



Serving
underserved and
uninsured patients
at Connecticut's
largest network of
community
health centers.

28 April 2008

Administrative:

635 Main Street
Middletown, CT 06457
860.347.6971

Service Locations:

CHC of Clinton

114 East Main Street
Clinton, CT 06413
860.664.0787

CHC of Enfield

5 North Main Street
Enfield, CT 06082
860.253.9024

CHC of Groton

333 Long Hill Road
Groton, CT 06340
860.446.8858

CHC of Meriden

134 State Street
Meriden, CT 06450
203.237.2229

CHC of Middletown

635 Main Street
Middletown, CT 06457
860.347.6971

CHC of New Britain

One Washington Square
New Britain, CT 06051
860.224.3642

CHC of New London

One Shaw's Cove
New London, CT 06320
860.447.8304

CHC of Old Saybrook

263 Main Street
Old Saybrook, CT 06475
860.388.4433

**Dental Center
of Stamford**

141 Franklin Street
Stamford, CT 06901
203.969.0802

Norwalk Smiles

49 Day Street
Norwalk, CT 06854
203.854.9292

www.chc1.com

Cristine A. Vogel, Commissioner
State of Connecticut
Office of Health Care Access
410 Capitol Ave. MS #13HCA
P.O. Box 340308
Hartford, CT 06134-0308

Dear Commissioner Vogel,

Enclosed is Community Health Center, Inc.'s application requesting CON exemption under the requirements of section 19a-639(e), C.G.S., as amended by Public Act 98-150 for our expansion at One Washington Square in New Britain.

Should you have any questions, please do not hesitate to contact me at 860.347.6971 x3620.

Peace & Health,

Mark Masselli
President/CEO

RECEIVED
2008 APR 28 P 2:43
CONNECTICUT OFFICE OF
HEALTH CARE ACCESS





State of Connecticut Office of Health Care Access Letter of Intent Form Form 2030

All Applicants involved with the proposal must be listed for identification purposes. A proposal's Letter of Intent (LOI) form must be submitted prior to a Certificate of Need application submission to OHCA by the Applicant(s), pursuant to Sections 19a-638 and 19a-639 of the Connecticut General Statutes and Section 19a-643-79 of OHCA's Regulations. Please complete and submit Form 2030 to the Commissioner of the Office of Health Care Access, 410 Capitol Avenue, MS# 13HCA, P.O. Box 340308, Hartford, Connecticut 06134-0308.

SECTION I. APPLICANT INFORMATION

If this proposal has more than two Applicants, please attach a separate sheet, supplying the same information for each additional Applicant in the format presented in the following table.

	Applicant One	Applicant Two
Full legal name	Community Health Center, Inc.	
Doing Business As	Community Health Center of New Britain	
Name of Parent Corporation	Community Health Center, Inc.	
Applicant's Mailing Address, if Post Office (PO) Box, include a street mailing address for Certified Mail (Zip Code Required)	635 Main Street Middletown, CT 06457	
Identify Applicant Status: P for Profit or NP for Nonprofit	NP	
Does the Applicant have Tax Exempt Status?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>
Contact Person, including Title/Position: This Individual will be the Applicant Designee to receive all correspondence in this matter.	Mark Masselli President/CEO	
Contact Person's Mailing Address, if PO Box, include a street mailing address for Certified Mail (Zip Code Required)	635 Main Street Middletown, CT 06457	
Contact Person Telephone Number	860.347.6971 x 3620	
Contact Person Fax Number	860.347.2043	
Contact Person e-mail Address	Mark@chc1.com	

SECTION II. GENERAL APPLICATION INFORMATION

- a. Project Title: Expanding Capacity for Primary Care at the Community Health Center of New Britain, One Washington Square, New Britain
- b. Project Proposal: New construction of 21,500 sq. feet and renovation of 560 sq feet at current location for the purpose of expanding primary care for an underserved population.
- c. Type of Project/Proposal, please check all that apply:

Inpatient Service(s):

- ☐ Medical/Surgical ☐ Cardiac ☐ Pediatric ☐ Maternity
- ☐ Trauma Center ☐ Transplantation Programs
- ☐ Rehabilitation (specify type) _____
- ☐ Behavioral Health (Psychiatric and/or Substance Abuse Services)
- ☐ Other Inpatient (specify) _____

Outpatient Service(s):

- ☐ Ambulatory Surgery Center ☒ Primary Care ☐ Oncology
- ☐ New Hospital Satellite Facility ☐ Emergency ☐ Urgent Care
- ☐ Rehabilitation (specify type) _____ ☐ Central Services Facility
- ☐ Behavioral Health (Psychiatric and/or Substance Abuse Services)
- ☐ Other Outpatient (specify) _____

Imaging:

- ☐ MRI ☐ CT Scanner ☐ PET Scanner
- ☐ CT Simulator ☐ PET/CT Scanner ☐ Linear Accelerator
- ☐ Cineangiography Equipment ☐ New Technology: _____

Non-Clinical:

- ☐ Facility Development ☐ Non-Medical Equipment ☐ Renovations
- ☐ Change in Ownership or Control ☐ Land and/or Building Acquisitions
- ☐ Organizational Structure (Mergers, Acquisitions, & Affiliations)
- ☐ Other Non-Clinical: _____

- d. Does the proposal include a Change in Facility (F), Service (S)/Function (Fnc) pursuant to Section 19a-638, C.G.S.?

