



**OJJDP Formula II Funding
Juvenile Review Board Grant Program
Application**

JRB CONTACT INFORMATION

- Name of JRB:
- Address of JRB:
- Name of Fiduciary Agency:
- Address of Fiduciary (if different than JRB address):
- Name AND Title of JRB Administrator:
- EMAIL address and Phone number of JRB Administrator:
- List all towns served by your JRB:
- Current Population of the town(s) your JRB serves (or most recent census info):

OPERATION INFORMATION

- 1. How many years has your JRB been in existence?
- 2. What is the average number of cases served per year over the past 3 years? (If you have not been in existence for 3 years, please report for years JRB has been active). List the numbers of cases each year, followed by the average of the years listed.

2015-16:	2016-17:	2017-18:	Average:
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3a. What is the average number of case management hours currently used for JRB administration and case management on a WEEKLY basis? Please select from below:

1-5 hrs	6-10 hrs	11-15 hrs	16-20 hrs	21-35 hrs	35+ hrs
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3b. What is the average number of case management hours (weekly) that your JRB administrator/case manager would require in order to fulfill the needs of your JRB and to expand the number of accepted cases and/or expand services for current level of cases? Please select from below:

1-5 hrs	6-10 hrs	11-15 hrs	16-20 hrs	21-35 hrs	35+ hrs
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4a. How many members of your JRB have had at least some training in the Balanced and Restorative Justice model (BARJ)?

4b. What percentage of the total Board does this account for?

4c. Do you have anyone on your JRB who is a BARJ trainer?

5. What sectors are represented on your JRB? Please mark all that apply:

Police YSB School DCF CSSD (probation) Mental Health Agency
Community member/Consumer Faith Based Org Business sector
Other (please define):

6. What types of referrals does your JRB accept? (check all that apply)

Criminal referrals from Police Criminal referrals directly sent from Juvenile Court
FWSN referrals from police FWSN Referrals from Schools
FWSN Referrals from parents Other School Referrals
Other (please define):

7. Do you accept 2nd time offenders? If yes, please explain further.

8. Do you currently track re-arrest rates? If yes, what time frame are you using and how are you getting the required information?

9. What information do you currently track for each JRB “client”? Check all that apply

Basic demographic information School attendance School discipline
Academic information Mental Health services as a part of case plan
Other services referred to as a part of case plan
Other data (Please define):

10. How do you currently collect data?

KidTrax SDE Excel format

Other data system (please define/describe):

11. Do the youth and parent/guardian meet with the JRB for the hearing or does the JRB just review documents?

12. Do you have a hearing at the end of each case, whether successfully completed or not?

If yes, are both the youth and parent/guardian present?

13. When preparing for case hearings, does your JRB: Check all that apply and indicate who performs the task.

Meet with youth/family prior to hearing:

Meet with school regarding youth:

Meet with other pertinent stakeholders:

No meetings prior to hearing:

Case review by case manager only:

Pre meeting with Board to discuss case:

Conduct a formal Assessment (if yes, also state which assessment tool is used):

Other (please describe):

13a. Do you provide the youth with an exit survey at the completion of the case? If yes, what percentage of surveys are returned/collected?

13b. Do you provide the parent/guardian with an exit survey at the completion of the case? If yes, approximately what percentage of the surveys are returned/collected?

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PROJECT NARRATIVE QUESTIONS

1. Please describe the types of services you currently refer your JRB clients to and include if they are no cost, low cost, or high cost AND what funds are currently used to pay for referred services that have fees associated with them.
2. Please describe the relationship your agency and JRB have with providers in your community and the extent of your access to programs in and around your community.
3. Step by step, please explain the process a case goes through from initial point of contact (from referral source) to JRB case closing/completion.

PROJECT FUNDING QUESTIONS

1. Explain how you would best use funding to enhance and support your JRB and how you plan to be cost effective with the funds you receive?
2. Specifically, how will this funding be used to increase your capacity (number of cases accepted and served) or otherwise enhance the services provided by your JRB? Please explain.
3. What kind of technical assistance would be helpful for your JRB?