



STATE OF CONNECTICUT | OFFICE OF POLICY AND MANAGEMENT
Comprehensive Planning and Intergovernmental Policy Division
 450 Capitol Avenue | MS# 54ORG | Hartford, CT 06106-1379
NOTICE OF GRANT AWARD



The Office of Policy and Management, **Comprehensive Planning and Intergovernmental Policy Division**, hereby makes the following grant award
 in accordance with Section 32(a)(2) of Public Act #15-1, June Special Session and in accordance with the grant solicitation and the attached grant application, if applicable.

Grantee: Southeastern Connecticut Council of Governments			Town Code: 715
Street address: 5 Connecticut Avenue	State Agency Code: N/A		DUNS No. (if applicable): N/A
City: Norwich ...	State: CT	ZIP Code: 06360	FEIN (required): 06-0770236
Grant Program Name: Other Program			2017 Responsible Growth and Transit-Oriented Development (TOD) Grant Program
OPM Grant No.: TOD/RG-17-03		Project Title: Southeastern Connecticut Regional Bike and Pedestrian Plan	
Date of Award: 12/27/2017	Category (if applicable): ...		
Period of Award: (Choose one) Start Date: <input checked="" type="checkbox"/> The date Notice of Grant Award is signed by <u>both</u> Grantor & Grantee (whichever is later). <input type="checkbox"/> On <u>Select Date</u> or after Notice of Grant Award is signed by both parties (whichever is later). <input type="checkbox"/> <u>Select Date</u> pursuant to Enter Statutory Authority (attach copy of authority w/ notice of grant award).			End Date: ... 15 months from the execution of grant award by both grantor and grantee
Amount of Award	Federal: \$ N/A	State: \$ 214,050.00	Interest: \$ N/A
State Match: \$ N/A	Grantee Match: \$ 21,405.00	Other: \$ N/A Specify: N/A	
Total Budget: \$ 235,455.00	Catalog of Federal Domestic Assistance (CFDA) Number: N/A		
Federal Grant No.: N/A		Grantee Fiscal Year: From: July 1 To: June 30	

My signature below, for and on behalf of the above named grantee, indicates acceptance of the above referenced award and further certifies that: 1.) I have the authority to execute this agreement on behalf of the grantee; and 2.) The grantee will comply with all attached Grant Conditions.

BY: _____
Signature of Authorized Grantee Official **Date**
James S. Butler **Executive Director**

FOR THE OFFICE OF POLICY AND MANAGEMENT:

BY: _____
Signature of OPM Secretary or OPM Deputy Secretary **Date**
Benjamin Barnes, Secretary or Susan Weisselberg, Deputy Secretary

For OPM Business Use Only

AMOUNT	FUND	DEPT	SID	PROG	ACCT	CHART 1	CHART 2	BR YR	PROJECT
214,050.00	12052	OPM 20600	43130	13046	55050	Enter	Enter	2018	OPM00000000 1111
Enter	Enter	OPM Select	Enter	Enter	Enter	Enter	Enter	Enter	OPM00000000 Enter
Enter	Enter	OPM Select	Enter	Enter	Enter	Enter	Enter	Enter	OPM00000000 Enter



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450 Capitol Avenue, MS# 54 ORG
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2017 Responsible Growth and Transit-Oriented Development (TOD) Grant Program

SCOPE OF WORK SUMMARY

GRANTEE: Southeastern CT Council of Governments (SCCOG)
PROJECT NAME: Regional Bike and Pedestrian Plan
GRANT AWARD: \$ 214,050
GRANTEE MATCH: \$21,405 in in-kind services and direct costs
SOURCE OF FUNDING: Responsible Growth Incentive Fund:
Section 32(a)(2) of Public Act 15-1 (June Special Session)
Acct. No. 12052-OPM20000-43130

SCOPE OF WORK:

SCCOG shall engage a consultant to assist in developing a region-wide bike and pedestrian facilities plan, including a focus on integrating these modes with the local transit network. The plan and planning process shall include:

1. Visioning
2. Existing Conditions and Data Collection
3. Recommendations
4. Public Outreach
5. Drafting Plan
6. Printing and Publishing of Final Plan Documents
7. Webpage

Complete details, including project goals, can be found in the application.

SUGGESTED TIMELINE FOR COMPLETION:

15 months

PROJECT BUDGET:

Description	Hours	\$/hr	Total
2 Visioning Effort			
Public workshop	16	\$50.00	\$800
Writing visioning	20	\$70.00	\$1,400
3 Existing Conditions and Data Collection			
Review data, update	25	\$50.00	\$1,250
Pedestrian data collection	200	\$50.00	\$10,000
Pedestrian data analysis	200	\$50.00	\$10,000
Counts at trails/on-road facilities	Direct cost		\$60,000
Analysis of trail counts	Direct cost		\$60,000
Bike data analysis	100	\$50.00	\$5,000
Bike system mapping	60	\$50.00	\$3,000
Public outreach survey	30	\$50.00	\$1,500
4 Recommendations			
Story boarding, ballpark estimate	30	\$70.00	\$2,100
Mapping	40	\$50.00	\$2,000
Integrating public outreach	40	\$70.00	\$2,800
Local outreach	50	\$70.00	\$3,500
Writing recommendation report	80	\$70.00	\$5,600
5 Final Public Meeting	16	\$50.00	\$800
6 Draft Report	85	\$70.00	\$5,950
Final Report	80	\$70.00	\$5,600
7 Printing			
Report	50	Direct Cost	\$2,500
Map	400	Direct Cost	\$1,900
Database publishing	7	\$50.00	\$350
Meeting materials	Direct Cost		\$3,000
8 Web	LS	\$25,000.00	\$25,000
OPM Total			\$214,050
SCCOG Total			\$21,405
Project Total			\$235,455

Payment Terms & Reporting Requirements

- Grantee shall be paid on a reimbursement basis for eligible expenses incurred between the contract start date and the contract expiration date. Any such reimbursement request(s) shall be prepared in a format prescribed by OPM, and shall be submitted to OPM no more than once per month.
- Grantee shall also submit to OPM quarterly written progress reports, beginning with the end of the first full fiscal quarter following execution of the grant award. Quarterly progress reports are due within twenty (20) days following the close of each fiscal quarter.
- Final reimbursement request(s) and a final written progress report shall be submitted to OPM no later than ninety (90) days after the contract expiration date.
- Reimbursement request forms shall be completed and signed by the authorized official who has signed the NOTICE OF GRANT AWARD.
- IMPORTANT NOTE: Section 16 of the General Grant Conditions prohibits the use of these funds to supplant the salaries or in-kind services of existing employees.
- Requests to extend the grant end date, if necessary, shall be submitted in writing to OPM no later than 45 days before the grant end date.