

Community Health Worker Advisory Body

Meeting Summary

May 7, 2020

Meeting Date	Meeting Time	Location
May 7, 2020	10:00 a.m.-12:00 p.m.	Via Zoom

Member Name and Attendance

Community Health Worker Advisory Body Members					
Chris Andresen	x	Erika Lynch	X	DeLita Rose-Daniels	X
Lee Carena	X	Bianca Noronas	X	Michele Scott	X
Tekisha Everette	X	Nilda Paris	X	Milagrosa Seguinot	X
Jean K. Jacob	X	Derricia Parker	X	Jerry Smart	
Mildred Landock	X	Adriana Rojas	X	Jovani, CRT	X
Others Participants Present					
Laura Morris, OHS		Zenia Campbell for Judy Tallman		Leslie Greer, OHS	
Dashni Sathasivam, HES		Monica Jensen, DPH			

Meeting Information is located at: <https://portal.ct.gov/OHS/Pages/Community-Health-Worker-Advisory-Body/Meeting-Materials>

	Agenda	Responsible Person(s)
1.	Welcome and Introductions	Tekisha Everette
	<p>Call to Order The meeting of the Community Health Worker Advisory Body (CHWAB) was held on Thursday, May 7, 2020 via zoom. Tekisha Everette chaired the meeting The meeting convened at 10:03 a.m. Members and other participants introduced themselves.</p>	
2.	Public Comment	Tekisha Everette
	<ul style="list-style-type: none"> There was no public comment. 	
3.	COVID-19: CHW's and unmet needs	Laura Morris
	<p>Laura provided an update on COVID-19 and how it relates to Community Health Workers.</p> <ul style="list-style-type: none"> Currently looking for ways to get CHW's involved with COVID-19 specifically with contact tracing contact tracing. Will provide a link to a website for anyone interested in assisting. The payment method is still being discussed. Executive order 7 states licensing fee for CHW's renewals will be waived, however licensing fees for new CHW's has not. Tekisha elevated HES is on board and supports CHW's being engaged and involved in outreach with underserved communities. Ms. Seguinot and Everette have both sent out survey's to CHW's to gage if they're still working, if hours have been reduced, and what type of setting they're working in. The results will be shared with the committee and sent up the chain to DPH and others to provide a better picture and determine who is out there to assist in COVID-19 recovery and unmet needs. 	

Community Health Worker Advisory Body

Meeting Summary

May 7, 2020

4.	Review Internship Requirements	Dashni Sathasivam
	<ul style="list-style-type: none"> • Ms. Sathasivim presented on the training program requirements. The group discussed the CHW training program requirements. • The group discussed the reviewing the approved CHW training program and training vendor application components and process. Ms. Everette opened the floor for any new members who might be on the call for the first time to introduce themselves. Jovan/CRT introduced himself. Ms. Everette shared with the committee Adriana Rojas’s husband expectantly passed away and asked if everyone on the call lift her up. • A motion was made by Milagrosa Seguinot and seconded by Tekisha to approve the meeting summary of the Community Health Worker Advisory Body March meeting. Motion carried. • Ms. Seguinot encouraged the committee and CHW’s to share emails she sends with their contacts. She also encouraged the committee to share the CHW survey with others. • Lee encouraged the committee with CHW’s to check on the elderly during this pandemic. • Attendance policy to assessment requirement was approved at 3/5/20 meeting. • Based on 2018 Legislative summary questions presented to CHW Advisory Board were: How should the CHWAB handle Pathway 1 applicants prior to certified vendors being approved? Responses included it’s up to the board to make a stance and put the policy in effect. Also, it was recommended a list should be developed for existing training within a certain timeframe, or if existing training could show they were close to the recommendations. It was suggested that the committee stick with the approved vendor list. • A motion was made by Milagrosa Seguinot and seconded by Lee Carezza to grandfather CHW’s for the training requirements for anyone who went through Gateway College, Capital Community College, Housatonic College, SW AHEC and Area Health Center between 2017 and 2020 are eligible to go through Pathway 1. Motion carried • Discussion on given the COVID-19 pandemic, should language regarding in-person training modality be modified. The chairs received approval to massage the language and address it at another time. • A motion was made by Lee Carezza and seconded by Bianca for a vendor application fee to be collected if possible. Motion carried • The committee agreed on a three-year period to collect application fees. Discussion put on table regarding recommendation of vendor application fee between \$200 - \$300. 	
5.	Discuss Training Application Approval Components and Process	Dashni Sathasivam
	<ul style="list-style-type: none"> • Discussion on training application. • Application review process and questions to consider tabled for next meeting. • OHS will draft the proposed vendor application based on the elements in the application and will discuss at next meeting. 	
6.	Marketing and Outreach Update	Monica Jensen
	<p>There was no update provided for the marketing project. In discussion with CDC to move the funds allocated funds for this project to use some of the funds next year.</p>	

Community Health Worker Advisory Body

Meeting Summary

May 7, 2020

7.	Update from DPH	Chris Anderson
	<ul style="list-style-type: none"> • Chris Anderson, from the Department of Public Health (DPH), provided an update 80 certified CHW applications and three pending applications. Chris agreed to share CHW list serve with Millie. 	
8.	General Questions/Comments	Tekisha Everette
	There were no questions or comments.	
9.	Next Steps	Tekisha Everette
	<ul style="list-style-type: none"> • The next CHW Advisory Body meeting is scheduled for June 6, 2020. • We will have the application at the next meeting and be able to review. • The upcoming CHW training program requirements priorities are: <ul style="list-style-type: none"> ○ Training Program Approval Standards ○ Application Evaluation Rubric ○ Training Program Reporting Requirements ○ Continuing Education Units • Other updates: <ul style="list-style-type: none"> ○ Marketing & Outreach 	
11.	Adjourn	Tekisha Everette
	<ul style="list-style-type: none"> • The motion to adjourn the meeting was made by Tekisha Everette and seconded by Dashni Sathasivam. Motion carried. The meeting adjourned at 12:00 p.m. 	