

# Community Health Worker Advisory Body

## Meeting Summary

June 3, 2021

Meeting Date	Meeting Time	Location
May 6, 2021	10:00 a.m.-12:00 p.m.	Via Zoom

### Member Name and Attendance

Community Health Worker Advisory Body Members					
Michele Scott	X	Derricia Parker		Nilda Paris	X
Lee Carena	X	Milagrosa Seguinot	X	Chris Andresen	X
Mildred Landock	X	Jerry Smart	X	Fernado Morales	X
Erika Lynch	X	Adriana Rojas	X		
Bianca Noronas		Jean Jacob			
Other Participants Present					
Leslie Greer, OHS		Liza Estevez			
Monica Jensen, DPH					

Meeting Information is located at: <https://portal.ct.gov/OHS/Pages/Community-Health-Worker-Advisory-Body/Meeting-Materials>

	Agenda	Responsible Person(s)
1.	<b>Welcome and Introductions</b>	<b>Michele Scott</b>
	<p><b>Call to Order</b></p> <p>The meeting of the Community Health Worker Advisory Body (CHWAB) was held on Thursday, June 3, 2021 via zoom. Michele Scott chaired the meeting. The meeting convened at 10:03 a.m.</p>	
2.	<b>Public Comment</b>	<b>Michele Scott</b>
	<ul style="list-style-type: none"> <li>No public comment</li> </ul>	
3.	<b>Review April/May Minutes and Approval</b>	<b>Michele Scott</b>
	<ul style="list-style-type: none"> <li>A motion was made by Milagrosa Seguinot to approve the April minutes and seconded by Lee Carena. <b>Motion carried.</b></li> <li>A motion was made by Lee Carena to approve the May minutes and seconded by Adriana Rojas. <b>Motion carried.</b> Milagrosa Seguinot, Fernando Morales and Chris Andresen each abstained from voting.</li> </ul>	
4.	<b>Co-Chair/Membership Vacancy</b>	<b>Michele Scott</b>
	<ul style="list-style-type: none"> <li>Please submit recommendations for co-chair by June 11<sup>th</sup> to Michelle Scott, Leslie Greer or Laura Morris.</li> <li>Applicants must currently be a CHW however, they do not have to currently serve on the Advisory Board.</li> <li>Students in the process of being certified are qualified to apply as they complete the training course.</li> <li>Please speak to individuals nominated to give a heads up before Michele Scott reaches out to them.</li> <li>Membership vacancy has been table until the next meeting.</li> </ul>	

# Community Health Worker Advisory Body

## Meeting Summary

June 3, 2021

<b>5.</b>	<b>Continuing Education Domains/Focus Areas</b>	<b>Michele Scott</b>
	<ul style="list-style-type: none"> <li>• Certified CHW’s must have 30 hours of continuing education within the three years they are certified. Continuous education units that certified CHW’s currently have will be grandfathered in.</li> <li>• Discussed Oregon’s Cultural Competence CE Criteria:             <ul style="list-style-type: none"> <li>○ Oregon has four domains that is used to organize their continued education. Most are culturally competent, making sure that every practice they have in each domain is culturally appropriate.</li> <li>○ Each domain is centered around self-assessment, self-awareness, and acquisition of knowledge. CHW’s would need to demonstrate that they meet the domains tracking list.</li> <li>○ Oregon’s Department of Health did not want to keep adding to the list therefore, tracking had to demonstrate that the CHW’s fit into those domains like what the CHWAB approved for CT.</li> </ul> </li> <li>• Discussed New Mexico’s Cultural Competence CE Criteria             <ul style="list-style-type: none"> <li>○ New Mexico focused more on the criteria using a tracking form and follows our current tracking form.</li> <li>○ More explicit in what needs to be tracked.</li> <li>○ Need to demonstrate beforehand that you met the requirements prior to continuing education being offered.</li> <li>○ Will steer clear of New Mexico’s model.</li> </ul> </li> <li>• Milagrosa Seguinot emphasized the association is here to support the workforce with continuing education. Employers are providing time to the CHW’s and they are getting paid. If the employer provides a certain type of professional development that is important for their staff, the association will accept it for credits.</li> <li>• Add a page on the association website as a resource for continuing education training.</li> <li>• Add a column to the existing tracking sheet to discuss the topics that were covered for data collection to see where folks are getting their seeds from.</li> <li>• Chris Andresen of DPH is willing to send an email to all CHW’s if someone has an opportunity they want to share, or it come directly from the association.</li> </ul>	
<b>6.</b>	<b>Training Vendor Application Portal &amp; Review Committee Update</b>	<b>Leslie Greer</b>
	<ul style="list-style-type: none"> <li>○ The portal opened in May and is available for vendors to apply. The Review Committee’s first meeting will be held on July 8, 2021.</li> <li>○ The Review Committee has requested access to the portal to view applications online, rather than sending via email. OHS’s IT will grant the request.</li> <li>○ Requested an excel document in the portal to write notes for further discussion with the committee.</li> <li>○ There are currently no applications in the portal.</li> </ul>	
<b>7.</b>	<b>OHS Update</b>	<b>Laura Morris</b>
	<ul style="list-style-type: none"> <li>○ No update provided – Laura Morris is on vacation.</li> </ul>	

## Community Health Worker Advisory Body Meeting Summary June 3, 2021

<b>8.</b>	<b>Certification Update – DPH</b>	<b>Chris Andresen</b>
	<ul style="list-style-type: none"> <li>• DPH still has just under 200 CHW’s who have become certified, and applications are still coming in.</li> <li>• Provided all local health departments in the state a reminder presentation on Community Health Workers to encourage them to know and think about their staff who may already be qualified for certification and help get them certified. Chris has already received a few emails. There was also discussion that the Local Health Departments are tying into the recent legislation that was passed declaring racism as a public health emergency and kind of seeing how the role of a CHW’s can continue to meet the issue along the way.</li> <li>• It generally takes 10 – 15 days after everything on the application has been received to become certified.</li> <li>• If anyone has any issues with their application, please feel free to email Chris, or check online to see what is outstanding.</li> </ul>	
<b>9.</b>	<b>Marketing and Outreach Update</b>	<b>Monica Jensen</b>
	<ul style="list-style-type: none"> <li>• Working with the Odonnell Company to get the marketing and outreach campaign going. There are currently two Spanish radio stations that are broadcasting the ad promoting CHW identity, certification, and membership in the association.</li> <li>• There are three targeted ads that were launched May 27<sup>th</sup> on social media and are trending well.</li> <li>• There will not be a meeting today.</li> </ul>	
<b>9.</b>	<b>General Questions</b>	<b>Michele Scott</b>
	<ul style="list-style-type: none"> <li>• None</li> </ul>	
<b>10.</b>	<b>Next Steps</b>	<b>Michele Scott</b>
	<ul style="list-style-type: none"> <li>• <b>Next meeting:</b> July 1, 2021</li> <li>• <b>Upcoming Priorities</b> CE Domains and Focus Areas Membership Vacancy</li> <li>• <b>Other updates:</b> Review Committee Marketing &amp; Outreach</li> </ul>	