☒ Yes ☐ No

If you checked "Yes" above, please check the appropriate box below:

- ☐ New (F, S, Fnc) ☐ Additional (F, S, Fnc) ☐ Replacement
- ☒ Expansion (F, S, Fnc) ☐ Relocation ☐ Termination of Service
- ☐ Reduction ☐ Change in Ownership/Control

- e. Will the Capital Expenditure/Cost of the proposal exceed \$3,000,000, pursuant to Section 19a-639, C.G.S.?

☒ Yes ☐ No

If you checked "Yes" above, please check the boxes below, as appropriate: **N/A none appropriate**

- ☐ New equipment acquisition and operation
- ☐ Replacement equipment with disposal of existing equipment
- ☐ Major medical equipment
- ☐ Change in ownership or control

- f. Location of proposal, identifying Street Address, Town and Zip Code: **One Washington Square, New Britain CT 06051**
- g. List each town this project is intended to serve: **This project primarily serves residents of the city of New Britain; however, CHC of New Britain does not restrict services on the basis of town of residence.**
- h. Estimated starting date for the project: **September 1, 2008**
- i. If the proposal includes change in the number of beds provide the following information: **NA**

Type	Existing Staffed	Existing Licensed	Proposed Increase or (Decrease)	Proposed Total Licensed

SECTION III. ESTIMATED CAPITAL EXPENDITURE/COST INFORMATION

- a. Estimated Total Project Expenditure/Cost: \$ 4.4m
- b. Please provide the following tentative capital expenditure/costs related to the proposal:

Major Medical Equipment Purchases*	\$
Medical Equipment Purchases*	
Non-Medical Equipment Purchases*	
Land/Building Purchases	
Construction/Renovation	3.4
Other (Non-Construction) Specify: FFE	\$1.0
Total Capital Expenditure	\$4.4
Major Medical Equipment – Fair Market Value of Leases Medical	\$
Equipment – Fair Market Value of Leases	
Non-Medical Equipment – Fair Market Value of Leases*	
Fair Market Value of Space – Capital Leases Only	
Total Capital Cost \$4.4m	\$4.4
Total Project Cost \$4.4m	\$4.4
Capitalized Financing Costs (Informational Purpose Only)	\$

* Provide an itemized list of all medical and non-medical equipment to be purchased and leased.

- c. If the proposal has a total capital expenditure/cost exceeding \$20,000,000 or if the proposal is for major medical equipment exceeding \$3,000,000, you may request a Waiver of Public Hearing pursuant to Section 19a-643-45 of OHCA's Regulations? Please check your preference. **NA**

☐ Yes

☐ No

1. If you checked "Yes" above: please check the appropriate box below indicating the basis of the projects eligibility for a waiver of hearing

☐ Energy Conservation

☐ Health, Fire, Building and Life Safety Code

☐ Non Substantive

2. Provide supporting documentation from elected town officials (i.e. letter from Mayor's Office).

- d. Major Medical and/or Imaging Equipment Acquisition: **NA**

Equipment Type	Name	Model	Number of Units	Cost per unit

Note: Provide a copy of the vendor contract or quotation for each major medical/imaging equipment.

e. Type of financing or funding source (more than one can be checked):

- | | | |
|--|--|--|
| <input type="checkbox"/> Applicant's Equity | <input type="checkbox"/> Capital Lease | <input type="checkbox"/> Conventional Loan |
| <input type="checkbox"/> Charitable Contributions | <input type="checkbox"/> Operating Lease | <input type="checkbox"/> CHEFA Financing |
| <input type="checkbox"/> Funded Depreciation | <input type="checkbox"/> Grant Funding | |
| <input type="checkbox"/> Other (specify) State of Ct. bond funds and applicant equity | | |

SECTION IV. PROJECT DESCRIPTION

In paragraph format, please provide a description of the proposed project, highlighting each of its important aspects, on at least one, but not more than two separate 8.5" X 11" sheets of paper. At a minimum each of the following items need to be addressed, if applicable.

See attachment 1

Project Description Summary

The Community Health Center, Inc. opened the Community Health Center of New Britain (CHC-NB) in July, 1996. CHC purchased and renovated a building at the corner of Washington and Lafayette Street and later purchased the adjoining lot at Lafayette and Beaver St. Today, CHC-NB is the major provider of primary care services to low income, uninsured, minority, and underserved persons in the city of New Britain.

CHC-NB is the medical home for 10,000 individuals who make 45,000 visits annually to the facility for medical, behavioral, and dental health services. Analysis of current demand to capacity data demonstrates that CHC must add two full time primary care providers to the current primary care practice. To do this, CHC-NB requires a substantial addition of clinical space. CHC, Inc. requests CON approval to construct a two story addition to its current facility. The 1st floor will be completed and equipped, with the 2nd floor left unfinished and available for future capacity development. CHC, Inc. will also renovate 560 square feet on the 1st floor of the current facility and install a sprinkler system throughout the entire first floor to create a unified, efficient primary care space.

Response to questions:

List the types of services that are currently being provided. If applicable, provide a copy of each Department of Public Health (DPH) license held by the Applicant.

CHC-NB provides comprehensive primary medical, behavioral health, and dental services. **CHC-NB holds current DPH license as an out-patient facility, and is licensed by DMHAS for its adult behavioral health services and by DCF for its child behavioral health services.** Copies are attached.

List the type of services being proposed and what DPH licensure categories will be sought if applicable

CHC, Inc. is not proposing to add additional services and will not seek additional DPH licenses as a result of this project.

