

## Governor's Cabinet on Nonprofit Health and Human Services

Meeting Minutes  
Thursday, April 12, 2018  
2:00 p.m.  
470 Conference Room C

**Cabinet Members Present:** Co-Chair Anne Foley; Co-Chair Luis Perez, Roberta Cook; Alyssa Goduti; Commissioner Amy Porter; Gary Roberge; Anne Ruwet; Commissioner Jordan Scheff; Barry Simon; Kathleen Stauffer; Bill Hass; Maureen Price Boreland; and David Stevenson.

**Designees:** Yvonne Addo for Commissioner Raul Pino; Deb Ennis for Commissioner Joette Katz; Michael Santoro for Commissioner Evonne Klein; Diana Speranza for Kathleen Brennan; Cheryl Cepelak for Commissioner Scott Semple; and Mary Kate Mason for Commissioner Miriam Delphin-Rittmon.

**Absent:** Amos Lee Smith, Josie Robles; Jim Maloney; Robert Dakers; Richard Porth; and Commissioner David Wilkinson.

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1. **Welcome and Introductions:** Co-Chair Perez called the meeting to order at 2:10 p.m. Members introduced themselves.
  2. **Public Comment:** Co-Chair Perez opened the floor for public comment. There were no public comments.
  3. **Approval of Minutes of January Cabinet Meeting:** A motion was made by Anne Ruwet and seconded by David Stevenson to approve the January 11, 2018 meeting minutes. The minutes were approved unanimously on a voice vote.  
[http://www.ct.gov/opm/lib/opm/np\\_cabinet\\_meeting\\_draft\\_minutes\\_1-11-18.pdf](http://www.ct.gov/opm/lib/opm/np_cabinet_meeting_draft_minutes_1-11-18.pdf)
  4. **Legislative Update:** Co-Chair Perez introduced Kelly Sinko from the Office of Policy and Management (OPM) to provide an update on the 2018 Legislative proposals impacting nonprofit providers. The 2018 Legislative Update can be found at:  
[http://www.ct.gov/opm/lib/opm/04-12-18\\_np\\_cabinet\\_legislative\\_update.pdf](http://www.ct.gov/opm/lib/opm/04-12-18_np_cabinet_legislative_update.pdf)
  5. **Cabinet Activities:** Co-Chair Perez noted that at the last Cabinet meeting the Teams presented their recommendations to Cabinet members. Co-Chair Perez asked Team Co-Chairs, Cheryl Cepelak and Barry Simon to provide an update on their Team's work.

- a. **Team 1** Human Resources, Collaboration, and Technical Assistance

**Team Charge:**

- To develop strategies for recruitment , training, retention and career advancement;
- To compile and share a set of foundational components that support effective collaborations;

- To promote access to Department of Economic and Community Development (DECD) capital and technical assistance; and
- To promote access to process improvement and technical assistance.

**Summary: Team 1:** Co-Chair Cepelak noted that Team 1 has been focused on planning the nonprofit conference that will be held in September 2018. The intent of the conference is to increase awareness, knowledge and communication of Connecticut resources that will enhance performance among nonprofit providers. Co-Chair Cepelak informed members of the 3<sup>rd</sup> Annual “Lean Thinking in Government Conference” that will be held on Friday, June 8, 2018. At the request of the members, OPM will send out the Save the Date Notification.

b. **Team 2** Data Collection, Rate Setting, and Contract Management

**Team Charge**

- To develop a consistent, streamlined set of data and reporting methods for uniformity across state agencies;
- To research and provide recommendations for establishing a Rate Setting Office; and
- To identify and implement best practices in contract procurement policies and procedures.

**Summary: Team 2:** Co-Chair Simon noted that Team 2 is in the process of working with OPM to convene a Lean working group regarding data collection and agency processes around developing and utilizing service level and outcome measures in Purchase of Services contracts.

- c. **Communication Plan:** Co-Chair Perez asked Commissioner Amy Porter and Bill Hass to provide an update on the Cabinet’s communication plan. Bill Hass and Commissioner Porter noted that next step is to determine how the work of the Cabinet can be communicated to the nonprofit community. The Nonprofit Cabinet information is currently on the OPM website, however, different forms of communication are needed.

6. **Update of Special Act 17-21-Licensure and Certification Process:** Co-Chair Perez asked Alyssa Goduti to provide an update on the Licensure and Certification Workgroup (LCW). Ms. Goduti noted that the LCW established nine subcommittees with representation from state and nonprofit agencies to complete its work. The LCW subcommittees meet regularly to continue its work to develop a series of recommendations on process improvements related to licensing and certification. Based on recommendations from the LCW, the Departments of Children and Families, Developmental Services and Public Health submitted four legislative proposals relating to licensure and certification. All four legislative proposals have been approved by the respective legislative committees and now await further legislative action.

7. **Review Draft 2018 Cabinet Report:** Co-Chair Foley reviewed the components of the Draft 2018 Nonprofit Cabinet Report. After a discussion of the draft report, members made recommendations to add the following to the report:

- a. Executive Summary – on pages 4 and 8, in recommendation #5 it was suggested to add the highlighted language in bold below:

- Work towards creating a consistent, streamlined set of data and reporting method that can be used uniformly across state agencies, **through the implementation of a Lean process initiative.**
- b. Add a section in the report regarding a recommendation and rationale to promote the continuation of the Nonprofit Cabinet under the new administration.

Barry Simon moved approval of the Draft 2018 Nonprofit Cabinet Report with the recommended revisions made by members. The motion was seconded by Bill Hass. The motion was approved on a voice vote.

Various Cabinet members expressed a desire that the Cabinet continue to exist under a new Governor starting next year so all the momentum that has built up to date is not lost and the Cabinet can continue to implement its recommendations.

The Cabinet Co-Chairs will schedule a meeting with the Governor's Chief of Staff to review and discuss the final recommendations and implementation strategies presented in the report. The Co-Chairs will also plan on discussing the Cabinet's interest in continuing under a new administration.

8. **Other Business:** Bill Hass informed the members that he will be retiring in June 2018. The Co-Chairs and members thanked Mr. Hass for his work and commitment to the Cabinet. Maureen Price- Boreland informed members that she is one of Governor Malloy's nominees to the Superior Court and if confirmed, she will no longer serve on the Cabinet.

The next meeting will be held on Thursday, July 12, 2018 from 2:00 p.m. to 4:00 p.m. at a location to be determined.

**Adjournment:**

The meeting adjourned at 3:05 p.m.