(48,380)	-
OTHER FINANCING SOURCES			
Operating transfers in (out)	-	-	-
EXCESS (DEFICIENCY) OF REVENUES AND			
OTHER FINANCING SOURCES OVER EXPENDITURES			
AND OTHER FINANCING SOURCES (USES)	(229,972)	(48,380)	-
Fund balance(deficit) at July 1, 2019	287,922	39,749	-
FUND BALANCES (DEFICIT)	<u>AT JUNE 30, 2020</u>	<u>\$ 57,950</u>	<u>\$ (8,631)</u>

Capital Projects

Middle School Project	Library Construction	Land Acquisitions	Phase III Roadways	System-wide School Capital Improvements	Other Capital Project Funds	Total
\$ 148,741	\$ -	\$ 69,423	\$ 23,982	\$ 6,234	\$ 6	\$ 605,131
-	-	-	-	-	-	52,158
-	-	-	-	-	-	75,897
-	-	-	-	-	-	5,148
21,325	-	-	-	-	-	21,325
\$ 170,066	\$ -	\$ 69,423	\$ 23,982	\$ 6,234	\$ 6	\$ 759,659
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 166,010
-	-	-	-	-	-	274,619
-	-	-	-	-	-	-
-	-	27,517	-	-	-	27,517
-	-	27,517	-	-	-	468,146
-	-	-	-	-	-	5,148
-	-	41,906	23,982	6,234	-	116,293
-	-	-	-	-	-	-
170,066	-	-	-	-	6	170,072
170,066	-	41,906	23,982	6,234	6	291,513
\$ 170,066	\$ -	\$ 69,423	\$ 23,982	\$ 6,234	\$ 6	\$ 759,659
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 725,816
-	-	-	-	-	-	44,627
-	-	-	-	-	-	-
-	3	139	-	68	-	55,697
-	3	139	-	68	-	826,140
-	-	-	-	-	-	222,846
-	-	-	-	-	-	-
-	-	-	-	-	-	830,461
2,371	-	-	18	-	9,105	62,469
2,371	-	-	18	-	9,105	1,115,776
(2,371)	3	139	(18)	68	(9,105)	(289,636)
330,000	(106,007)	-	-	(22,254)	103,663	305,402
327,629	(106,004)	139	(18)	(22,186)	94,558	15,766
(157,563)	106,004	41,767	24,000	\$ 28,420	(94,552)	275,747
\$ 170,066	\$ -	\$ 41,906	\$ 23,982	\$ 6,234	\$ 6	\$ 291,513

SUPPLEMENTAL INFORMATION

FIDUCIARY FUNDS

Fiduciary Funds are used to account for assets held in a trustee capacity for others, and include Pension Trusts, Expendable Trusts, Non-Expendable Trusts and Agency Funds.

Agency Funds — utilize the modified accrual basis of accounting. Agency funds are custodial in nature (assets equal liabilities) and are used to account for student activities and school scholarship funds. The City's Agency Funds are listed below:

Student Scholarship Fund

Student Activity

Performance Bonds

CITY OF DERBY, CONNECTICUT
COMBINING SCHEDULE OF CHANGES IN ASSETS
AND LIABILITIES – AGENCY FUNDS
YEAR ENDED JUNE 30, 2020

	Balance			Balance
	July 1, 2019	Additions	Deletions	June 30, 2020
STUDENT ACTIVITY FUNDS				
ASSETS				
Cash	\$ 621,409	\$ 227,892	\$ 92,173	\$ 757,128
LIABILITIES				
Due to student groups	\$ 344,632	\$ 154,739	\$ 92,173	\$ 407,198
Due to General Fund	<u>276,777</u>	<u>73,153</u>	<u>-</u>	<u>349,930</u>
Total Liabilities	<u>\$ 621,409</u>	<u>\$ 227,892</u>	<u>\$ 92,173</u>	<u>\$ 757,128</u>
STUDENT SCHOLARSHIP FUNDS				
ASSETS				
Cash	\$ 15,866	\$ 70,775	\$ 58,109	\$ 28,532
Investments	<u>40,448</u>	<u>2,729</u>	<u>7,766</u>	<u>35,411</u>
Total Assets	<u>\$ 56,314</u>	<u>\$ 73,504</u>	<u>\$ 65,875</u>	<u>\$ 63,943</u>
LIABILITIES				
Due to student groups	<u>\$ 56,314</u>	<u>\$ 73,504</u>	<u>\$ 65,875</u>	<u>\$ 63,943</u>
PERFORMANCE BONDS				
ASSETS				
Cash	<u>\$ 3,500</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 3,500</u>
LIABILITIES				
Due to developers	<u>\$ 3,500</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 3,500</u>
TOTAL ALL AGENCY FUNDS				
ASSETS				
Cash	\$ 640,775	\$ 298,667	\$ 150,282	\$ 789,160
Investments	<u>40,448</u>	<u>2,729</u>	<u>7,766</u>	<u>35,411</u>
Total Assets	<u>\$ 681,223</u>	<u>\$ 301,396</u>	<u>\$ 158,048</u>	<u>\$ 824,571</u>
LIABILITIES				
Due to student groups	\$ 400,946	\$ 228,243	\$ 158,048	\$ 471,141
Due to developers	<u>3,500</u>	<u>-</u>	<u>-</u>	<u>3,500</u>
Due to General Fund	<u>276,777</u>	<u>73,153</u>	<u>-</u>	<u>349,930</u>
Total Liabilities	<u>\$ 681,223</u>	<u>\$ 301,396</u>	<u>\$ 158,048</u>	<u>\$ 824,571</u>

OTHER SCHEDULES

CITY OF DERBY, CONNECTICUT
SCHEDULE OF PROPERTY TAXES LEVIED,
COLLECTED AND OUTSTANDING – GENERAL FUND
YEAR ENDED JUNE 30, 2020

Grand List Year	July 01, 2019 and Current List	Additions/ (Deductions)	to be Collected
2003	\$ 1,997	\$ (1,997)	\$ -
2004	2,080	-	2,080
2005	3,498	-	3,498
2006	5,239	-	5,239
2007	7,536	-	7,536
2008	23,938	(15,682)	8,256
2009	24,826	(16,276)	8,550
2010	33,959	(23,772)	10,187
2011	34,816	(20,211)	14,605
2012	39,562	(20,119)	19,443
2013	54,664	(20,347)	34,317
2014	96,681	(23,943)	72,738
2015	135,049	(16,187)	118,862
2016	257,608	(18,468)	239,140
2017	650,098	(20,940)	629,158
	1,371,551	(197,942)	1,173,609
2018	30,632,258	(80,922)	30,551,336
	<u>\$ 32,003,809</u>	<u>\$ (278,864)</u>	<u>\$ 31,724,945</u>

Collections				
Taxes	Interest	Lien Fees	Total	Receivable June 30, 2020
\$ -	-	-	\$ -	\$ -
-	-	-	-	2,080
1,575	2,511	48	4,134	1,923
-	-	-	-	5,239
968	63	24	1,055	6,568
1,645	991	48	2,684	6,611
468	1,357	24	1,849	8,082
(1,456)	691	24	(741)	11,643
1,691	2,171	24	3,886	12,914
3,698	5,520	53	9,271	15,745
8,190	7,868	171	16,229	26,127
23,435	17,066	969	41,470	49,303
51,352	23,801	426	75,579	67,510
134,980	45,798	673	181,451	104,160
412,738	74,628	2,056	489,422	216,420
639,284	182,465	4,540	826,289	534,325
29,691,642	112,360	939	30,157,587	859,694
<u>\$ 30,330,926</u>	<u>\$ 294,825</u>	<u>\$ 5,479</u>	<u>\$ 30,983,876</u>	<u>\$ 1,394,019</u>

CITY OF DERBY, CONNECTICUT
SCHEDULE OF NATIONALLY RECOGNIZED MUNICIPAL
SECURITIES INFORMATION REPOSITORY
YEAR ENDED JUNE 30, 2020

Gross Grand List-October 1, 2018	\$ 729,210,555
Net Grand List-October 1, 2018	\$ 723,231,241

