

**IT INVESTMENT CAPITAL FUND
PROJECT CHANGE REQUEST**

TO: Information Technology Strategy and Investment Committee
John Vittner, Office of Policy & Management

FROM: Deborah Ennis

DATE: September 29, 2016

AGENCY: Department of Children and Families

PROJECT NAME: Comprehensive Child Welfare Information System – Planning and Enablement Phase

PROJECT MANAGER: Valter Borges

Original Funds Requested: \$ 3,110,000
Additional Funds Requested: \$ 2,564,558
New Total Funds Requested: \$ 5,674,558

Instructions:

1. Please complete the below table describing your change(s), the rationale for the change(s), any additional funding required to support the change(s) and the Fiscal Year any additional funding is needed.
2. Please also provide:
 - a. An update to the original Investment Brief (Financial Spreadsheet and Brief Word Document)
 - b. A high level project plan that will also depict key milestones, associated dates and required funding for each milestone

Change Description	Rationale for Change	Amount of Additional Funding (\$\$)	Date additional funding is required
Consultants	IT Consultants at DCF	\$ 1,468,918	SFY 2017
Contractual	Timeline extension until contract awarded and create Federal IAPD	\$ 50,000	SFY 2017
Equipment	CCWIS	\$ 220,640	SFY 2017
Virtual Desktop Infrastructure (VDI)	Licenses and screens	\$ 500,000	SFY 2017
Consultant	IT Consultant to oversee VDI project	\$ 100,000	SFY 2017
Wireless & Mobility Pilot	Equipment, Hardware and Implementation	\$ 225,000	SFY 2017