

# Community Health Worker Advisory Body Meeting Summary July 2, 2020

Meeting Date	Meeting Time	Location
July 2, 2020	10:00 a.m.-12:00 p.m.	Via Zoom

### Member Name and Attendance

Community Health Worker Advisory Body Members					
Chris Andresen		Erika Lynch	X	DeLita Rose-Daniels	X
Lee Carena	X	Bianca Noronas	X	Michele Scott	X
Tekisha Everette	X	Nilda Paris		Milagrosa Seguinot	X
Jean K. Jacob	X	Derricia Parker	X	Jerry Smart	X
Mildred Landock	X	Adriana Rojas	X		
Other Participants Present					
Laura Morris, OHS		Judy Tallman		Leslie Greer, OHS	
Dashni Sathasivam, HES		Jeannina Thompson, OHS		Monica Jensen, DPH	

Meeting Information is located at: <https://portal.ct.gov/OHS/Pages/Community-Health-Worker-Advisory-Body/Meeting-Materials>

	Agenda	Responsible Person(s)
1.	<b>Welcome and Introductions</b>	<b>Tekisha Everette</b>
	<b>Call to Order</b> The meeting of the Community Health Worker Advisory Body (CHWAB) was held on Thursday, July 2, 2020 via zoom. Tekisha Everette chaired the meeting. The meeting convened at 10:03 a.m. Members and other participants introduced themselves.	
2.	<b>Public Comment</b>	<b>Tekisha Everette</b>
	<ul style="list-style-type: none"> <li>Judy Tallman commented “we’re still figuring out where we are ¾ of the way through COVID-19.”</li> </ul>	
3.	<b>Meeting Summary Approval</b>	<b>Tekisha Everette</b>
	<ul style="list-style-type: none"> <li>A correction to item 9 changing Milagrosa Seguinot’s name. A motion was made by Milagrosa and seconded by Lee Carena to approve the meeting summary of the Community Health Worker Advisory Body June 4, 2020 meeting. <b>Motion carried.</b></li> </ul>	
4.	<b>Review of June Meeting Actions</b>	<b>Dashni Sathasivism</b>
	<ul style="list-style-type: none"> <li>Dashni reviewed actions taken at June meeting</li> </ul>	

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<b>5.</b>	<b>Review of other States' Vendor Training Process, Timeline, Appeal, Review Committee</b>	<b>Laura Morris</b>
	<ul style="list-style-type: none"> <li>• Laura provided an overview on other states (Florida, Maryland, Texas, Arizona, South Carolina, and New Mexico) to review the different vendor application reviews when they are accepted by each state, timelines, deadlines, appeal process, and the authority for CHWAB to consider.</li> <li>• Laura also discussed the training program review committees for Maryland, Texas, and Arizona. Will continue to discuss at August meeting</li> <li>• Discussed New Mexico's Instructor CHW Training Program application section. The CHWAB needs to determine if we would like to incorporate it within CT application which would make it easy to distinguish a CHW instructor vs. a non CHW instructor. The application will be tailored to fit CT language. The Instructor CHW Training Program application will be further discussed at the August meeting.</li> <li>• Discussed question regarding how many years has the applicant trained for a CHW. The question will remain on the application with the current language.</li> <li>• Discussed language added to section 3.4 Equivalency regarding standards of equivalency.</li> <li>• Discussed revised core competency section. Will remove duplicate language and approve the application at the next meeting.</li> </ul>	
<b>6.</b>	<b>Review Training Application Check List</b>	<b>Leslie Greer</b>
	<ul style="list-style-type: none"> <li>• Leslie Greer provided a summary of the training application checklist mimicked from New Mexico's application. We will approve at the August meeting.</li> </ul>	
<b>7.</b>	<b>OHS Update</b>	<b>Laura Morris</b>
	<ul style="list-style-type: none"> <li>• OHS is in the process of possibly developing an online portal to collect training vendor applications and fees. Will provide more information at the next meeting.</li> </ul>	
<b>8.</b>	<b>Certification Update – DPH</b>	<b>Chris Anderson</b>
	Chris Anderson not present. He has sent everyone the RFP to review.	
<b>9.</b>	<b>Marketing and Outreach/DPH</b>	<b>Monica Jensen</b>
	Funding of \$13,000 is available to conduct marketing and outreach projects. The funding is available until June 29, 2021.	
<b>10.</b>	<b>General Questions</b>	<b>Dashni Sathasvism</b>
	<ul style="list-style-type: none"> <li>• Determined CHWAB will proceed with having an August meeting.</li> </ul>	
<b>11.</b>	<b>Next Steps</b>	
	<ul style="list-style-type: none"> <li>• The next CHW Advisory Body meeting is scheduled for August 5, 2020 via webinar</li> <li>• Upcoming Training Program Requirements priorities:             <ul style="list-style-type: none"> <li>○ Approve Training Vendor application</li> <li>○ Continuing Education Units</li> </ul> </li> </ul>	
<b>12.</b>	<b>Adjourn</b>	<b>Tekisha Everette</b>

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|  | <ul style="list-style-type: none"><li>• The motion to adjourn the meeting was made by Tekisha Everette and seconded by Milagrosa Seguinot. <b>Motion carried.</b><br/>The meeting adjourned at 11:11 a.m.</li></ul> |
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