Identify the current population served and the target population to be served

CHC-NB currently serves a patient population that is overwhelmingly low income, publicly insured or uninsured, and representative of ethnic and racial minority groups.

Ten percent of patients are uninsured even after thorough screening by CHC's Access to Care workers, who screen all new uninsured patients for public insurance eligibility. More than 50% of patients identify as Hispanic or African American. A majority of patients speak a language other than English, primarily Spanish and Polish, as their first language. **The target population to be served by this facility expansion will increase in numbers, but is not expected to differ in income, racial/ethnic mix, or insurance status.**

Identify any unmet need and describe how this project will fulfill that need

Additional primary care providers, and associated clinical space, is needed to increase capacity to accept new patients and meet the demand for care by existing patients. CHC closely monitors a set of metrics to assess current met and unmet demand. Based on this data, CHC of NB requires an additional 2.15 providers to meet demand by existing and new patients. Under this project, CHC, Inc. will construct the clinical space necessary to support two additional full time primary care providers, adequate space to co-locate a behavioral health provider

within the new space, and sufficient clinical staff office space to support CHC's model of "planned care" in which individual solo offices are replaced with "pods" for teams of providers, nurses, and medical assistants.

Are there any similar existing service providers in the proposed geographic area?

CHC-NB is the sole federally qualified health center in the city of New Britain and in the surrounding towns.

Describe the anticipated effect of this proposal on the health care delivery system in the State of Connecticut.

The anticipated effect of this proposal is to increase access to primary care and a medical home for those most likely to face barriers in accessing such care because of financial, social, linguistic, or provider availability issues.

The expected outcomes are:

- increased and appropriate utilization of preventive and health promotion measures including routine screenings, immunizations, health counseling, and testing
- early detection, diagnosis, treatment and management of acute and chronic health problems
- reduced inappropriate utilization of the emergency room
- reduced admissions to the acute care setting for ambulatory care sensitive conditions

Who will be responsible for providing the service?

As a federally qualified health center, the Board of Directors of the Community Health Center, Inc. is ultimately responsible for the Corporation. CHC, Inc's President and CEO, Mark Masselli is the authorized executive of CHC, Inc. The daily operations of the CHC-NB are under the direction of Yvette Francis. Dr. Daren Anderson serves as the Medical Director and is responsible for oversight of the medical services delivered at CHC, Inc.

Who are the current payers of this service and identify any anticipated payer changes when the proposed project becomes operational

CHC, Inc. does not anticipate any significant change in the payer mix of patients based on the proposed project. The current payer mix of medical patients is as follows:

Uninsured	Medicare	Medicaid	Husky	SAGA	Private ins
9.4	13.6	20.5	38.2	12.2	6.1

AFFIDAVIT

To be completed by each Applicant

Applicant: **Community Health Center, Inc**

Project Title: **Expanding capacity for primary care service delivery in New Britain CT**

I, **Mark Masselli, President and CEO of the Community Health Center, Inc.** being duly sworn, depose and state that the information provided in this CON Letter of Intent (Form 2030) is true and accurate to the best of my knowledge, and that **Community Health Center, Inc.,** complies with the appropriate and applicable criteria as set forth in the Sections 19a-630, 19a-637, 19a-638, 19a-639, 19a-486 and/or 4-181 of the Connecticut General Statutes.

Mark Masselli 4/28/2008
Signature Date

Subscribed and sworn to before me on 4/28/08

[Signature]

Notary Public/Commissioner of Superior Court

My commission expires: 6/30/10

RECEIVED
2008 APR 28 P 2:43
CONNECTICUT OFFICE OF
HEALTH CARE ACCESS

STATE OF CONNECTICUT
Department of Public Health

LICENSE

License No. 0264

Outpatient Clinic

In accordance with the provisions of the General Statutes of Connecticut Section 19a-493:

Community Health Center, Inc. of Middletown, CT, d/b/a Community Health Center of New Britain is hereby licensed to maintain and operate an Outpatient Clinic.

Community Health Center of New Britain is located at One Washington Square, New Britain, CT 06051.

This license expires **June 30, 2008** and may be revoked for cause at any time.

Dated at Hartford, Connecticut, July 1, 2004. RENEWAL.

Services:

Dental Services

Primary Care Services

Well Child Services



J Robert Galvin M.D., M.P.H.

J. Robert Galvin, M.D., M.P.H., Commissioner

STATE OF CONNECTICUT
Department of Public Health

LICENSE

License No. 0398

Psychiatric Outpatient Clinic for Adults

In accordance with the provisions of the General Statutes of Connecticut Section 19a-493:

Community Health Center, Inc. of Middletown, CT, d/b/a Community Health Center of New Britain is hereby licensed to maintain and operate a Psychiatric Outpatient Clinic for Adults.

Community Health Center of New Britain is located at 1 Washington Square, New Britain, CT 06051 with:

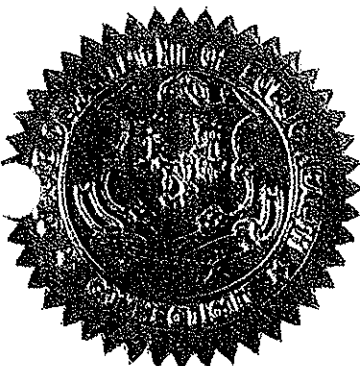
Mark Masselli as Executive Director
R T. Kearney Ph.D. as Director

The service classification(s) and if applicable, the residential capacities are as follows:

MULTI SERVICE

This license expires **March 31, 2010** and may be revoked for cause at any time.

