

Efficiency Initiatives			
Initiative	Consultant	Status	Milestone
<p>Restructure the City of West Haven's internal controls. (i.e. revamp the purchasing system and greater accountability of time punch records).</p> <p>Cross train all staff.</p> <p>Impliment a city wide training in MUNIS.</p>	Blum Shapiro	We are in the process of scheduling time to allow city employees to be trained in MUNIS. Representatives from Blum Shapiro have warned us that December is a very busy month for MUNIS training. As a result, we are trying to expedite this process.	On October 9th, we have received a study that details how city employees utilize MUNIS.
Compile an accurate collection of data on past and present employees in an effort to accurately determine the West Haven PD Pension and Other Ppost Employment Benefits (OPEB).	Milliman	We are in the early stages of collecting data from our Police Department, Human Recourses Department and health care provider.	We hope to have this objective completed as quickly as possible because the information Milliman provides will be used for the audit conducted by O'Connor Davies.
Provide an FY18 Audit by December 31, 2018	PFK O'Connor Davies	O'Connor Davies is waiting on data submissions from Milliman and Morgan Stanley to conduct their audit.	<p>It has been standard operating procedure of previous administrations to have the audit completed 12 months after the end of the FY in question.</p> <p>It is this administrations' goal to provide a timely audit, which would enable an accurate FY20 budgetary construction.</p>
Conduct a study that can identify operational, administrative and fiscal ramifications associated with possible consolidation or restructuring.	TBD-Fire Study RFP Issued	The RFP is Currently out to bid.	The fire study would ideally be completed before March of 2019.
Assist in the compilation of the "5 Year Plan."	UHY Advisors LLC.	Pending MARB approval	We hope the 5 Year Plan is approved on the November 1st full MARB Board meeting.
Provides financial advice for the City of West Haven	Bill Lindsey	He has been retained as a financial consultant for the City of West Haven for more than 15 years.	Ongoing
Determine which former city employees are currently Medicare eligible and no longer are in need of health coverage by the City of West Haven.	Joyce Forte	She is away on vacation, she will return on October 22nd.	TBD
Provide support to Finance Department	Michael Milone	Agreement in place. Begin assessing needs and prioritizing efforts.	Ongoing support based on prioritization

INITIATIVES IN THE "IDEA STAGE"

A. Banking Options

- i. Can West Haven solicit banking services with a higher yield of interest?

B. Reevaluate Tax Collection Methods

- i. The technology associated with West Haven's public facing portal for tax collection is antiquated and we are considering an RFP to a vendor with capabilities that can generate an annual increase in collections. (i.e. Hartford recently made a similar change).