	Grand List Assessment
Ten Largest Taxpayers:	
United Illuminating Co.	\$ 12,927,589
Antinozzi, Peter, Concetta & Justine	77,774,240
500 NHA LLC	10,341,660
49 Pershing Drive LLC	9,425,500
Home Depot	8,203,720
Yankee Gas Services Co.	6,509,898
Realty Income SUB 318, LLC	5,441,380
Red Raider Derby LLC	5,086,620
Opuszynski Jean A	4,127,760
GMS Brothers & Sons, LLC	3,985,670

Debt Statement as of June 30, 2020:

Short Term Debt	\$ 570,091
Long Term Debt	<u>25,016,989</u>
Total Direct Debt	25,587,080
Less: School construction grants	-
Total Net Direct Debt	<u>25,587,080</u>

Current Debt Ratios

(Pro Forma)	
Population (2019)*	12,391
Net Grand List(Taxable) - October 1, 2018	\$ 723,231,241
Estimated Full Value (70%)	\$ 729,210,555
Equalized Net Taxable Grand List (2018)**	\$ 1,128,133,166
Money Income per Capita (2019)*	\$ 81,631

* Connecticut Economic Resource Center, Inc. (Cerc)

** State of Connecticut, Office of Policy and Management

	Total Direct Debt	Total Net Direct Debt
Per Capita	2,065	2,065
Ratio to Net Taxable Grand List	3.54%	3.54%
Ratio to Estimated Full Value	3.51%	3.51%
Ratio to Equalized Net Taxable Grand List	2.27%	2.27%
Per Capita to Money Income per Capita	2.53%	2.53%

**FEDERAL SINGLE AUDIT
AND
STATE SINGLE AUDIT REPORTS
CITY OF DERBY, CONNECTICUT
YEAR ENDED JUNE 30, 2020**

**FEDERAL SINGLE AUDIT AND STATE SINGLE AUDIT REPORTS
CITY OF DERBY, CONNECTICUT
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Dominic L. Cusano MBA CPA*

*indicates retired

INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

To the Honorable Mayor,
Members of the Board of Alderman and
Members of the Board of Apportionment and Taxation
City of Derby, Connecticut

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of City of Derby, Connecticut as of and for the year ended June 30, 2020, and the related notes to the financial statements, which collectively comprise City of Derby, Connecticut's basic financial statements, and have issued our report thereon dated July 22, 2021.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered City of Derby, Connecticut's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of City of Derby, Connecticut's internal control. Accordingly, we do not express an opinion on the effectiveness of City of Derby, Connecticut's internal control.

Our consideration of internal control was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. However, as described in the accompanying *schedule of findings and questioned costs*, we identified certain deficiencies in internal control that we consider to be material weaknesses and significant deficiencies.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the City of Derby, Connecticut's financial statements will not be prevented, or detected and corrected on a timely basis. We consider the deficiencies described in the accompanying *schedule of findings and questioned costs* to be material weaknesses as identified as items 20-1 to 20-7 and 20-15.

A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance. We considered the deficiencies described in the accompanying *schedule of findings and questioned costs* to be significant deficiency as items 20-08 to 20-14.

City of Derby, Connecticut's Responses to Findings

City of Derby, Connecticut's responses to the findings identified in our audit is described in the accompanying schedule of and questioned costs. City of Derby, Connecticut's response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on it.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether City of Derby, Connecticut's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the result of that testing, and not to provide an opinion on the effectiveness of the City of Derby, Connecticut's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the City of Derby, Connecticut's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

AO & Company, LLC

Shelton, Connecticut

July 22, 2021

FEDERAL SINGLE AUDIT



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Sandra M. Woodbridge CPA*
Dominic L. Cusano MBA CPA*
*indicates retired

INDEPENDENT AUDITORS' REPORT ON COMPLIANCE FOR EACH MAJOR FEDERAL PROGRAM; REPORT ON INTERNAL CONTROL OVER COMPLIANCE; AND REPORT ON THE SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS REQUIRED BY THE UNIFORM GUIDANCE

To the Honorable Mayor,
Members of the Board of Alderman and
Members of the Board of Apportionment and Taxation
City of Derby, Connecticut

Report on Compliance for Each Major Federal Program

We have audited City of Derby, Connecticut's compliance with the types of compliance requirements described in the OMB Circular Compliance Supplement that could have a direct and material effect on each of City of Derby, Connecticut's major federal programs for the year ended City of Derby, Connecticut. City of Derby, Connecticut's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

Management's Responsibility

Management is responsible for compliance with the requirements of laws, regulations, contracts, and grants applicable to its federal programs.

Auditor's Responsibility

Our responsibility is to express an opinion on compliance for each of City of Derby, Connecticut's major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about City of Derby, Connecticut's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of City of Derby, Connecticut's compliance.

Opinion on Each Major Federal Program

In our opinion, City of Derby, Connecticut complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2020.

Report on Internal Control Over Compliance

Management of the City of Derby, Connecticut is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the City of Derby, Connecticut's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the City of Derby, Connecticut's internal control over compliance.

Our consideration of internal control over compliance was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. However, as discussed below, we identified certain deficiencies in internal control over compliance that we consider to be a material weakness and significant deficiency.

A *deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. We consider the deficiency in internal control over compliance described in the accompanying schedule of findings and questioned costs as item 20-15 to be a material weakness.

A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance. We consider the deficiency in internal control over compliance described in the accompanying schedule of findings and questioned costs as item 20-14 to be a significant deficiency.

City of Derby, Connecticut's responses to the internal control over compliance findings identified in our audit are described in the accompanying schedule of findings and questioned costs. City of Derby, Connecticut's responses were not subjected to the auditing procedures applied in the audit of compliance and, accordingly, we express no opinion on the response.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

Report on Schedule of Expenditures of Federal Awards Required by the Uniform Guidance

We have audited the financial statements of City of Derby, Connecticut as of and for the year ended June 30, 2020, and have issued our report thereon dated July 22, 2021, which contained an unmodified opinion on those financial statements. Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by the Uniform Guidance and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditure of federal awards is fairly stated in all material respects in relation to the financial statements as a whole.

AO & Company, LLC

Shelton, Connecticut

July 22, 2021

CITY OF DERBY, CONNECTICUT
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
YEAR ENDED JUNE 30, 2020

Federal Grantor/Pass Through Grantor/Program Title	Federal CFDA Number	Pass-Through Entity Identifying Number	Pass-Through to Subrecipients	Federal Expenditures
<u>Department of Education:</u>				
Passed through the Connecticut Department of Education:				
Title I, Part A	84.010	20679-2020-82070	\$ -	\$ 347,580
Title I, Part A	84.010	20679-2019-82070	-	74,109
Title I, Part A	84.010	20679-2018-82070	-	945
Title I, Part A	84.010	20679-2020-82071	-	169,093
Title I, Part A	84.010	20679-2019-82071	-	29,479
Title I, Part A	84.010	20679-2019-82071	-	15,551
		Title I, Part A Cluster	-	636,757
IDEA Sliver-Part B-Individuals with Disabilities	84.027	20977-2020-82032	-	292,826
IDEA Sliver-Part B-Individuals with Disabilities	84.027	20977-2019-82032	-	37,566
IDEA Part B-Preschool Grants Program	84.173	20983-2020-82032		15,320
IDEA Part B-Preschool Grants Program	84.173	20983-2019-82032	-	98
		Special Education Cluster	-	345,810
Carl D. Perkins Vocational and Applied Technology	84.048	20742-2020-84010	-	23,183
Improving Teacher Quality	84.367	20858-2020-84131	-	52,489
Improving Teacher Quality	84.367	20858-2019-84131	-	2,561
			-	55,050
Title III-English	84.365	12060-SDE64370-20863	-	5,016
Title IV Part A Student Support Grant	84.424	22854-2020-82079	-	5,880
Title IV Part A Student Support Grant	84.424	22854-2019-82079	-	19,534
			-	25,414
Educ Homeless Children & Youth	84.196	20770-2019-82079	-	22,249
Preschool development grant	84.419A	12060-2018-83004	-	23,248
Preschool development grant	84.419A	12060-2017-83004	-	42,840
Preschool development grant	84.419A	12060-2017-83004	-	1,800
Preschool development grant	84.419A	12060-2017-83004	-	4,750
Preschool development grant	84.419A	12060-2017-83004	-	6,000
			-	78,638
		Total Department of Education	-	1,192,117
<u>Department of Housing and Urban Development:</u>				
Passed through the Connecticut Department of Economic Development:				
Small Cities Program	14.218	12060-DOH46920-20730	-	73,158
<u>Department of Justice</u>				
Passed through the Connecticut Office of Policy & Management:				
Byrne (JAG) 2005	16.738	12060-OPM20350-21921	-	19,000
<u>Department of Agriculture:</u>				
Passed through the Connecticut Department of Education:				
National School Lunch Program	10.555	12060-SDE64370-20560	-	363,118
School Breakfast	10.553	12060-SDE64370-20508	-	125,366
Summer Food Program	10.559	12060-SDE64370-20540	-	43,291
Summer Food Program	10.559	12060-SDE64370-20548	-	4,455
		Child Nutrition Cluster	-	536,230
Passed through the Connecticut Department of Administrative Services:				
Food distribution program - DAS Commodities	10.565		-	18,351
		Total Department of Agriculture	-	554,581
		TOTAL FEDERAL FINANCIAL AWARD EXPENDITURES	\$ -	\$ 1,838,856

The accompanying notes are an integral part of this schedule.

