

Information Technology Capital Investment Program
Project Status Report

To: Information Technology Strategy and Investment Committee
John Vittner, Office of Policy and Management

From: Carol Wilson, Director of Procurement

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Agency: Department of Administrative Services

Project: E-Sourcing Solution

Project Manager: George Hawxhurst, Civic Initiatives

Reporting Period: Project Inception through 06/30/2020

Total Funds Requested: \$876,000

Total Funds Allotted to Agency: \$554,100

Accumulative Total Capital Fund Expenditures to Date: \$406,425

Brief Project Description/Summary:

The DAS/Procurement Division seeks to replace the State Contracting Portal/Biznet e-sourcing solution with a modern e-sourcing technology solution. We have experienced business problems with our current technology that impacts our ability to service our customers effectively. Areas where we need improvement or new functionality include: keyword searches, preference tracking, on-line customer and supplier performance feedback tools, document management tools, solicitation evaluation tools, work assignment tools and tracking, comprehensive reporting and more. DAS conducted an RFI in 2016 to better understand the market, conducted a LEAN event on our sourcing processes in 2017 and administered an RFP in 2018 for e-sourcing solutions. The RFP provided an overview of our environment and current technology functionality and envisioned requirements for future functionality & business needs. A cross-functional evaluation team (including agency and municipal representation) reviewed and evaluated all proposals and attended demonstrations from each proposer on their e-sourcing solution. We have identified the most advantageous proposer in accordance with CGS 4a-59 and we are seeking funds to procure and implement their solution.

Summary of Progress Achieved to Date:

Contract was signed in December 2019 and project work kicked off early in 2020. As of 6/30/2020, we are well into implementation and have started user testing. Vendor Registration is complete, Biznet contract migration is almost complete, Solicitation and Contract Management are nearing final testing stages and staff training will begin in July 2020. While our anticipated kick off (go live date) is 8/3/2020, there are a few process bugs we need to address which may push this out a few weeks. Upon successful go live by DAS/Procurement and DAS/Construction Services, we will then enter phase 2 and begin roll-out to all agencies and municipalities.

Issues and Risks:

Our original go live date was 7/1/20, but we lost a month of progress due to the COVID emergency response. Aside from a few minor process bugs, we don't anticipate any great risk aside from determining best method to train agencies in phase 2 given remote work situation.

Next Steps & Project Milestones:

We expect to go live (DAS) in August 2020; we will then roll the system out to state agencies and municipalities September - December 2020.