

# **Minutes of November 10, 2010 Advisory Body meeting**

**Department of Public Health, Office of Health Care Access  
State-Wide Health Care Facilities and Services Plan Advisory Body  
Wednesday, November 10, 2010 at 9:00 AM  
*410 Capitol Avenue, Hartford, Connecticut  
Commissioner Conference Room  
3<sup>rd</sup> Floor, OHCA Offices***

Kimberly Martone, Director of Operations of the Office of Health Care Access at DPH welcomed everyone and explained the purpose of the Advisory Body for the Statewide Health Care Facilities and Services Plan. All members introduced themselves by name and representation. Kim gave a presentation on OHCA's mission, functions, and planning initiative. Kim summarized the statute for the establishment of the state facilities and services plan and discussed the goal, issues to be examined and expected outcome of the advisory body.

Karen Roberts, Principal Health Care Analyst at OHCA updated the advisory body on the status of the inventory database collection efforts and inventory questionnaire. OHCA is currently compiling an inventory of all facilities, services and equipment in the state. A database has been created with facilities and services licensed in the state from the DPH licensing division.

Kaila Riggott, Planning Specialist at OHCA presented a draft outline of what is envisioned for inclusion in the plan, i.e., a discussion of the purpose and value of the plan, demographics and health status, overarching policy issues, as well as services and facilities which will be discussed in the plan. Group discussion involved not reinventing the wheel and utilizing data currently available through members of the advisory body. The members recommended looking at existing current assessments of need.

The advisory body members agreed to meet monthly on the same day of the month and at the same time for consistency. The next meeting will be on December 8<sup>th</sup> to discuss the draft inventory questionnaires for imaging and ambulatory surgery, as well as reviewing an overview of the facility and service categories of criteria, standards and methodologies used by other states in their plans.