CITY OF DERBY, CONNECTICUT
NOTES TO THE SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
YEAR ENDED JUNE 30, 2020

NOTE 1 - BASIS OF PRESENTATION

The accompanying schedule of expenditures of federal awards (the Schedule) includes the federal award activity of the City of Derby, Connecticut, under programs of the federal government for the year ended June 30, 2020. The information in the Schedule is presented in accordance with the requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance).

Because the Schedule presents only a selected portion of the operations of the City of Derby, Connecticut, it is not intended to, and does not, present the financial position, changes in fund balance, changes in net position or cash flows of the City of Derby, Connecticut.

NOTE 2- SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Expenditures reported on the Schedule are reported using the modified accrual basis of accounting. Such expenditures are recognized following the cost principles contained in the Uniform Guidance, wherein certain types of expenditures are not allowable or are limited as to reimbursement.

NOTE 3- NONCASH AWARDS

The City received and expended \$18,351 of USDA donated commodities under the National School Lunch Program.

NOTE 4- INDIRECT COST RECOVERY

City of Derby, Connecticut, did not recover its indirect costs using the 10% de minimis indirect cost rate provided under Section 200.414 of the Uniform Guidance.

CITY OF DERBY, CONNECTICUT
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
YEAR ENDED JUNE 30, 2020

SUMMARY STATEMENT

I. SUMMARY OF AUDITORS' RESULTS

Financial Statements

Type of auditors' report issued:	Unmodified		
Internal control over financial reporting:	<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/> No
• Material weakness(es) identified?	<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/> None reported
• Significant Deficiencies identified that are not considered to be material weaknesses?	<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/> None reported
Noncompliance material to financial statements noted?	<input type="checkbox"/>	Yes	<input checked="" type="checkbox"/> No
Federal Awards			
Internal control over major programs:	<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/> No
• Material weakness(es) identified?	<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/> None reported
• Significant Deficiencies identified that are not considered to be material weakness(es)?	<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/> None reported

Type of auditors' report issued on compliance for major programs:

Unmodified

Any audit findings disclosed that are required to be reported in accordance with 2 CFR Section 200.516(a)?

Yes No

Identification of major programs:

<u>Federal Grantor and Program</u>	<u>Federal</u>	
	<u>CFDA Number</u>	<u>Expenditure</u>
Department of Agriculture	10.555 and 10.553	554,581
Title I	84.010	636,757
		<u>\$ 1,191,338</u>

Dollar threshold used to distinguish between Type A and Type B programs:

\$750,000

Auditee qualified as low-risk auditee?

Yes No

CITY OF DERBY, CONNECTICUT
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
YEAR ENDED JUNE 30, 2020

II. FINANCIAL STATEMENT FINDINGS

Our report on internal control over financial reporting indicated the following significant deficiencies:

***20-1 Double-Entry Accounting System**

- Finding: The City does not use double-entry accounting for all funds.
- Criteria: The use of a double-entry accounting software system, including the preparation of a balanced general ledger would improve the City's ability to detect accounting errors, provide the basis for monthly account and ledger reconciliations, and facilitate financial reporting for all Special Revenue Funds, Fiduciary Funds and its long-term debt and fixed assets.
- Condition: The City does not maintain a double-entry accounting system or process a general ledger utilizing an accounting software system for all Special Revenue Funds, Fiduciary Funds and its long-term debt and fixed assets.
- Cause: The financial activity is maintained annually on ledger sheets for most of these funds and for others the only sources of documentation are canceled checks and bank statements
- Effect: The City does not have the ability to detect accounting errors, provide the basis for monthly account and ledger reconciliations, and prepare meaningful financial reports.
- Recommendation: We recommend that the City adopt a general ledger accounting software system for all funds and activities, including federal and state financial assistance funds. The use of a double-entry accounting software system, including the preparation of a balanced general ledger would improve the City's ability to detect accounting errors, provide the basis for monthly account and ledger reconciliations, and facilitate financial reporting. The Chart of Accounts, developed for the General Fund, should be utilized for the other funds of the City to ensure consistency with account names and numbers and to develop an internal reporting package.
- Management's Response: The Board of Ed and certain small grants accounting and the Parking Garage are pending completion. This Corrective Action is partially complete and additional set-up for the Board of Ed account needs to be completed and requires additional assistance in setting up the activity on their general ledger package. The projected completion date is June 30, 2022.

***20-2 Bank Reconciliations and Approval of Bank Reconciliations**

- Finding: Bank reconciliations were not formally prepared during the year for general fund checking accounts.
- Criteria: The Finance Department should be preparing the bank reconciliations and the Finance Director should formally approve the bank reconciliations on all City bank accounts.
- Cause: Lack of formal procedures.
- Effect: Possible material errors could occur and not be detected timely.

CITY OF DERBY, CONNECTICUT
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
YEAR ENDED JUNE 30, 2020

Recommendation: We recommend that all bank reconciliations be prepared by the Finance department within a reasonable period after the month end. These reconciliations should then be reviewed by the Finance Director for accuracy and completeness.

Management's Response: Segregation of duties were in place through December 2020. There was a reduction in staff, which left the City with inadequate staffing levels to maintain the established segregation of duties. Funding is in place for a fully funded Finance Director, a Deputy Finance Director two assistant Finance Directors, and a part time bookkeeper. In addition, the new Finance Director is looking to assign additional duties to the elected Treasurer in this area. The projected completion date is September 30, 2021.

***20-3 Availability of financial information**

Finding: During the audit process, information from various departments related to numerous audit schedules and related information was unavailable in a timely manner. The City's audit for the year ended June 30, 2020, did not start until November 2020. In addition, some schedules and required information were not available for audit until June 2021.

Criteria: Information related to financial statements should be presented at the close of the fiscal year or at a reasonable time thereafter.

Cause: Lack of year-end closing procedures.

Effect: The timely availability of information related to the financial statements has delayed the completion of the audited financial statements and other submissions that rely upon the audited financial statements.

Recommendation: The preparation of information relative to the financial statements in accordance with the City of Derby, Connecticut's reporting requirements should be provided in a timely manner. Schedules, reports and other financial information related to the City's financial condition should be maintained monthly throughout the year, forwarded to the Finance Department when that information becomes available and reconciled to the books and records of the City. A review of the financial statements should be done by accounting personnel to determine that all schedules and records are provided timely.

Management's Response: The City held pre-audit meetings with staff to assign responsibility for providing materials, and additional follow-up meetings will take place to ensure compliance with timely reporting and availability of information. The projected completion date is August 31, 2021.

***20-4 WPCA Purchase Order Approval Process**

Finding: The bookkeeper performed recordkeeping, custodial and approval functions.

Criteria: The WPCA should have adequate segregation of duties and responsibilities to assure the safeguarding of assets and the proper preparation of financial statements.

Cause: The WPCA (Agency) did not have adequate segregation of duties and responsibilities to assure the safeguarding of assets and the proper preparation of financial statements. Certain

CITY OF DERBY, CONNECTICUT
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
YEAR ENDED JUNE 30, 2020

functions, such as receipt and listing of checks, preparation and review of bank reconciliations, approval of purchase orders and invoices and signing and distribution of checks, to provide the necessary checks and balances of the Agency's internal control, are performed by the same individual. This lack of segregation of duties results in inadequate financial control over the operation of the Agency.

