



**STATE OF CONNECTICUT | OFFICE OF POLICY AND MANAGEMENT**  
**Comprehensive Planning and Intergovernmental Policy Division**  
 450 Capitol Avenue | MS# 54ORG | Hartford, CT 06106-1379  
**NOTICE OF GRANT AWARD**



The Office of Policy and Management, **Comprehensive Planning and Intergovernmental Policy Division**, hereby makes the following grant award  
 in accordance with Section 32(a)(2) of Public Act #15-1, June Special Session and in accordance with the grant solicitation and the attached grant application, if applicable.

Grantee: <b>Town of Winchester</b>			Town Code: <b>162 Winchester</b>		
Street address: <b>338 Main Street</b>		State Agency Code: <b>N/A</b>		DUNS No. (if applicable): <b>N/A</b>	
City: <b>Select</b>	<b>Winsted</b>	State: <b>CT</b>	ZIP Code: <b>06098</b>	FEIN (required): <b>066002134</b>	
Grant Program Name: <b>Other Program</b>			<b>2017 Responsible Growth and Transit-Oriented Development (TOD) Grant Program</b>		
<b>OPM Grant No.: TOD/RG-17-07</b>		Project Title: <b>Willow Street/Bridge Street Improvement Plan</b>			
Date of Award: <b>12/27/2017</b>	Category (if applicable): <b>...</b>				
Period of Award: (Choose one) Start Date: <input checked="" type="checkbox"/> The date Notice of Grant Award is signed by <u>both</u> Grantor & Grantee (whichever is later). <input type="checkbox"/> On <b>Select Date</b> or after Notice of Grant Award is signed by both parties (whichever is later). <input type="checkbox"/> <b>Select Date</b> pursuant to <b>Enter Statutory Authority</b> (attach copy of authority w/ notice of grant award).					End Date: <b>...</b> <b>18 months from the execution of grant award by both grantor and grantee</b>
Amount of Award	Federal: <b>\$N/A</b>		State: <b>\$100,000</b>		Interest: <b>\$N/A</b>
State Match: <b>\$N/A</b>	Grantee Match: <b>\$N/A</b>		Other: <b>\$N/A</b> Specify: <b>N/A</b>		
Total Budget: <b>\$100,000</b>	Catalog of Federal Domestic Assistance (CFDA) Number: <b>N/A</b>				
Federal Grant No.: <b>N/A</b>			Grantee Fiscal Year: From: <b>July 1</b> To: <b>June 30</b>		

My signature below, for and on behalf of the above named grantee, indicates acceptance of the above referenced award and further certifies that: 1.) I have the authority to execute this agreement on behalf of the grantee; and 2.) The grantee will comply with all attached Grant Conditions.

BY: \_\_\_\_\_  
**Signature of Authorized Grantee Official** **Date**  
**Robert Geiger** **Town Manager**

FOR THE OFFICE OF POLICY AND MANAGEMENT:

BY: \_\_\_\_\_  
**Signature of OPM Secretary or OPM Deputy Secretary** **Date**  
**Benjamin Barnes, Secretary or Susan Weisselberg, Deputy Secretary**

For OPM Business Use Only

AMOUNT	FUND	DEPT	SID	PROG	ACCT	CHART 1	CHART 2	BR YR	PROJECT
\$100,000	12052	OPM 20600	43130	13046	55050	Enter	Enter	2018	OPM00000000 1111
Enter	Enter	OPM Select	Enter	Enter	Enter	Enter	Enter	Enter	OPM00000000 Enter
Enter	Enter	OPM Select	Enter	Enter	Enter	Enter	Enter	Enter	OPM00000000 Enter



**2017 Responsible Growth and Transit-Oriented Development (TOD) Grant Program**

**SCOPE OF WORK SUMMARY**

**GRANTEE:** Town of Winchester

**PROJECT NAME:** Willow Street/Bridge Street Improvement Plan

**GRANT AWARD:** \$ 100,000

**GRANTEE MATCH:** \$ 0

**SOURCE OF FUNDING:** Responsible Growth Incentive Fund:  
 Section 32(a)(2) of Public Act 15-1 (June Special Session)  
 Acct. No. 12052-OPM20000-43130

**SCOPE OF WORK:**

Funding for this project shall be used to complete a planning study and construction plans for pedestrian and traffic improvements at the intersections of Willow, Bridge, Depot and Prospect Streets, and possibly a portion of Willow Street itself. The purpose of this project is to address pedestrian and traffic concerns identified in the Road Safety Audit conducted under the Connecticut Department of Transportation’s (DOT) Community Connectivity Program.