Dated at Hartford, Connecticut, April 17, 2006. INITIAL



J. Robert Galvin M.D., M.P.H.

J. Robert Galvin, M.D., M.P.H.,
Commissioner

STATE OF CONNECTICUT DEPARTMENT OF CHILDREN AND FAMILIES

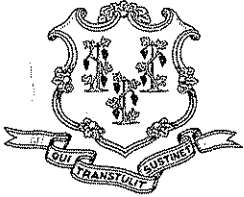
This is to certify that, in accordance with the provisions of Section 17a-20 of the General Statutes of the State of Connecticut as amended, COMMUNITY HEALTH CENTER, INC., located at 635 MAIN STREET in the town of MIDDLETOWN is hereby licensed as an OUTPATIENT PSYCHIATRIC SERVICE for CHILDREN to provide OUTPATIENT PSYCHIATRIC SERVICE to children at the locations listed below.

This license is issued effective JANUARY 1, 2006 for a period of TWENTY-FOUR MONTHS and is conditional upon compliance with the regulations of the Department of Children and Families and may be revoked for cause at any time.

License No. ~~01CC-23~~
Signed at Hartford, CT this 8th day of February, 2007

John S. McPherson
John S. McPherson, Program Supervisor
Bureau of Continuous
Quality Improvement
*100 Pulaski School Clearview Avenue, Meriden, CT
*124 Barry School Columbia St. Meriden, CT
*64 Sherman School N. Pearl St. Meriden, CT

Amended to reflect additional new satellite sites



M. JODI RELL
GOVERNOR

STATE OF CONNECTICUT
OFFICE OF HEALTH CARE ACCESS

CRISTINE A. VOGEL
COMMISSIONER

May 5, 2008

Mark Masselli
President/CEO
Community Health Center, Inc.
635 Main Street
Middletown, CT 06457

Re: Letter of Intent, Docket Number 08-31148
Community Health Center, Inc.
Expand Capacity for Primary Care at the Community Health Center of New Britain
Notice of Letter of Intent

Dear Mr. Masselli

On April 28, 2008, the Office of Health Care Access ("OHCA") received the Letter of Intent ("LOI") Form of Community Health Center, Inc. ("Applicant") to expand capacity for Primary Care at the Community Health Center of New Britain, with a capital expenditure of \$4,400,000.

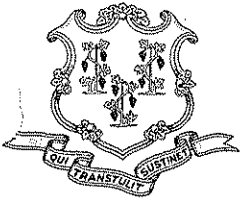
A notice to the public regarding OHCA's receipt of a LOI was published in *The Herald & Middletown Press* pursuant to Section 19a-638 of the Connecticut General Statutes. Enclosed for your information is a copy of the notice to the public.

Sincerely,

A handwritten signature in black ink, appearing to read "Kim R Martone".

Kimberly R. Martone
Certificate of Need Supervisor

KRM:lmg



M. JODI RELL
GOVERNOR

STATE OF CONNECTICUT
OFFICE OF HEALTH CARE ACCESS

CRISTINE A. VOGEL
COMMISSIONER

May 5, 2008

Requisition # HCA08-199
Fax: 347-3380

The Middletown Press
2 Main Street
Box 471
Middletown, CT 06457

Gentlemen/Ladies:

Please make an insertion of the attached copy, in a single column space, set solid under legal notices, in the issue of your newspaper by no later than **Saturday, May 10, 2008**.

Please provide the following **within 30 days** of publication:

- Proof of publication (copy of legal ad. acceptable) showing published date along with the invoice.

If there are any questions regarding this legal notice, please contact Diane Duran at (860) 418-7001.

KINDLY RENDER BILL IN DUPLICATE ATTACHED TO THE TEAR SHEET.

Sincerely,



Kimberly R. Martone
Certificate of Need Supervisor

Attachment

KRM:DD:lmg

c: Sandy Salus, OHCA

PLEASE INSERT THE FOLLOWING:

Statute Reference:	19a-638
Applicant:	Community Health Center, Inc.
Town:	New Britain
Docket Number:	08-31148-LOI
Proposal:	Expand capacity for Primary Care at the Community Health Center
Capital Expenditure:	\$4,400,000

The Applicant may file its Certificate of Need application between June 27, 2008 and August, 26, 2008. Interested persons are invited to submit written comments to Cristine A. Vogel, Commissioner Office of Health Care Access, 410 Capitol Avenue, MS13HCA P.O. Box 340308 Hartford, CT 06134-0308.

The Letter of Intent is available for inspection at OHCA. A copy of the Letter of Intent or a copy of Certificate of Need Application, when filed, may be obtained from OHCA at the standard charge. The Certificate of Need application will be made available for inspection at OHCA, when it is submitted by the Applicant.

*** TX REPORT ***

TRANSMISSION OK

TX/RX NO 3488
RECIPIENT ADDRESS 93473980
DESTINATION ID
ST. TIME 05/06 08:13
TIME USE 00'37
PAGES SENT 2
RESULT OK



M. JODI RULL
GOVERNOR

STATE OF CONNECTICUT
OFFICE OF HEALTH CARE ACCESS

CRISTINE A. VOGEL
COMMISSIONER

May 5, 2008

Requisition # HCA08-199
Fax: 347-3380

The Middletown Press
2 Main Street
Box 471
Middletown, CT 06457

Gentlemen/Ladies:

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Please provide the following **within 30 days** of publication:

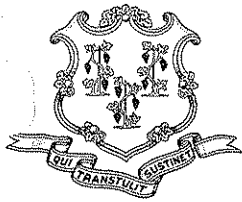
- Proof of publication (copy of legal ad. acceptable) showing published date along with the invoice.