Effect: Lack of segregation of duties may lead to errors, or improprieties could occur and go undetected.

Recommendation: We recommend that the WPCA consider assigning additional personnel, independent of the accounting function, to duties such as, receipt and listing of checks, preparation and review of bank reconciliations, approval of purchase orders and invoices and signing and distribution of checks to provide the necessary checks and balances of the Agency's internal control. Consideration should also be given to utilizing the cash receipts procedure and the purchase order and cash disbursement process of the WPCA to compensate for the lack of personnel and segregation of duties in this Agency.

Management's Response: In Fiscal Year 2019-2020 and Fiscal Year 2020-2021, additional signers were added were added to the purchase order, check issuing process. In addition, a revenue clerk was hired to assist with allowing for the adequate segregation of duties within the WPCA office.

***20-5 Accounts Payable Cut-off-Board of Education**

Finding: The Board of Education's accounts payable were not properly recorded at year end on the City's general ledger.

Criteria: Expenditures should be accrued when incurred in accordance with accounting principles generally accepted in the United States of America.

Cause: Lack of monthly reconciliations with the City and Board Education ledgers.

Effect: Account payable and accrued payroll in the amount of \$2,146,114 were incurred as of June 30, 2020 and were not properly recorded.

Recommendation: We recommend that accounts payable and accrued payroll be recorded when incurred monthly. A reconciliation with the City's general ledger and the Board of Education ledger should be done monthly to ensure that liabilities and expenditures are properly recorded.

Management's Response: In 4th quarter Fiscal year 2019-2020, the Board of Education committed to adhering to cut-off requirements are specified by the City and Auditor and use the cut-off date of September 30th going forward.

CITY OF DERBY, CONNECTICUT
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
YEAR ENDED JUNE 30, 2020

***20-6 Reconciliation of City and Board of Education Accounts**

- Finding: The Board of Education cash, accounts receivable, accounts payable, income and expenditures and City corresponding accounts were not reconciled at year end. In addition, there were several instances of netting of revenues against expenditures in the Board of Education expenditures.
- Criteria: A formal reconciliation should be performed monthly to ensure agreement of the City's general ledger accounts with the Board of Education records.
- Cause: No formal reconciliation process is being performed between the City and Board of Education monthly.
- Effect: Adjustment to various cash accounts and liability accounts were required.
- Recommendation: We recommend that the Board of Education utilize the accounting system to reconcile cash, accounts receivable, accounts payable, deferred inflows of financial resources in addition to the income and expenditure ledgers that are already being utilized to have a complete self-balancing set of accounts. The reconciliations should be to the general ledger. This will assist to quickly identify variances. That information should be timely shared between the City and Board of Education to ensure that both the City and Board of Education ledgers agree. Expenditures should be reported at gross amounts and any amounts received should be communicated to the City so those receipts can be properly classified and recorded. Various refunds that take place after the fiscal year for the previous fiscal year's expenditures that were incurred and paid by the City should be returned to the City.
- Management's Response: This reconciliation was started as per the above in the 4th quarter Fiscal Year 2019-2020 and continues improvement to comply with the Auditors Recommendation. Further work is being performed on the reconciliation process to ensure both ledgers agree, expenditures are reported in gross amounts.

***20-7 Cash Account Activity- General Fund Operating and Board of Education**

- Finding: Various cash accounts had activity that was found not to be recorded or recorded in net amounts.
- Criteria: All cash activity should be recorded in the City's general ledger.
- Cause: Lack of policies and procedures.
- Effect: Cash accounts were contained significant errors that were not corrected by the Finance Department timely.
- Recommendation: We recommend that all cash transactions be reflected in the general ledger and that transactions are reported at their gross amounts. In addition, accounts that have separate bank statements have separate general ledger accounts. All cash accounts should be reconciled monthly and reviewed by the comptroller.
- Management's Response: This was implemented in 1st quarter Fiscal Year 2020-2021.

CITY OF DERBY, CONNECTICUT
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
YEAR ENDED JUNE 30, 2020

***20-8 Encumbrance System**

Finding: The City departments are not fully utilizing the encumbrance system.

Criteria: The City's formal purchase order encumbrance system should be monitored to control its appropriation expenditures.

Condition: The City has a formal purchase order encumbrance system in place to monitor and control its appropriation expenditures. However, it appears that not all departments are fully utilizing the encumbrance system, and in some cases, purchase orders are dated after the invoice and check date.

Cause: Lack of monitoring of the purchase order system.

Effect: Purchase orders are not used on a timely basis and encumbrances are not placed on appropriation accounts.

Recommendation: For a fully effective purchase order system, all purchase orders should be prepared and approved prior to the actual date of ordering the goods or services. When this process is being utilized, appropriation expenditures, which may be over expended, will be flagged prior to any over expenditure.

Management's Response: The City began utilization of the Encumbrance System in Fiscal Year 2019-2020 with full utilization was completed in 2nd Fiscal Year 2020-2021.

***20-9 Interfund Transfers**

Finding: Interfund balances are not repaid timely.

Criteria: Interfund transfers had been made by the City between projects in the Capital Projects and Enterprise Funds that should be repaid on a timely basis.

Condition: Interfund transfers have been made by the City primarily between projects in the Capital Projects funds and Enterprise Funds. In some cases, the transfers were not repaid when the funds were available and interfund balances are outstanding at the balance sheet date.

Cause: No timely repayment procedures have been established.

Effect: Interfund transfers are outstanding for extended periods of time.

Recommendation: We recommend that all interfund transfers be repaid as soon as the funds are available, and transfers be properly authorized by the appropriate board before being made.

Management's Response: This practice was stopped in 4th quarter Fiscal Year 2019-2020.

CITY OF DERBY, CONNECTICUT
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
YEAR ENDED JUNE 30, 2020

***20-10 Compensated Absences-City**

Finding: There is no formal reconciliation of compensated absences.

Criteria: The City should establish a policy of reconciling, on a regular basis or at year end, the departmental employees' days for vacation, sick or personal leave to the payroll records.

Condition: Individual departments currently maintain compensated absence records for their departmental employees entitled to compensated absences as dictated by various union bargaining agreements

Cause: Individual departments currently maintain compensated absence records.

Effect: Lack of consistency of reporting compensated absences.

Recommendation: We recommend that the City establish a procedure for maintaining centralized records related to available used and unused vacation, sick and personal leave days to properly evaluate the liability for compensated absences. This process should include a summary of the bargaining agreement provisions related to the various employee categories to be used by the individuals who are summarizing the compensated absence data. This centralized record should be related to the employee history files as generated from the payroll system and should be reconciled to departmental records quarterly or semi-annually.

Management's Response: The City is developing a formal manual process for tracking absences. Currently implementing electronic badge reader for on-line recording which is tied into the payroll system. The third-party payroll system is in test for electronically requesting, approving and tracking time and time off. The projected completion date is September 30, 2021.

***20-11 Parking Authority**

Finding: Parking ticket revenues are not recorded on an accrual basis.

Criteria: The revenue from the parking tickets should be recorded on the general ledger when they are issued (accrual basis).

Condition: While the parking ticket system put in place in January of 1999 on a computerized parking ticket system appears to be working properly, the revenue from the parking tickets is not being recorded on the general ledger until the tickets are paid (cash basis) instead of when they are issued (accrual basis). Parking tickets deemed uncollectible are not being written off nor is there a formal procedure for the acting director to authorize such write-offs, although in some cases, the acting director alone is authorizing corrections and write-offs.

Cause: Lack of understanding by the bookkeeper.

Effect: Untimely recording of revenues from parking tickets.

CITY OF DERBY, CONNECTICUT
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
YEAR ENDED JUNE 30, 2020

Recommendation: We recommend that the City of Derby consider assigning additional personnel, independent of the accounting function to duties such as receipt and listing of checks, preparation and review of bank reconciliations, approval of purchase orders and invoices and signing and distribution of checks, to provide the necessary checks and balances of the internal control system. Consideration should also be given to utilizing the cash receipts procedure of the General Fund of the City of Derby to compensate for the lack of personnel and segregation of duties in this Division. We also recommend that all checks be issued to an individual or a company as opposed to cash as the payee and that for all subcontractors paid more than \$600, that the appropriate 1099s be filed with the Internal Revenue Service.

