

CERTIFIED CONNECTICUT MUNICIPAL ASSESSORS COMMITTEE

REGULAR MEETING

Thursday, September 16, 2021

Shuttle Meadow Country Club

51 Randecker Lane, Berlin, CT

The meeting was called to order by David Dietsch, Chair at 1:10 p.m.

Members present: David Dietsch, Chairman, Mary Huda, Tom DeNoto, John Chaponis, Chandler Rose & Rochelle Lambert, Clerk

PUBLIC COMMENTS

None.

SECRETARY REPORT

Tom DeNoto made a motion to waive the reading & approve the minutes from the August 19, 2021 CCMA Special Meeting. The motion was seconded by Mary Huda. Motion carried unanimously.

TREASURER'S REPORT

Mary Huda made a motion to accept the August 19, 2021 Treasurer's report. The motion was seconded by Chandler Rose. The motion passed unanimously. The September Treasurer's report was tabled.

OLD BUSINESS

Course 2B Road Show update – Discussion followed. Dave Dietsch provided an update on the class and reported that the class exam has been reviewed. John Chaponis made a motion to have the CCMA Committee retrieve the completed Class 2B exams from the Road Show class and all of the Road Show Class 2B exams will be corrected by the CCMA Committee at a future meeting. The motion was seconded by Mary Huda. Discussion followed. The motion carried unanimously.

Standardized Continuing Education Credit Sheet – Discussion followed. The Committee will update the CCMA Guidebook and CAAO Handbook with the updated continuing education credit form.

Recert Check List – Discussion followed. The approved recertification check list will stay the same.

Policies & Procedures – Discussion followed.

Credit Hour approvals – John Chaponis made a motion that going forward the NearMap Workshop will no longer be approved for continuing education hours. The motion was seconded by Tom DeNoto. Discussion followed. The motion carried unanimously.

NEW BUSINESS

Proctors for the CCMA Exam – Discussion followed. Dave Dietsch, Chair, John Chaponis, Tom DeNoto, Jennifer Gauthier, Shawna Baron and Mary Huda (afternoon) will proctor the CCMA Exam.

Instructor Selection Committee update – Discussion followed. Dave Dietsch provided an update on where we are with the Instructor tryouts. Rochelle Lambert, Tim Hutvagner and Marsha Benno have been selected to audit a Class at Assessor’s School and to present a one and half hour topic during the class next June.

2021 CCMA RECERTIFICATIONS

CCMA I – 1 Recertification applicant

Joseph Holstein, approved

John Chaponis made a motion to approve the applicant listed above for CCMA I Recertification. The motion was seconded by Chandler Rose. The motion passed unanimously.

CCMA II – 2 Recertification applicants

Paul Fria - approved

Tom DeNoto made a motion to approve the applicant listed above for CCMA II Recertification. The motion was seconded by John Chaponis. The motion passed unanimously.

Milagros Millan-Garcia – approved

Tom DeNoto made a motion to approve the applicant listed above for CCMA II Recertification. The motion was seconded by Mary Huda. The motion passed unanimously.

REVIEW OF TEST APPLICATIONS

Tom DeNoto made a motion to approve & deny the exam applicants on the attached list. The motion was seconded by Chandler Rose. Discussion followed. Dave Dietsch, Tom DeNoto, Chandler Rose, and John Chaponis voted in favor. Mary Huda voted in favor with the exception of Jamie Barta, she abstained. The motion carried.

Tom DeNoto made a motion to adjourn at 3:50 p.m.

The next meeting scheduled will be special meeting on Tuesday, September 21 at 11:00 a.m., at the Office of Policy & Management, Hartford, CT.

Respectfully submitted,

Chandler Rose