Work shall consist of the following tasks and deliverables:

1. Assessment of Existing Conditions, possibly including some survey work and a traffic study;
2. Review of RSA Recommendations;
3. Identification of key opportunities, constraints and possibilities;
4. Develop schematic plans of possible alternatives for discussion;
5. Public meeting to discuss alternatives options defined in #4, decide on focus plan;
6. Create Development Schematic and/or Plans of work to be done, depending on budget and needed detail for work at hand, which will include items such as:
  - o Options to reconfigure sidewalks and crosswalks to allow for safe passage of pedestrians through this intersection, including access to the River Walk, Batcheller School, Downtown and the Sue Grossman Trail;
  - o Options to better control access to #10 Bridge Street commercial properties;
  - o Options to re-configure intersection to allow safe, efficient passage of traffic and pedestrians; and
  - o Increase quantity of on-street parking, if possible, to support the adaptive re-use of the mills;

**APPROVED PROJECT BUDGET:**

Develop a Planning Study and Construction Plans	\$100,000
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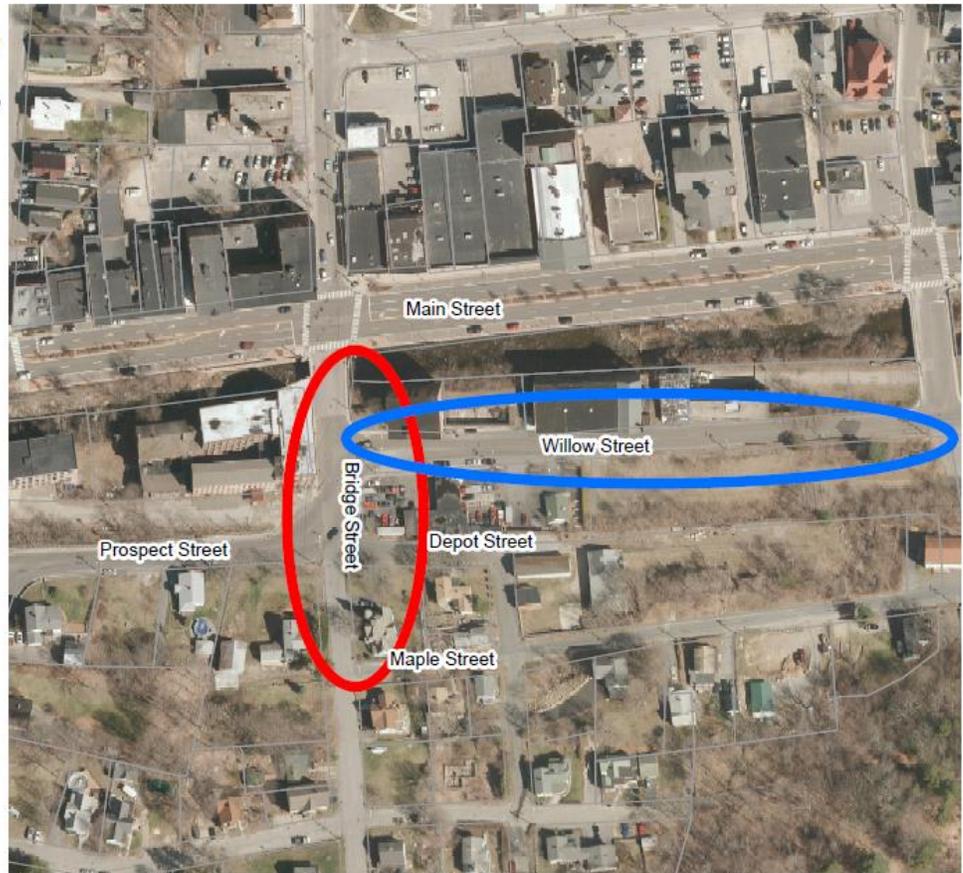
**SUGGESTED TIMELINE FOR COMPLETION:**

18 months

**PROJECT MAP:**



Willow, Bridge, Maple, Prospect and Depot Street Safety Improvements Project Area Map



**Payment Terms & Reporting Requirements**

- Grantee shall be paid on a reimbursement basis for eligible expenses incurred between the contract start date and the contract expiration date. Any such reimbursement request(s) shall be prepared in a format prescribed by OPM, and shall be submitted to OPM no more than once per month.
- Grantee shall also submit to OPM quarterly written progress reports, beginning with the end of the first full fiscal quarter following execution of the grant award. Quarterly progress reports are due within twenty (20) days following the close of each fiscal quarter.
- Final reimbursement request(s) and a final written progress report shall be submitted to OPM no later than ninety (90) days after the contract expiration date.
- Reimbursement request forms shall be completed and signed by the authorized official who has signed the NOTICE OF GRANT AWARD.
- IMPORTANT NOTE: Section 16 of the General Grant Conditions prohibits the use of these funds to supplant the salaries or in-kind services of existing municipal employees.
- Requests to extend the grant end date, if necessary, shall be submitted in writing to OPM no later than 45 days before the grant end date.