Management's Response: The City agrees with this Finding, Condition, and Recommendation. The current system deployed is not adequate. There was a change in staffing, and combined with COVID, the City stopped ticketing. The management of the facilities will soon transfer to a third party in 3rd quarter Fiscal Year 2021-2022. The city will reconcile with third party going forward for revenue and expenses associated with the garage. The projected completion date is September 30, 2021

***20-12 Revenues Classification**

Finding: Revenues were not properly recorded in their respective general ledger accounts

Criteria: Revenues should be classified in their budgeted general ledger accounts.

Cause: There is no review of the revenue accounts done on a regular basis.

Effect: Audit adjustments of \$2,692,348 were proposed to reclassify grant revenues. Improper assumptions can be made for budgeting revenues in future periods.

Recommendation: We recommend a review of the miscellaneous, grant and deferred revenue accounts prior to internal and external reporting of financial information.

Management's Response: It includes periodic review of the miscellaneous revenue account, in addition to how revenue were classified prior to posting and during the reconciliation process. This was implemented effective in the 4th quarter of Fiscal Year 2019-2020.

***20-13 Comingling of Funds**

Finding: The Board of Education maintains one cash account for operations and grant. The comingling of operational and grant monies makes it difficult if not impossible to reconcile with the City.

Criteria: A separate bank account should be maintained for grant income and expenditures to properly track inflows and outflows of grant monies. Assets such as grants receivable and liabilities such as deferred inflows and accounts payable should also be recorded and reconciled monthly.

Cause: Improper classification of grant funds.

CITY OF DERBY, CONNECTICUT
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
YEAR ENDED JUNE 30, 2020

Effect:	Significant errors can occur and not be timely detected. Also see findings 20-01, 20-05, 20-06.
Recommendation:	We recommend that the Board of Education utilize the accounting system to reconcile cash, accounts receivable, accounts payable, deferred inflows of financial resources in addition to the income and expenditures for educational grants. In addition, we recommend moving the grant accounting from the General Fund to a Special Revenue Fund where it is better classified.
Management's Response:	This was completed in Fiscal Year 2019-2020, when a new account was opened for the Board of Ed to prevent the comingling of funds at the Board of Education. They are working to complete this corrective action in Fiscal Year 2020-2021.

***20-14 Federal and State Single Audit Schedules**

Finding:	The Finance Department did not prepare a schedule of expenditures of federal awards and state financial assistance for the year ended June 30, 2020. These schedules are derived from federal and state grant awards received by the General Government and the Board of Education of the City. The Board of Education grant awards primarily are passed through the State Department of Education, while the City receives their grants primarily through the State Department of Housing and Urban Development, the State Department of Health and Human Resources, the State Department of Agriculture and the Office of Policy and Management. The preparation of these schedules of expenditures has, in the past, been made by the auditors, including decision making concerning the federal CFDA number, the pass-through entity number and the amount of federal and state expenditures incurred by the City for the fiscal year. The auditor then reports on the Schedules of Expenditures of Federal and State Financial Assistance and renders his opinion with respect to the compliance with laws, regulations, contracts and grants and with the City's internal control over compliance with requirements of the laws, regulations, contracts and grants.
Criteria:	The schedules of federal awards and state financial assistance are required to be prepared by the City.
Cause:	Lack of a staff member assigned to identify and obtain grant revenue and prepare the appropriate federal and state financial schedules.
Effect:	The auditor is preparing these schedules and auditing them.
Recommendation:	We recommend that the Finance Department and/or the Board of Education annually prepare the Schedule of Expenditures of Federal Awards and State Financial Assistance to be presented to the auditor for audit. The auditor can then render an opinion with respect to compliance with and internal control over compliance with laws, regulations, contracts and grants. This will provide the proper segregation of responsibilities over the preparation of the schedules and the rendering of an opinion of these schedules.
Management's Response:	The City will work with the auditor in the coming months to establish protocols and determine staffing required to meet this recommendation. The projected completion date is September 30, 2021.

CITY OF DERBY, CONNECTICUT
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
YEAR ENDED JUNE 30, 2020

***20-15 Community Development Agency**

Finding:	The bookkeeper performs recordkeeping, custodial and approval functions.
Criteria:	The Community Development Agency should have adequate segregation of duties and responsibilities to assure the safeguarding of assets and the proper preparation of financial statements.
Cause:	The Community Development Agency (Agency) does not have adequate segregation of duties and responsibilities in order to assure the safeguarding of assets and the proper preparation of financial statements. Certain functions, such as receipt and listing of checks, preparation and review of bank reconciliations, approval of purchase orders and invoices and signing and distribution of checks, to provide the necessary checks and balances of the Agency's internal control, are performed by the same individual. This lack of segregation of duties results in inadequate financial control over the operation of the Agency. Additionally, certain administrative expenses (wages, payroll taxes etc.) and the corresponding appropriation (revenue), paid by the City of Derby's General Fund, are not being timely recorded on the books of the Agency.
Effect:	Lack of segregation of duties may lead to errors, or improprieties could occur and go undetected.
Recommendation:	We recommend that the City consider assigning additional personnel, independent of the accounting function, to duties such as, receipt and listing of checks, preparation and review of bank reconciliations, approval of purchase orders and invoices and signing and distribution of checks to provide the necessary checks and balances of the Agency's internal control. Consideration should also be given to utilizing the cash receipts procedure and the purchase order and cash disbursement process of the General Fund of the City of Derby to compensate for the lack of personnel and segregation of duties in this Agency. Additionally, procedures should be established to timely allocate and record certain administrative expenses on the books and records of the Agency to specific funds received for Community Development and various grant purposes.
Management's Response:	Funding is in place to fully staff the finance department, which will allow the new Finance Director the staff and availability to comply with the recommendation from the auditor. The projected completion date is September 30, 2021.

* indicates that these findings are repeated from the previous year.

CITY OF DERBY, CONNECTICUT
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
YEAR ENDED JUNE 30, 2020

III. FINDINGS AND QUESTIONED COSTS FOR FEDERAL AWARDS

Findings or questioned costs relating to Federal Award Programs are as follows: Items 20-14 and 20-15 (page 19 to 20) of which we consider item 20-15 to be a material weakness.

CITY OF DERBY, CONNECTICUT
DISPOSITION OF PRIOR YEAR'S FINDINGS AND QUESTIONED COSTS
YEAR ENDED JUNE 30, 2020

***19-1 Double-Entry Accounting System**

Finding: The City does not use double-entry accounting for all funds.

Disposition: This finding is repeated in the current year's finding as 20-1.

***19-2 Bank Reconciliations and Approval of Bank Reconciliations**

Finding: Bank reconciliations were not formally prepared during the year for general fund checking accounts.

Disposition: This finding is repeated in the current year's finding as 20-2.

***19-3 Availability of financial information**

Finding: During the audit process, information from various departments related to numerous audit schedules and related information was unavailable in a timely manner. The City's audit for the year ended June 30, 2019, did not start until November 2019. In addition, some schedules and required information were not available for audit until January 2020.

Disposition: This finding is repeated in the current year's finding as 20-3.

***19-4 WPCA Purchase Order Approval Process**

Finding: The WPCA's bookkeeper is performed recordkeeping, custodial and approval functions.

Disposition: This finding is repeated in the current year's finding as 20-4.

***19-5 Accounts Payable Cut-off-Board of Education**

Finding: The Board of Education's accounts payable were not properly recorded at year end on the City's general ledger.

Disposition: This finding is repeated in the current year's finding as 20-5.

19-6 Reconciliation of City and Board of Education

Finding: The Board of Education and City were not reconciled at year end.

Disposition: This finding is repeated in the current year's finding as 20-6.

CITY OF DERBY, CONNECTICUT
DISPOSITION OF PRIOR YEAR'S FINDINGS AND QUESTIONED COSTS
YEAR ENDED JUNE 30, 2020

***19-7 Cash Account Activity- General Fund Operating, Board of Education and Self Insurance Accounts**

Finding: Various cash accounts had activity that was found not to be recorded or recorded in net amounts.

Disposition: This finding is repeated in the current year's finding as 20-7.

19-8 Budgeting

Finding: The City significantly overestimated grant revenues in the original budget.

Disposition: This finding has been corrected.

***19-9 Encumbrance System**

Finding: The City departments are not fully utilizing the encumbrance system.

Disposition: This finding is repeated in the current year's finding as 20-8.