If there are any questions regarding this legal notice, please contact Diane Duran at (860) 418-7001.

KINDLY RENDER BILL IN DUPLICATE ATTACHED TO THE TEAR SHEET.

Sincerely,

Kristy A. Maher



M. JODI RELL
GOVERNOR

STATE OF CONNECTICUT
OFFICE OF HEALTH CARE ACCESS

CRISTINE A. VOGEL
COMMISSIONER

May 5, 2008

Requisition # HCA08-198
Fax: 225-2611

The Herald
One Herald Square
New Britain, CT 06050

Gentlemen/Ladies:

Please make an insertion of the attached copy, in a single column space, set solid under legal notices, in the issue of your newspaper by no later than **Saturday, May 10, 2008**.

Please provide the following **within 30 days** of publication:

- Proof of publication (copy of legal ad. acceptable) showing published date along with the invoice.

If there are any questions regarding this legal notice, please contact Diane Duran at (860) 418-7001.

KINDLY RENDER BILL IN DUPLICATE ATTACHED TO THE TEAR SHEET.

Sincerely,

A handwritten signature in cursive script, reading "Kimberly R. Martone".

Kimberly R. Martone
Certificate of Need Supervisor

Attachment

KRM:DD:lmg

c: Sandy Salus, OHCA

PLEASE INSERT THE FOLLOWING:

Statute Reference:	19a-638
Applicant:	Community Health Center, Inc.
Town:	New Britain
Docket Number:	08-31148-LOI
Proposal:	Expand capacity for Primary Care at the Community Health Center
Capital Expenditure:	\$4,400,000

The Applicant may file its Certificate of Need application between June 27, 2008 and August, 26, 2008. Interested persons are invited to submit written comments to Cristine A. Vogel, Commissioner Office of Health Care Access, 410 Capitol Avenue, MS13HCA P.O. Box 340308 Hartford, CT 06134-0308.

The Letter of Intent is available for inspection at OHCA. A copy of the Letter of Intent or a copy of Certificate of Need Application, when filed, may be obtained from OHCA at the standard charge. The Certificate of Need application will be made available for inspection at OHCA, when it is submitted by the Applicant.

*** TX REPORT ***

TRANSMISSION OK

TX/RX NO 3489
RECIPIENT ADDRESS 92252611
DESTINATION ID
ST. TIME 05/06 08:14
TIME USE 00'36
PAGES SENT 2
RESULT OK



M. Jodi Rhee
GOVERNOR

STATE OF CONNECTICUT
OFFICE OF HEALTH CARE ACCESS

CRISTINE A. VOGEL
COMMISSIONER

May 5, 2008

Requisition # HCA08-198
Fax: 225-2611

The Herald
One Herald Square
New Britain, CT 06050

Gentlemen/Ladies:

Please make an insertion of the attached copy, in a single column space, set solid under legal notices, in the issue of your newspaper by no later than **Saturday, May 10, 2008**.

Please provide the following **within 30 days** of publication:

- Proof of publication (copy of legal ad. acceptable) showing published date along with the invoice.

If there are any questions regarding this legal notice, please contact Diane Duran at (860) 418-7001.

KINDLY RENDER BILL IN DUPLICATE ATTACHED TO THE FEAR SHEET.

Sincerely,

Kimberly R. Martone
Certificate of Need Supervisor

JOURNAL REGISTER COMPANY **PROOF****Ad Number: 2100123****Account No: 337940****Customer: OFFICE OF HEALTH CARE****Contact:****KIM MARTONE Phone:****8604187001****Price: 65.08****Size: 1 X 48.00****Notes:****Class: 1200; LEGALS****Printed By: CSPENCER 05/06/2008****Ordered: 2 Times****Dates: 05/08/2008 05/08/2008****Signature of Approval:****Date:****LEGAL NOTICE**

Statute Reference:
19a-538
Applicant:
Community Health Center,
Inc.
Town:
New Britain
Docket Number:
08-81148-L01
Proposal:
Expand capacity for
Primary Care at the
Community Health Center
Capital Expenditure:
\$4,400.00

The Applicant may file its
Certificate of Need applica-
tion between June 27,
2008 and August 29,
2008. Interested persons
are invited to submit writ-
ten comments to Cristine
A. Vogel, Commissioner,
Office Health Care Ac-
cess, 410 Capitol Ave-
nue, MS13HCA, P.O. Box
340308, Hartford, CT
06134-0308.

The Letter of Intent is avail-
able for inspection at
DHCA. A copy of the Let-
ter of Intent or a copy of
Certificate of Need Appli-
cation, when filed, may
be obtained from DHCA
at the standard charge.
The Certificate of Need
application will be made
available for inspection
at DHCA, when it is sub-
mitted by the Applicant.

*Thankyou
Sam*

*The Herald**ATT: Kimberly Martone*

JOURNAL REGISTER COMPANY **PROOF**

From Marcie Jones

Ad Number: 2100044

Account No: 222160

Customer: OFFICE OF HEALTHCARE ACCESS Contact: FAX/KIMBERLY Phone: 8604187001

Price: 128.01

Size: 1 X 56.00

Class: 1200; LEGALS

Ordered: 2 Times

Notes:

Printed By: MJONES 05/06/2008

Dates: ~~05/07/2008~~ 05/07/2008

Signature of Approval:

Date:

LEGAL NOTICE

State References:
19a-63bApplicant:
Community Health Center, Inc.

