

Information Technology Capital Investment Program  
Project Status Report

---

**To:** Information Technology Strategy and Investment Committee  
John Vittner, Office of Policy and Management

**From:** Kristin Karr, Administrative Law Information Systems Manager

**Email:** kristin.karr@ct.gov

**Agency:** Secretary of the State

**Project:** Connecticut eRegulations System Enhancements

**Project Manager:** Kristin Karr

**Reporting Period:** Project Inception through 06/30/2020

**Total Funds Requested:** \$752,700

**Total Funds Allotted to Agency:** \$752,700

**Accumulative Total Capital Fund Expenditures to Date:** \$752,700

**Brief Project Description/Summary:**

This project involves enhancements to the Connecticut eRegulations System that are expected to: 1) ease the agency regulation-making process by replacing a problematic drafting software and streamlining the workflow; 2) improve the public web portal with additional data, links, and updated design; and 3) update system administration tools for more efficient management of the system.

**Summary of Progress Achieved to Date:**

We have completed more than 3/4 of the total project work and are ready to roll-out the replacement of drafting software, which is the greatest share of the enhancement work and anticipated to have the greatest business impact across agencies. Regarding other enhancements to the system, we have completed about 90% of the work, which has included improvements to BM Case Manager including additional admin tools; increased search functionality for the public access portal; and workflow updates for agency users.

**Issues and Risks:**

We are approximately 13-18 months behind schedule. In addition to the SOTS agency move at the beginning of this calendar year, there has of course been significant disruption from the COVID-19 crisis. In addition, our vendor has had staffing changes which has affected development resources. However, we have remained within budget and continue making progress.

**Next Steps & Project Milestones:**

We are focusing on completing the software replacement workflow, projected rollout for end of July 2020. We will then finish up the remaining few items of project work as soon as we can, projected end of year 2020.