***19-10 Special Assessments/Collection Efforts**

Finding: Special Assessments are not actively collected.

Disposition: This finding has been corrected.

***19-11 Interfund Transfers**

Finding: Interfund balances are not repaid timely.

Disposition: This finding is repeated in the current year's finding as 20-9.

***19-12 Compensated Absences-City**

Finding: There is no formal reconciliation of compensated absences.

Disposition: This finding is repeated in the current year's finding as 20-10.

***19-13 Parking Authority**

Finding: Parking ticket revenues are not recorded on an accrual basis.

Disposition: This finding is repeated in the current year's finding as 20-11.

CITY OF DERBY, CONNECTICUT
DISPOSITION OF PRIOR YEAR'S FINDINGS AND QUESTIONED COSTS
YEAR ENDED JUNE 30, 2020

***19-14 Revenues Classification**

Finding: Revenues were not properly recorded in their respective general ledger accounts

Disposition: This finding is repeated in the current year's finding as 20-12.

***19-15 Accounts Receivable Cut-off**

Finding: Accounts Receivable were not recorded at year end.

Disposition: This finding has been corrected.

19-16 Comingling of Funds

Finding: The Board of Education maintains one cash account for operations and grant. The comingling of operational and grant monies makes it difficult if not impossible to reconcile with the City.

Disposition: This finding is repeated in the current year's finding as 20-13.

***19-17 Federal and State Single Audit Schedules**

Finding: The Finance Department did not prepare a schedule of expenditures of federal awards and state financial assistance for the year ended June 30, 2020. These schedules are derived from federal and state grant awards received by the General Government and the Board of Education of the City. The Board of Education grant awards primarily are passed through the State Department of Education, while the City receives their grants primarily through the State Department of Housing and Urban Development, the State Department of Health and Human Resources, the State Department of Agriculture and the Office of Policy and Management. The preparation of these schedules of expenditures has, in the past, been made by the auditors, including decision making concerning the federal CFDA number, the pass-through entity number and the amount of federal and state expenditures incurred by the City for the fiscal year. The auditor then reports on the Schedules of Expenditures of Federal and State Financial Assistance and renders his opinion with respect to the compliance with laws, regulations, contracts and grants and with the City's internal control over compliance with requirements of the laws, regulations, contracts and grants.

Disposition: This finding is repeated in the current year's finding as 20-14.

***19-18 Community Development Agency**

Finding: The bookkeeper performs recordkeeping, custodial and approval functions.

Disposition: This finding is repeated in the current year's finding as 20-15.

* indicates that these findings are repeated from the previous year.

STATE SINGLE AUDIT



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INDEPENDENT AUDITORS' REPORT ON COMPLIANCE FOR EACH MAJOR STATE PROGRAM; REPORT ON INTERNAL CONTROL OVER COMPLIANCE; REPORT ON THE SCHEDULE OF EXPENDITURES OF STATE FINANCIAL ASSISTANCE REQUIRED BY THE STATE SINGLE AUDIT ACT

To the Honorable Mayor,
Members of the Board of Alderman and
Members of the Board of Apportionment and Taxation
City of Derby, Connecticut

Report on Compliance for Each Major State Program

We have audited City of Derby, Connecticut's compliance with the types of compliance requirements described in the Office of Policy and Management's *Compliance Supplement* that could have a direct and material effect on each of City of Derby, Connecticut's major state programs for the year ended June 30, 2020. City of Derby, Connecticut's major state programs are identified in the summary of auditors' results section of the accompanying schedule of findings and questioned costs.

Management's Responsibility

Management is responsible for compliance with the requirements of laws, regulations, contracts and grants applicable to its state programs.

Auditors' Responsibility

Our responsibility is to express an opinion on compliance for each of City of Derby, Connecticut's major state programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the State Single Audit Act (C.G.S. Sections 4-230 to 4-236). Those standards and the State Single Audit Act require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major state program occurred. An audit includes examining, on a test basis, evidence about City of Derby, Connecticut's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major state program. However, our audit does not provide a legal determination of City of Derby, Connecticut's compliance.

Opinion on Each Major State Program

In our opinion, City of Derby, Connecticut, complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major state programs for the year ended June 30, 2020.

Report on Internal Control over Compliance

Management of City of Derby, Connecticut, is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered City of Derby, Connecticut's internal control over compliance with the types of requirements that could have a direct and material effect on each major state program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing our opinion on compliance for each major state program and to test and report on internal control over compliance in accordance with the State Single Audit Act, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of City of Derby, Connecticut's internal control over compliance.

Our consideration of internal control over compliance was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. However, as discussed below, we identified certain deficiencies in internal control over compliance that we consider to be a material weakness and significant deficiency.

A *deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. We consider the deficiency in internal control over compliance described in the accompanying schedule of findings and questioned costs as item 20-15 to be material weaknesses.

A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance. We consider the deficiency in internal control over compliance described in the accompanying schedule of findings and questioned costs as item 20-14 to be significant deficiency.

City of Derby, Connecticut's responses to the internal control over compliance findings identified in our audit are described in the accompanying schedule of findings and questioned costs. City of Derby, Connecticut's responses were not subjected to the auditing procedures applied in the audit of compliance and, accordingly, we express no opinion on the response.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of State Single Audit Act. Accordingly, this report is not suitable for any other purpose.

Report on Schedule of Expenditures of State Financial Assistance Required by the State Single Audit Act

We have audited the financial statements of City of Derby, Connecticut, as of and for the year ended June 30, 2020 and have issued our report thereon dated July 22, 2021, which contained an unmodified opinion on those financial statements. Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The accompanying schedule of expenditures of state financial assistance is presented for purposes of additional analysis as required by the State Single Audit Act and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements.

The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditures of state financial assistance is fairly stated in all material respects in relation to the financial statements as a whole.

AO & Company, LLC
Shelton, Connecticut
July 22, 2021

CITY OF DERBY, CONNECTICUT
SCHEDULE OF EXPENDITURES OF
STATE FINANCIAL ASSISTANCE
YEAR ENDED JUNE 30, 2020

State Grantor/Pass-Through Grantor/Program Title	State Grant Program Identification Number	Pass-Through to Subrecipients	Expenditures
<u>Department of Education:</u>			
Alliance Grant	11000-SDE64370-17041	\$ -	\$ 1,347,733
Alliance Grant	11000-SDE64370-17041	-	133,725
Talent Development	11000-SDE64370-12552	-	5,000
Commissioner's Network	11000-SDE64370-12547	-	69,460
Extended School Hours	11000-SDE64370-17108	-	7,402
School Accountability	11000-SDE64370-17109	-	29,025
Adult Education	11000-SDE64370-17030	-	129,816
Priority School Districts	11000-SDE64370-17043	-	434,593
Priority School Districts	11000-SDE64370-17043	-	173,273
Pri Priority School Districts-Summer school	11000-SDE64370-17043	-	7,257
Healthy Foods	11000-SDE64370-16212	-	14,115
Breakfast Program	11000-SDE64370-17046	-	11,468
Child Nutrition State Match	11000-SDE64370-16211	-	7,409
Youth Service Bureau	11000-SDE64370-16201	-	8,656
Youth Service Bureau	11000-SDE64370-17052	-	14,000
Health and Welfare - Private Schools	11000-SDE64370-17034	-	8,917
		-	2,401,849
<u>Office of Early Childhood:</u>			
School Readiness	11000-OEC64845-16274-83014	-	121,812
Preschool Development Grant	12052-OEC64845-22705-83004	-	64,260
Smart Start	12052-OEC64845-16279-83004	-	150,000
Child Care Quality Enhancement	11000-OEC64845-16158-82079	-	3,881
		-	339,953
<u>Office of Policy and Management:</u>			
PILOT: State owned property	11000-OPM20600-17004	-	29,550
Reimburse Prop Tax-Disability Exemption	11000-OPM20600-17011	-	2,228
Property Tax Relief for Veterans	11000-OPM20600-17024	-	17,250
PILOT: Private Colleges and General Hospitals	11000-OPM20600-17006	-	690,309
Local Capital Improvement Program	12050-OPM20600-40254	-	279,908
Municipal Grants-in-Aid	12052-OPM20600-43587	-	14,728
		-	1,033,973
<u>Department of Transportation:</u>			
Fees and Permits	12062-DOT57124-22108	-	42
Fees and Permits	13033-DOT57124-41390	-	148
Town Aid Road Grant-STO	12052-DOT57131-43459	-	131,958
Town Aid Road Grants muni	12052-DOT57131-43455	-	131,958
		-	264,106
<u>Department of Economic and Community Development:</u>			
Urban Act Grant	13019-ECD46210-41240	-	45,821

The accompanying notes are an integral part of this schedule.

