

CERTIFIED CONNECTICUT MUNICIPAL ASSESSORS COMMITTEE

REGULAR MEETING

Thursday, January 14, 2021

Link to virtual meeting: <https://global.gotomeeting.com/join/680773461>

You can also dial in using your phone

United States: +1(571)317-3122

Access Code: 680-773-461

This meeting was recorded.

The meeting was called to order by David Dietsch, Chair at 1:04 p.m.

Members present virtually: David Dietsch, Shawna Baron, John Chaponis, Jennifer Gauthier, OPM Rep., Tom DeNoto, Mary Huda, Chandler Rose & Rochelle Lambert, Clerk

PUBLIC COMMENTS

None.

SECRETARY REPORT

John Chaponis made a motion to table the minutes approval from the December 10, 2020 CCMA Regular Meeting. The motion was seconded by Tom DeNoto. The motion carried unanimously.

TREASURY REPORT

Chandler Rose made a motion to approve the Treasurer's Report. The motion was seconded by Mary Huda. The motion carried unanimously.

2020 CCMA RECERTIFICATIONS

CCMA II –3 Recertification Applicants

Patrick J. Sullivan, approved

Mary Huda made a motion to approve the applicant listed above for CCMA II Recertification. The motion was seconded by Tom Denoto. Discussion followed. Shawna had a question on the

date that the application was received. Rochelle confirmed that the application was filed on time. The motion passed unanimously.

Kevin Coons, approved

Jennifer Gauthier made a motion to approve the applicant listed above for CCMA II Recertification. The motion was seconded by Tom DeNoto. Discussion followed. The applicant met the requirement for continuing education hours without the Committee approving the continuing education hours for the Fred Pryor seminar that was included on the application. John Chaponis, Tom DeNoto, Mary Huda, Jennifer Gauthier, and Chandler Rose voted in favor. Shawna Baron abstained. The motion passed.

Ian Max Camfield, approved

John Chaponis made a motion to approve the applicant listed above for CCMAII Recertification. The motion was seconded by Jennifer Gauthier. Discussion followed. The applicant listed above resubmitted his application after having a continuing education certificate signed. The motion passed unanimously.

OLD BUSINESS

Master List of Exam Answers - Mary Huda made a motion to table discussion on the Master List of Exam Answers to the next regular meeting. The motion was seconded by Shawna Baron. The motion passed unanimously.

2020 CCMA Exam Review – Discussion was held on results of the CCMA Exam that was given last year.

2021 Assessors School Teaching Assignments – Discussion was held on reserving six site locations for classes, holding hybrid and virtual classes, and proposal of tentative dates to hold the classes (June 14th – 18th and June 21st – 25th) this year.

Jennifer Gauthier made a motion to approve the following teaching assignments for the 2021 Assessors School - Class 1A – Pam Deziel (Senior Instructor) & Mary Gardner, Class 1B – Brian Smith (Senior Instructor) & Tom DeNoto, Class 2A – Bill Gaffney (Senior Instructor) & Chandler Rose, Class 2B – Walter Topliff (Senior Instructor), Diane Vitagliano, and Rich Semen, Class 3 – Bill O’Brien (Senior Instructor) & Stuart Topliff and Revaluation Class – Brian Lastra (Senior Instructor), Angel Johnston and Steve Juda (reserve). The motion was seconded by Tom DeNoto. The motion passed unanimously.

Update CCMA List on the website – Jennifer Gauthier will work with Rochelle Lambert to update the CCMA list on the website.

GNLAA Webinar – Jennifer Gauthier will develop a standardized continuing education form. She will contact Diane Vitagliano once the form has been completed. Shawna Baron discussed her concerns with how the continuing education hours are tracked for webinars. A policy for continuing education hours with webinars will be developed by the Committee.

OPM Updates/Review of 2021 Meeting Schedule – Jennifer Gauthier sent out the 2021 meeting schedule. The June 10th meeting date was changed to June 3rd due to the date conflicting with this year's Workshop schedule.

NEW BUSINESS

Free Webinar – IAAO/Tyler Technologies – Jennifer Gauthier made a motion to deny the webinar for continuing education credit hours. The motion was seconded by Mary Huda. Discussion followed. The webinar did not offer enough credit hours and did not provide enough information on the topic and presenter to be approved. Motion passed unanimously.

Unconscious Bias Webinar – Jennifer Gauthier made a motion to deny the webinar for continuing education credit hours. The motion was seconded by Shawna Baron. Discussion followed. The webinar did not offer enough credit hours to be approved. Motion passed unanimously.

GoToMeeting Account – Jennifer Gauthier discussed the issues with the GoToMeeting account. She recommended that the Committee purchase their own account. The fee for the account would be \$163.20 including 30% off.

Chandler Rose made a motion to purchase one GoToMeeting seat account. The motion was seconded by Mary Huda. Chandler Rose, Shawna Baron, Mary Huda, John Chaponis and Jennifer Gauthier voted in favor of the motion. Tom DeNoto abstained. The motion passed.

OTHER BUSINESS

John Chaponis recommended that the Committee develop procedures for what is acceptable and what is unacceptable for recertification applications. He suggested that a check list be included with the application procedures. The Committee will hold a meeting to discuss this further on Thursday, February 25, 2021.

Shawna Baron recommended that the Committee start to come up with a timetable to roll out the exam for this year. David Dietsch added that the Committee should start this process early.

The next meeting is scheduled for Thursday, February 11, 2021 at 1:00 p.m., location TBD.

A regular meeting has been scheduled for Thursday, February 25, 2021 at 1:00 p.m., location TBD.

Jennifer Gauthier made a motion to adjourn. The motion was second by Mary Huda.

The meeting adjourned at 3:58 p.m.

Respectfully submitted,

Chandler Rose