Employer Name: ________________________________

Who You Spoke To / Title: ________________________________

Dates of Employment: ________________________________

Applicant’s Title: __________________ Salary Range: ________________

Please comment on the following information as it pertained to the applicant:

- Attendance Record: ________________________________
- Dependable?: ________________________________
- On-Time for Work?: ________________________________
- Self-Starter?: ________________________________
- Ability to Multi-Task: ________________________________
- Ability to Meet Important Deadlines: ________________________________
- Level of Supervision Needed: ________________________________
- Reaction to Supervision: ________________________________
- Reaction to Feedback: ________________________________
- Ability to Work With Others: ________________________________
- Ability to Learn New Tasks: ________________________________

Strengths: ________________________________

Weaknesses: ________________________________

Any Concerns: ________________________________
Reason for Leaving: _______________________________________________________________
________________________________________________________________________________
_________________________________________________________________________________

Would you recommend for this position? _______________________________________________
_________________________________________________________________________________
_________________________________________________________________________________

Would you rehire? _____________________________________________________________________
_________________________________________________________________________________
_________________________________________________________________________________

Any other information that would be helpful to know? ______________________________
_________________________________________________________________________________
_________________________________________________________________________________

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Connecticut Community Care, Inc. Self-Directed Support Services
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