CITY OF DERBY, CONNECTICUT
SCHEDULE OF EXPENDITURES OF
STATE FINANCIAL ASSISTANCE
YEAR ENDED JUNE 30, 2020

State Grantor/Pass-Through Grantor/Program Title	State Grant Program Identification Number	Pass-Through to Subrecipients	Expenditures
<u>Department of Environmental Protection:</u>			
Municipal Loan-Land Acquisition	12052-DEP43153-43615	-	551,750
Environmental Conservation Fund	11000-DEP44910-12491	-	1,801
Nitrogen credits	21016-OTT14230-42407	-	10,704
		-	564,255
<u>Department of Justice:</u>			
Other expenses	11000-JUD95405-10020	-	4,649
Non-Budgeted Operating Appropriation	34006-JUD95162-40001	-	5,925
		-	10,574
<u>Connecticut State Library:</u>			
Connecticard	11000-CSL66051-17010	-	3,395
Historic Document Preservation Grant	11000-CLS66094-35150	-	5,500
		-	8,895
TOTAL STATE FINANCIAL ASSISTANCE BEFORE EXEMPT PROGRAMS			- 4,669,426
<u>EXEMPT PROGRAMS</u>			
<u>Department of Education:</u>			
Education Cost Sharing	11000-SDE64370-17041	-	6,841,961
Special Education-Excess Costs	11000-SDE64370-17047	-	778,102
Municipal Stabilization Grant	1100-OPM20600-17104	-	205,327
		-	7,825,390
<u>Office of Policy and Management:</u>			
Mashantucket Pequot	12009-OPM20600-17005	-	207,304
TOTAL EXEMPT PROGRAMS			- 8,032,694
TOTAL STATE FINANCIAL ASSISTANCE			\$ - \$ 12,702,120

The accompanying notes are an integral part of this schedule.

CITY OF DERBY, CONNECTICUT
NOTES TO THE SCHEDULE OF EXPENDITURES
OF STATE FINANCIAL ASSISTANCE
YEAR ENDED JUNE 30, 2020

Various departments and agencies of the State Government have provided financial assistance to the City of Derby, Connecticut through grants and other authorizations in accordance with the General Statutes of the State of Connecticut. This financial assistance funds several programs including housing, education, health and human services and general government activities.

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accounting policies of the City conform to generally accepted accounting principles as applicable to governments. The following is a summary of the more significant policies relating to the aforementioned grant programs.

Basis of Accounting

The financial statements contained in the City's annual audit report are prepared on the modified accrual basis. The following is a summary of such basis:

- Revenues are recognized when earned. Certain grants are recognized based on grant award since they are considered entitlement grants; other grants, which are dependent upon expenditure factors for determining eligibility, recognize grant revenue to the extent of expenditures.
- Expenditures are recorded on the accrual basis; i.e. recognized when incurred.

The Schedule of Expenditures of State Financial Assistance, contained in this report, is prepared based on regulations established by the State of Connecticut Office of Policy and Management. In accordance with these regulations (Section 4-236-22), certain grants are not dependent on expenditure activity, and accordingly, are considered to be expended in the fiscal year of receipt. These grant program receipts are reflected in the expenditures column of the Schedule of Expenditures of State Financial Assistance.

2. LOAN PROGRAM

In accordance with Section 4-236-23(a)(4)(F) of the Regulations to the State Single Audit Act, the notes to the Schedule of Expenditures of State Financial Assistance shall include loans and loan activities. The following is a summary of the loan program activity for the year ended June 30, 2020:

Department of Environmental Protection:

Clean Water Funds 21014-OTT14230-4001:

Issue Date	Interest Rate	Original Amount	Balance July 1, 2019	Issued	Retired	Balance June 30, 2020
367C Feb 2001	2%	\$ 2,347,440	\$ 78,248	\$ -	\$ 78,248	\$ -0-

CITY OF DERBY, CONNECTICUT
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
YEAR ENDED JUNE 30, 2020

I. SUMMARY OF AUDIT RESULTS

Financial Statements

Type of auditors' report issued Unmodified

Internal control over financial reporting:

- Material weakness (es) identified? X Yes _____ No _____
 - Significant deficiencies identified? X Yes _____ No _____
 - Noncompliance material to financial statements noted? _____ Yes _____ X No _____

State Financial Assistance

Internal control over major programs:

- Material weakness(es) identified? X Yes _____ No
 - Significant deficiencies identified? X Yes _____ No

Type of auditors' report issued on compliance
for major programs: Unmodified

Any audit findings disclosed that are required to be reported in accordance with Section 4-236-24 of the Regulations to the State

+ 250-24 of the Regulations to the State Single Audit Act? X Yes No

- The following schedule reflects the major programs included in the audit:

State Grantor And Program

Office of the Policy and Management:

PILOT: Private Colleges and General Hospitals 11000-OPM20600-17006 \$ 690,309
Local Capital Improvement Program 12050-OPM20600-40254 279,908

Department of Education:

Priority School Districts	11000-SDE64370-17043	607,866
Alliance Grant	11000-SDE64370-17041	1,347,733

Department of Environmental Protection:

Municipal Loan-Land Acquisition 12052-DEP43153-43615 551,750

Department of Transportation:

Town Aid Road Grant-STO	12052-DOT57131-43459	131,958
Town Aid Road Grants muni	12052-DOT57131-43455	<u>131,958</u>
	Total	\$ 3,741,482

Dollar threshold used to distinguish between

Type A and Type B programs: \$200,000

CITY OF DERBY, CONNECTICUT
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
YEAR ENDED JUNE 30, 2020

**II. SUMMARY OF FINDINGS RELATED TO FINANCIAL STATEMENTS REQUIRED UNDER
GENERALLY ACCEPTED GOVERNMENT AUDITING STANDARDS**

- We issued reports, dated July 22, 2021, on compliance and on internal control over financial reporting based on an audit of financial statements performed in accordance with Government Auditing Standards.
- Our report on compliance indicated no reportable instances of noncompliance.
- Our report on internal control over financial reporting indicated significant deficiencies as items 20-1 to 20-15 (page 12 to 20) of which we consider items 20-1 to 20-7 and 20-15 to be material weaknesses.

III. FINDINGS AND QUESTIONED COSTS FOR STATE FINANCIAL ASSISTANCE

Findings or questioned costs relating to State financial assistance programs are as follows: Items 20-14 and 20-15 (page 19 to 20) of which we consider item 20-15 to be a material weakness.

DISPOSITION OF PRIOR YEAR'S SIGNIFICANT DEFICIENCIES:

The dispositions of prior year's significant deficiencies are reported as items 19-1 to 19-18 on pages 22 to 24.



Mayor Richard Dziekan
One Elizabeth Street
City of Derby, Connecticut 06418
rdziekan@derbyct.gov

***20-1 Double-Entry Accounting System**

Finding: The City does not use double-entry accounting for all funds.

Statement of Concurrence or Nonconcurrence: The City agrees with the finding.

Corrective Action: The Board of Ed and certain small grants accounting and the Parking Garage are pending completion. This Corrective Action is partially complete and additional set-up for the Board of Ed account needs to be completed and requires additional assistance in setting up the activity on their general ledger package.

Name of Contact Person: Agata Herasimowicz Finance Director, (203) 736-1456,
aherasimowicz@derbyct.gov
John Passarelli Business Manager Derby Public Schools, (203) 446-3933,
jpassarelli@derbyps.org

Projected Completion Date: June 30, 2022

***20-2 Bank Reconciliations and Approval of Bank Reconciliations**

Finding: Bank reconciliations were not formally prepared during the year for general fund checking accounts.

Statement of Concurrence or Nonconcurrence: The City agrees with this Finding, Condition, and Recommendation.

Corrective Action: Segregation of duties were in place through December 2020. There was a reduction in staff, which left the City with inadequate staffing levels to maintain the established segregation of duties. Funding is in place for a fully funded Finance Director, a Deputy Finance Director two assistant Finance Directors, and a part time bookkeeper. In addition, the new FD is looking to assign additional duties to the elected Treasurer in this area.

