

**STATE OF CONNECTICUT
OFFICE OF HEALTH STRATEGY**

**REQUEST FOR PROPOSAL (RFP)
FOR
OHS ENGAGEMENT COORDINATOR**

FOURTH Addendum

RELEASE DATE 03-16-2020

The OHS's official responses to questions submitted as of noon, March 16, 2020 are as follows:

1. Page 9, Section 5.1.3 Format Requirements, states font sizes may be no smaller than 12-point. Is it permissible to use smaller font sizes in tables?

Response: The font size shall remain 12-point including tables.

2. Page 11, Section 6. V is limited to two pages, single-spaced. However, this section requires responses to seven separate requirements, of which only two sections (resumes and work samples) are exempt from the page limits. Would you consider increasing the page limit?

Response: Section 6, V Qualifications and Project Management allows for 2 pages single spaced of which resumes and work samples do not count toward the page limit. The two page single spaced requirement shall remain.

3. Would you also consider exempting subsections 2 (references), 3 (organizational structure), and 6 (project plan and timeline) from the page limits?

Response: References may be exempt from the page limit requirement. You may submit an organizational chart which is exempt from the page limit requirement. However, under Section V 3, the application must detail how this proposed project structure fits within the larger structure of the organization and how the project structure will enable effective implementation which is part of the two page limit. The project plan and timeline requirement are not exempt from the two page limit.

4. Page 12, Section 6. V, item 3 asks for an organizational structure with lines of authority. Please confirm you are requesting an organizational chart. Please indicate if this organizational chart is exempt from the page limits or is to be provided as an attachment

Response: You may submit an organizational chart which is exempt from the page limit requirement.