Town: New Britain

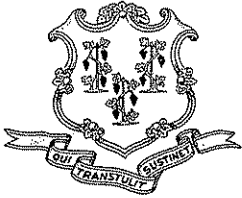
Docket Number:
08-31148-LOIProposit:
Expand capacity for Primary
Care at the Community
Health Center.Capital Expenditure:
\$4,400,00

The Applicant may file its Certificate of Need application between June 27, 2008 and August 28, 2008.

Interested persons are invited to submit written comments to Christine A. Vogel, Commissioner, Office of Health Care Access, 410 Capitol Avenue, MS13HCA, P.O. Box 340308, Hartford, CT 06134-0308.

The Letter of Intent is available for inspection at OHCA. A copy of the Letter of Intent or a copy of Certificate of Need Application, when filed, may be obtained from OHCA at the standard charge.

The Certificate of Need application will be made available for inspection at OHCA when it is submitted by the Applicant.



M. JODI RELL
GOVERNOR

STATE OF CONNECTICUT

OFFICE OF HEALTH CARE ACCESS

CRISTINE A. VOGEL
COMMISSIONER

May 6, 2008

Mark Masselli
President/CEO
Community Health Center, Inc.
d/b/a Community Health Center of New Britain
635 Main Street
Middletown, CT 06457

RE: Certificate of Need Application Forms, Docket Number 08-31148-CON
Community Health Center, Inc. d/b/a Community Health Center of New Britain
Expand Capacity for Primary Care at the Community Health Center of New Britain

Dear Mr. Masselli:

Enclosed are the application forms for Community Health Center, Inc. d/b/a Community Health Center of New Britain's Certificate of Need ("CON") proposal for the Expand Capacity for Primary Care at the Community Health Center of New Britain with an associated total capital expenditure of \$4,400,000. According to the parameters stated in Section 19a-638 of the Connecticut General Statutes the CON application may be filed between June 27, 2008, and August 26, 2008.

When submitting your CON application and any subsequent application information to this agency, you are obligated to observe the following procedural requirements. **Failure to observe these requirements will require follow-up work on your part to correct the filing.**

- Number and date each page, including cover letter and all attachments. Information filed after the initial CON application submission (i.e. completeness response letter, prefile testimony, late file submissions and the like) must be numbered sequentially from the Applicant's document immediately preceding it. For example, if the application concludes with page 100, your completeness response letter would begin with page 101.
- Submit one (1) original and six (6) hard copies of each submission in 3-ring binders.
- Submit a scanned copy of each submission in its entirety, including all attachments on CD, preferably in Adobe (.pdf) format.

- Submit an electronic copy of the documents in MS Word format with financial attachments and other data as appropriate in MS Excel format.

The analyst assigned to the CON application is Diane Duran. Please contact her at (860) 418-7001 if you have questions.

Sincerely,

A handwritten signature in black ink, appearing to read "Kim Martone", with a stylized flourish at the end.

Kimberly Martone
Certificate of Need Supervisor

Enclosures

GENERAL AFFIDAVIT

Applicant: _____

Project Title: _____

I, _____, _____
(Name) (Position – CEO or CFO)

of _____ being duly sworn, depose and state that
the (Facility Name) said facility complies with the appropriate and applicable
criteria as set forth in the Sections 19a-630, 19a-637, 19a-638, 19a-639, 19a-486
and/or 4-181 of the Connecticut General Statutes.

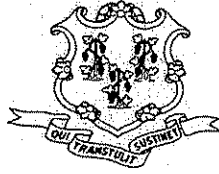
Signature

Date

Subscribed and sworn to before me on _____

Notary Public/Commissioner of Superior Court

My commission expires: _____



State of Connecticut Office of Health Care Access Certificate of Need Application

Please complete all questions. If any question is not relevant to your project, Not Applicable may be an acceptable response. Your Certificate of Need application will be eligible for submission no earlier than June 27, 2008, and may be submitted no later than August 26, 2008. The Analyst assigned to your application is Diane Duran and may be reached at the Office of Health Care Access at (860) 418-7001.

Docket Number: 08-31148-CON

Applicant(s) Name: Community Health Center, Inc. d/b/a Community Health Center of New Britain

Contact Person: Mark Masselli
Contact Title: President/CEO
Community Health Center, Inc.
Contact Address: 635 Main Street
Middletown, CT 06457

Project Location: New Britain

Project Name: Expand Capacity for Primary Care at the Community Health Center of New Britain

Type proposal: Section 19a-638 and 19a-639, C.G.S.

Est. Capital Expenditure: \$4,400,000

1) Expansion of Existing or New Service

What services are currently offered at your facility that the proposed expansion or new service will augment or replace? Please list.

Augment: _____

Replace: _____

2) State Health Plan

No questions at this time.

3) Applicant's Long Range Plan

Is this application consistent with your long-range plan?

☐ Yes

☐ No

If "No" is checked, please provide an explanation.

