



## STATE OF CONNECTICUT OFFICE OF POLICY AND MANAGEMENT

TO: Primary Users - Fiscal Health Monitoring System (FHMS)  
Municipal Chief Executive Officers and Chief Fiscal Officers

FROM: Kimberly Kennison *Kimberly Kennison*  
Executive Financial Officer

DATE: March 20, 2023

SUBJECT: FHMS - Annual Financial Data Report – FY 2022

New legislation provided under [Section 7-406c\(c\)](#) of the General Statutes, requires each municipality to electronically file audited financial statement information in the Office of Policy and Management's Fiscal Health Monitoring System (FHMS). The Annual Financial Data Report (AFDR) located within the FHMS will be available for municipalities to complete their FY 2022 submission starting **Tuesday, March 21, 2023**. Municipalities can access FHMS at <https://opm-fhms.ct.gov>.

The AFDR consists of four forms/tiles with your FY 2021 data included to assist you in completing your FY 2022 reporting.

- **Financial Indicators**: Key fiscal data derived directly from your annual financial audit report.
- **Uniform Chart of Accounts (UCOA)**: A significantly scaled down platform for municipalities to enter their General Fund expenditure data by common functions and key departments.
- **Pensions**: Pension information derived from your annual financial audit report including actuarial data regarding your defined benefit pension plans.
- **Other Post-Employment Benefits (OPEB)**: OPEB information derived from your annual financial audit report including actuarial data regarding your defined benefit OPEB plans.

Please go to [OPM's FHMS Information Page](#) to access job aids, user manuals, and a demonstration video to assist you in completing the AFDR. The *AFDR-Financial Indicators-Common-Reporting Errors* document has been updated for FY 2021 reporting errors identified. These materials are also available in the FHMS Help/Support tile.

**The deadline for completing the AFDR for your FY 2022 financial information is June 30, 2023. The municipality's designated primary user is required to certify the information.**

Please contact us at [OPM-FHMS@ct.gov](mailto:OPM-FHMS@ct.gov) with a subject line of "AFDR" should you need assistance.