



## STATE OF CONNECTICUT OFFICE OF POLICY AND MANAGEMENT

TO: Municipal Chief Executive Officers

FROM: Kimberly Kennison *Kimberly Kennison*  
Executive Financial Officer

DATE: January 28, 2021

SUBJECT: Annual Report – Fiscal Year Ended June 30, 2020 Information

**Good News!** Your annual reporting in accordance with [Section 7-406\(c\)b of the General Statutes](#) is moving to the Office of Policy and Management's new **Fiscal Health Monitoring System (FHMS)**. Reporting under this new platform will be based upon a hybrid approach whereby the mapping of your municipality's financial data will be significantly reduced as compared to prior years that required municipalities to map/cross-walk their complete general ledger accounts to the Uniform Chart of Accounts (UCOA). Reporting will instead be based primarily upon financial data that is consistent with the format of your audited financial statements. The **Annual Financial Data Report (AFDR)** is to be completed on an annual basis using the sign-in credentials to FHMS that will be provided to each municipality at a later date.

**The go-live date of the new platform is targeted for April 1, 2021 with a due date of June 30, 2021 for submitting your AFDR for FYE 2020.**

As we begin to roll out details of the new platform and the training materials to assist you in your filings, we will be providing you with further information. We are also establishing a webpage that will frequently be updated on matters related to the FHMS and AFDR.

If you should have any questions regarding this communication, please contact us at [OPM.mfsforms@ct.gov](mailto:OPM.mfsforms@ct.gov) with a subject line of "FHMS".

We look forward to working with you on this exciting project.

Enclosure (1)

Cc: Chief Financial Officers  
Bill Plummer, OPM  
Julian Freund, OPM

**Annual Report – Section 7-406(c)b**

**Previous Reporting**

**Name of Report:**

Uniform System of Accounting  
Annual Report

**Due Date for Filing Report:**

The later of January 31<sup>st</sup> annually or 30 days after audit report submission. (Extensions for submittal can be granted by OPM)

**Filing Details:**

Trial Balance uploaded to the Mapping System. Crosswalk each local account to the Uniform Chart of Accounts (UCOA) embedded in the System. Any new account created during the year would require mapping.

Manual mapping of general ledger accounts for municipalities using quick-books or other software that was incompatible with the Mapping System.

**New Reporting**

**Name of Report:**

Annual Financial Data Report  
(AFDR)

**Due Date for Filing Report:**

For fiscal year 2020 filing is to be submitted by June 30, 2021. (Extensions for submittal can be granted by OPM).

Due date for subsequent year filings will be the later of January 31<sup>st</sup> or 30 days after audit report submission.

**Filing Details:**

Access the Fiscal Health Monitoring System (FHMS) and enter your financial information from your annual audited financial statements into the system.