4) Clear Public Need

- A. Explain how it was determined there was a need for the proposal in your service area.
- B. Provide the following information:
 - (1) Primary and secondary service area towns
 - (2) The population to be served, including the number of individuals to receive the proposed service(s).
 - (3) Provide the # of referrals for the proposed service for the past year.
 - (4) Hours of operation of existing/proposed service
- C. What will be the effect of your proposal on existing providers (i.e. patient volume, financial stability, quality of care, etc.)?
- D. Provide the units of service projected for the first three years of operation of the proposed service. **Include the derivation/calculation.**
- E. Provide the information as outlined in the following table concerning the existing providers' in the Applicant PSA & SSA current operations:

Primary Service Area:

Name of Provider	Similar Services Provided? (Y/N)	Affiliated Physicians

Secondary Service Area:

Name of Provider	Similar Services Provided? (Y/N)	Affiliated Physicians

F) Will your proposal remedy any of the following barriers to access?
Please provide an explanation.

- | | |
|--|---|
| <input type="checkbox"/> Cultural | <input type="checkbox"/> Transportation |
| <input type="checkbox"/> Geographic | <input type="checkbox"/> Economic |
| <input type="checkbox"/> None of the above | <input type="checkbox"/> Other (Identify) _____ |

If you checked other than None of the above, please provide an explanation.

G) Provide copies of any of the following plans, studies or reports related to your proposal:

- | | |
|--|--|
| <input type="checkbox"/> Epidemiological studies | <input type="checkbox"/> Needs assessments |
| <input type="checkbox"/> Public information reports | <input type="checkbox"/> Market share analysis |
| <input type="checkbox"/> Other (Identify) _____ | |
| <input type="checkbox"/> None: <i>explain</i> why no reports, studies or market share analysis was | |

undertaken related to the proposal:

5) Quality Measures

- A. Check off all the Standard of Practice Guidelines that will be utilized by the Applicant for the proposed service. Please submit the most recent copy of each report related to the proposal:

- | | | |
|---|--|--|
| <input type="checkbox"/> American College of Cardiology | <input type="checkbox"/> National Committee for Quality Assurance | <input type="checkbox"/> Public Health Code & Federal Corollary |
| <input type="checkbox"/> National Association of Child Bearing Centers | <input type="checkbox"/> American College of Obstetricians & Gynecologists | <input type="checkbox"/> American College of Surgeons |
| <input type="checkbox"/> Report of the Inter-Council for Radiation Oncology | <input type="checkbox"/> American College of Radiology | <input type="checkbox"/> Substance Society Abuse and Mental Health Services Administration |

☐ Other: Specify _____

- B. Describe in detail how the Applicant plans to meet the each of the guidelines checked off above.
- C. Submit a list of **all** key professional and administrative personnel, including the Applicant's Chief Executive Officer (CEO) and Chief Financial Officer (CFO), Medical Director, physicians, nurses, therapists, counselors, etc., related to the proposal and a copy of their Curriculum Vitae.
- Note:** For physicians, please provide a list of hospitals where the physicians have admitting privileges.
- D. Provide a copy of the most recent inspection reports and/or certificate for your facility:

- | | |
|---|---|
| <input type="checkbox"/> DPH | <input type="checkbox"/> JCAHO |
| <input type="checkbox"/> Fire Marshall Report | <input type="checkbox"/> Other States Health Dept. Reports (new out-of-state providers) |

☐ AAAHC ☐ AAAASF

☐ Other: _____

Note: Above referenced acronyms are defined below.¹

E. Provide a copy of the following (as applicable):

☐ A copy of the related Quality Assurance plan

☐ Protocols for service (new service only)

☐ Patient Selection Criteria/Intake form

6) Improvements to Productivity and Containment of Costs

In the past year has your facility undertaken any of the following activities to improve productivity and contain costs?

☐ Energy conservation ☐ Group purchasing

☐ Reengineering ☐ None of the above

☐ Application of technology (e.g., computer systems, robotics, telecommunication systems, etc.)

☐ Other (identify) _____

7) Miscellaneous

A. Will this proposal result in new (or a change to) your teaching or research responsibilities?

☐ Yes ☐ No

(If you checked "Yes," please provide an explanation.)

B. Are there any characteristics of your patient/physician mix that makes your proposal unique?

☐ Yes ☐ No

(If you checked "Yes," please provide an explanation.)

C. Provide the following licensing information:

¹ DPH – Department of Public Health; JCAHO – Joint Commission on Accreditation of Hospitals Organization; AAAHC – Accreditation Association for Ambulatory Health Care, AAAASF – American Association for Accreditation of Ambulatory Surgery Facilities, Inc.

- i) If you are currently licensed, provide a copy of the State of Connecticut Department of Public Health license currently held.
- ii) The DPH licensure category you are seeking.
- iii) If not applicable, please explain why.

8. Financial Information

A. Type of ownership: (Please check off all that apply)

- ☐ Corporation (Inc.) ☐ Limited Liability Company (LLC)
☐ Partnership ☐ Professional Corporation (PC)
☐ Joint Venture ☐ Other (Specify): _____

B. Provide the following financial information:

- i) Please submit the Applicant's audited financial statements for the most recently completed fiscal year. If the Applicant has no audited financial statements, please submit a compilation report or an unaudited Balance Sheet
- ii) Submit Statement of Operations for the most recently completed fiscal year.
Note: These statements should be externally prepared and submitted on the preparer's letterhead.
- iii) Identify the entity that will be billing for the proposed service.

9. Major Cost Components/Total Capital Expenditure

Submit a final version of all capital expenditures/costs as follows:

Medical Equipment (Purchase)	
Major Medical Equipment (Purchase)	
Non-Medical Equipment (Purchase)*	
Land/Building (Purchase)	
Construction/Renovation	
Other (Non-Construction) Specify: _____	
Total Capital Expenditure	
Medical Equipment (Lease (FMV))	

Major Medical Equipment (Lease (FMV)	
Non-Medical Equipment (Lease (FMV))*	
Fair Market Value of Space – (Capital Leases Only)	
Total Capital Cost	
Capitalized Financing Costs (Informational Purpose Only)	
Total Capital Expenditure with Cap. Fin. Costs	

* Provide an itemized list of all non-medical equipment.

