

Information Technology Capital Investment Program  
Project Status Report

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**To:** Information Technology Strategy and Investment Committee  
John Vittner, Office of Policy and Management

**From:** Ann Morgan

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**Agency:** Office of State Ethics

**Project:** OSE IT Upgrades and New Projects

**Project Manager:** Ann Morgan

**Reporting Period:** Project Inception through 06/30/2021

**Total Funds Requested:** \$313,617

**Total Funds Allotted to Agency:** \$313,617

**Accumulative Total Capital Fund Expenditures to Date:** \$250,552

**Brief Project Description/Summary:**

Complete the necessary upgrades to the OSE filing applications for lobbyist, public officials and state employees, purchase the necessary hardware/software to support the applications and other IT upgrades to allow the OSE to meet its mandate of providing education, legal advice and guidance, transparency and enforcement in order to ensure ethical state government. Build/customize an integrated OSE case management system.

**Summary of Progress Achieved to Date:**

Class definition, Lookup Values and User authentication Attributes, Internal Firewall Strategy have all been defined. Business and technical architecture of OSE existing system, Interfaces and components and technical requirements have been completed.

1/3/19 - Converting the OSE case tracking system from the current MS access to .net web base and integrating it with Laserfiche, our document management system and lobbyist data.

07/18/2019 - Phase 1 is in the testing stage. Ready to go live soon. Phase 2 is in the design stage.

01/15/2020 - Phase 1 is complete as to the Case Management. Step 1 of Phase 2 is complete. Phase 2 remaining steps are not started.

07/06/2020 - Due to COVID we have no update to report.

02/01/2021 - Due to COVID we have no update to report.

**Issues and Risks:**

No issues as of July 5, 2018

No issues as of Jan 3, 2019

No issues as of July 18, 2019

Issue as of Jan 15, 2020 - Delay in completion of Steps 2 - 5 of Phase 2. We encountered issues with the vendor, specifically its timely completion of the requested work.

07/06/2020 - Due to COVID we have no update to report.

02/01/2021 - Due to COVID we have no update to report.

07/07/2021 - Following our termination of services from our original vendor, we have identified several inadequacies in the performance of the CMS. In order to optimize operational performance of the system, we are in the process of selecting another vendor to address those inadequacies and make further improvements.

**Next Steps & Project Milestones:**

Converting the OSE case tracking system from the current MS access to .net web base and integrating it with Laserfiche, our document management system.

1/3/19 - Complete UAT testing of the Case Tracking system and train Staff.

07/18/2019 - Testing CMS, ready to go live 07/23/2019.

01/15/2020 - The OSE encountered significant delays by the vendor in the completion of the project. We are presently assessing the manner in which to complete the project efficiently. To achieve the desired outcome, we still need to do the following:

1. Migrate existing lobbyist code from existing Crystal reports to web reporting and WEB power BI reports.
2. Modernize the SFI and Lobbyist filing portal and convert all code from asp.net architecture to MVC (Model-view-controller).

Estimated time frame: 7/30/2020 based on Vendor compeletion or this date maybe delayed if you continue to have Vendor issues.

07/06/2020 - Due to COVID we have no update to report. Any timeframes will need to be re-examined/06/2020 -

02/01/2021 - Due to COVID we have no update to report. Any timeframes will need to be re-examined.

07/07/2021 - In order to optimize operational performance of the system, we are in the process of selecting another vendor to address those inadequacies and make further improvements.