Name of Contact Person: Agata Herasimowicz Finance Director, (203) 736-1456,
aherasimowicz@derbyct.gov

Projected Completion Date: September 30, 2021

***20-3 Availability of financial information**

Finding: The City's audit for the year ended June 30, 2020, did not start until November 2020. In addition, some schedules and required information were not available for audit until June 2021.

Statement of Concurrence or Nonconcurrence: The City agrees with the finding.

Corrective Action: The City held pre-audit meetings with staff to assign responsibility for providing materials, and additional follow-up meetings will take place to ensure compliance with timely reporting and availability of information.

Name of Contact Person: Agata Herasimowicz Finance Director, (203) 736-1456,
aherasimowicz@derbyct.gov
John Passarelli Business Manager Derby Public Schools, (203) 446-3933,
jpassarelli@derbyps.org

Projected Completion Date: August 31, 2021

***20-4 WPCA Purchase Order Approval Process**

Finding: The bookkeeper performed recordkeeping, custodial and approval functions.

Statement of Concurrence or Nonconcurrence: The City agrees with the finding.

Corrective Action: In Fiscal Year 2019-2020 and Fiscal Year 2020-2021, additional signers were added were added to the purchase order, check issuing process. In addition, a revenue clerk was hired to assist with allowing for the adequate segregation of duties within the WPCA office.

Name of Contact Person: Agata Herasimowicz Finance Director, (203) 736-1456,
aherasimowicz@derbyct.gov
Marcy McGuire, WPCA (203) 736-1465, mmcquire@derbyct.gov

Projected Completion Date: This has been correct June 30, 2020.

***20-5 Accounts Payable Cut-off-Board of Education**

Finding: The Board of Education's accounts payable were not properly recorded at year end on the City's general ledger.

Statement of Concurrence or Nonconcurrence: The City agrees with the finding.

Corrective Action: In 4th quarter Fiscal year 2019-2020, the Board of Education committed to adhering to cut-off requirements are specified by the City and Auditor and use the cut-off date of September 30th going forward.

Name of Contact Person: John Passarelli Business Manager Derby Public Schools, (203) 446-3933,
jpassarelli@derbyps.org

Projected Completion Date: June 30, 2021

***20-6 Reconciliation of City and Board of Education Accounts**

Finding:	The Board of Education cash, accounts receivable, accounts payable, income and expenditures and City corresponding accounts were not reconciled at year end. In addition, there were several instances of netting of revenues against expenditures in the Board of Education expenditures.
Statement of Concurrence or Nonconcurrence:	The City agrees with the finding.
Corrective Action:	This reconciliation was started as per the above in the 4 th quarter Fiscal Year 2019-2020 and continues improvement to comply with the Auditors Recommendation. Further work is being performed on the reconciliation process to ensure both ledgers agree, expenditures are reported in gross amounts.
Name of Contact Person:	Agata Herasimowicz Finance Director, (203) 736-1456, aherasimowicz@derbyct.gov John Passarelli Business Manager Derby Public Schools, (203) 446-3933, jpassarelli@derbyps.org
Projected Completion Date:	June 30, 2021

***20-7 Cash Account Activity- General Fund Operating and Board of Education**

Finding:	Various cash accounts had activity that was found not to be recorded or recorded in net amounts.
Statement of Concurrence or Nonconcurrence:	The City agrees with the finding.
Corrective Action:	Transaction will be recorded in gross amounts, and
Name of Contact Person:	Agata Herasimowicz Finance Director, (203) 736-1456, aherasimowicz@derbyct.gov John Passarelli Business Manager Derby Public Schools, (203) 446-3933, jpassarelli@derbyps.org
Projected Completion Date:	This was implemented in 1 st quarter Fiscal Year 2020-2021.

***20-8 Encumbrance System**

Finding:	The City departments are not fully utilizing the encumbrance system.
Statement of Concurrence or Nonconcurrence:	The City agrees with the finding.
Corrective Action:	The City began utilization of the Encumbrance System in Fiscal Year 2019-2020.
Name of Contact Person:	Agata Herasimowicz Finance Director, (203) 736-1456, aherasimowicz@derbyct.gov
Projected Completion Date:	Full utilization was completed in 2 nd Fiscal Year 2020-2021.

***20-9 Interfund Transfers**

Finding: Interfund balances are not repaid timely.

Statement of Concurrence or Nonconcurrence: The City agrees with the finding.

Corrective Action: The City will stop or minimize Inter-Fund Transfers.

Name of Contact Person: Agata Herasimowicz Finance Director, (203) 736-1456,
aherasimowicz@derbyct.gov

Projected Completion Date: This practice was stopped in 4th quarter Fiscal Year 2019-2020.

***20-10 Compensated Absences-City**

Finding: There is no formal reconciliation of compensated absences.

Statement of Concurrence or Nonconcurrence: The City agrees with the finding.

Corrective Action: The City is developing a formal manual process for tracking absences. Currently implementing electronic badge reader for on-line recording which is tied into the payroll system. The third-party payroll system is in test for electronically requesting, approving and tracking time and time off.

Name of Contact Person: Agata Herasimowicz Finance Director, (203) 736-1456,
aherasimowicz@derbyct.gov

Projected Completion Date: September 30, 2021

***20-11 Parking Authority**

Finding: Parking ticket revenues are not recorded on an accrual basis.

Statement of Concurrence or Nonconcurrence: The City agrees with the finding.

Corrective Action: The City agrees with this Finding, Condition, and Recommendation. The current system deployed is not adequate. There was a change in staffing, and combined with COVID, the City stopped ticketing. The management of the facilities will soon transfer to a third party in 3rd quarter Fiscal Year 2021-2022. The city will reconcile with third party going forward for revenue and expenses associated with the garage.

Name of Contact Person: Andrew Baklik 203 736-1450

Projected Completion Date: September 30, 2021

***20-12 Revenues Classification**

Finding: Revenues were not properly recorded in their respective general ledger accounts

Statement of Concurrence or Nonconcurrence: The City agrees with the finding.

Corrective Action: It includes periodic review of Miscellaneous Revenue account, in addition to how revenue were classified prior to posting and during the reconciliation process.

Name of Contact Person: Agata Herasimowicz Finance Director, (203) 736-1456, aherasimowicz@derbyct.gov

Projected Completion Date: This was implemented effective in the 4th quarter of Fiscal Year 2019-2020.

***20-13 Comingling of Funds**

Finding: The Board of Education maintains one cash account for operations and grant. The comingling of operational and grant monies makes it difficult if not impossible to reconcile with the City.

Statement of Concurrence or Nonconcurrence: The City agrees with the finding.

Corrective Action: This was completed in Fiscal Year 2019-2020, when a new account was opened for the Board of Ed to prevent the comingling of funds at the Board of Education. They are working to complete this corrective action in Fiscal Year 2020-2021.

Name of Contact Person: John Passarelli Business Manager Derby Public Schools, (203) 446-3933, jpassarelli@derbyps.org

Projected Completion Date: December 30, 2021

***20-14 Federal and State Single Audit Schedules**

Finding: The Finance Department did not prepare a schedule of expenditures of federal awards and state financial assistance for the year ended June 30, 2020.

Statement of Concurrence or Nonconcurrence: The City agrees with the finding.

Corrective Action: The City will work with the auditor in the coming months to establish protocols and determine staffing required to meet this recommendation.

Name of Contact Person: Agata Herasimowicz Finance Director, (203) 736-1456, aherasimowicz@derbyct.gov
John Passarelli Business Manager Derby Public Schools, (203) 446-3933, jpassarelli@derbyps.org

Projected Completion Date: September 30, 2021

***20-15 Community Development Agency**

Finding: The bookkeeper performs recordkeeping, custodial and approval functions.

Statement of Concurrence or Nonconcurrence: The City agrees with the finding.

Corrective Action: Funding is in place to fully staff the finance department, which will allow the new Finance Director the staff and availability to comply with the recommendation from the auditor.

Name of Contact Person: Andrew Baklik (203) 736-1496, abaklik@derbyct.gov

Projected Completion Date: September 30, 2021

* indicates that these findings are repeated from the previous year.

Signed: 

Title: Mayor, City of Derby