10. Construction Information

- A. Provide a detailed description of the proposed new construction/renovation including the related gross square feet of new construction/renovation.
- B. Provide all schematic drawings related to the project that are available, including existing and proposed floor plans.

C. Provide the following breakdown of the new construction/renovation costs:

Item Designations	New Construction	Renovation	Total Cost
Total Building Work Costs			
Total Site Work Costs			
Total Off-Site Work Costs			
Total Arch. & Eng. Costs			
Total Contingency Costs			
Inflation Adjustment			
Other (Specify) _____			
Total Construction/Renov. Cost			

- D. Explain how the proposed new construction or renovations will affect the delivery of patient care.
- E. Provide the following information regarding the schedule for new construction/ renovation:

Construction Commencement Date	
Construction Completion Date	
DPH Licensure Date	
Commencement of Operations Date	

11. Type of Financing

A. Check type of funding or financing source and identify the following anticipated requirements and terms: (Check all which apply)

☐ Applicant's equity:

Source and amount:

Operating Funds	
Source/Entity Name	\$ _____
Available Funds	_____
Contributions	\$ _____
Funded depreciation	\$ _____
Other	\$ _____

☐ Grant:

Amount of grant	_____
Funding institution/ entity	_____

☐ Conventional loan or
☐ Connecticut Health and Educational Facilities Authority (CHEFA)
financing:

Current CHEFA debt	_____
CON Proposed debt financing	_____
Interest rate	_____ %
Monthly payment	_____
Term	_____ Years
Debt service reserve fund	_____

☐ Lease financing or
☐ CHEFA Easy Lease Financing:

Current CHEFA Leases	_____
CON Proposed lease financing	_____
Fair market value of leased assets at lease inception	_____
Interest rate	_____ %
Monthly payment	_____
Term	_____ Years

☐ Other financing alternatives:

Amount	
Source (e.g., donated assets, etc.)	

B. Please provide copies of the following, if applicable:

- i. Letter of interest from the lending institution,
- ii. Letter of interest from CHEFA,
- iii. Amortization schedule (if not level amortization payments),
- iv. Lease agreement.

12. Revenue, Expense and Volume Projections

A.1. Payer Mix Projection

Please provide both the current payer mix and the projected payer mix with the CON proposal for the Total Facility based on Net Patient Revenue in the following reporting format:

Total Facility Description	Current Payer Mix	Year 1 Projected Payer Mix	Year 2 Projected Payer Mix	Year 3 Projected Payer Mix
Medicare*	%	%	%	%
Medicaid* (includes other medical assistance)				
CHAMPUS and TriCare				
Total Government Payers				
Commercial Insurers*				
Uninsured				
Workers Compensation				
Total Non-Government Payers				
Payer Mix	100.0%	100.0%	100.0%	100.0%

*Includes managed care activity.

A.2. Please describe the impact of the proposal on the interests of consumers of health care services and the payers of such services.

B. Does the Applicant(s) have Tax Exempt Status? ☐ Yes ☐ No

C. Provide the following for the financial and statistical projections:

- i) A summary of revenue, expense and volume statistics, without the CON project, incremental to the CON project, and with the CON project. **See attached.** Please note that the actual results for the fiscal year reported in the first column must agree with the Applicant's audited financial statements.
- ii) Please complete the enclosed, OHCA's **Financial Attachment II**.
- iii) The assumptions utilized in developing the projections (e.g., FTE's by position, volume statistics, other expenses, revenue and expense % increases, project commencement of operation date, etc.).
- iv) An explanation for any projected incremental losses from operations contained in the financial projections that result from the implementation and operation of the CON proposal.
- v) Provide a copy of the rate schedule for the proposed service.
- vi) Describe how this proposal is cost effective.

without, incremental to and with the CON proposal in the following reporting format:

Volume Statistics:	
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Provide projected inpatient and/or outpatient statistics for any new services and provide actual and projected inpatient and/or outpatient statistics for any existing services which will change due to the proposal.

12.C(ii). Please provide three years of projections of <u>incremental</u> revenue, expense and volume statistics attributable to the proposal in the following reporting format:										
Type of Service Description										
Type of Unit Description:										
# of Months in Operation										
FY	(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)
FY Projected Incremental		Rate	Units	Gross Revenue	Allowances/ Deductions	Charity Care	Bad Debt	Net Revenue	Operating Expenses	Gain/(Loss) from Operations
Total Incremental Expenses:				Col. 2 * Col. 3				Col.4 - Col.5 -Col.6 - Col.7	Col. 1 Total * Col. 4 / Col. 4 Total	Col. 8 - Col. 9
Total Facility by Payer Category:										
Medicare				\$0				\$0	\$0	\$0
Medicaid		\$0		\$0				\$0	\$0	\$0
CHAMPUS/TriCare		\$0		\$0				\$0	\$0	\$0
Total Governmental			0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Commercial Insurers		\$0	5	\$0				\$0	\$0	\$0
Uninsured		\$0	2	\$0				\$0	\$0	\$0
Total NonGovernment		\$0	7	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total All Payers		\$0	7	\$0	\$0	\$0	\$0	\$0	\$0	\$0

