Applicant Name: 

Phone #: 

Prior to Asking Questions

- Discuss the position – days, times & tasks
- Provide an overview of your disability – supports you require
- Discuss any adaptive equipment they would need to use
- If driving is required, discuss it at this point
- Discuss payment – rates and how payment is provided
- Ask if he or she is still interested in the position. If so, proceed with asking them a few questions:

1. Have you had any experience providing support to someone with a disability? If so, Please describe.

2. Can you think of anything that may prevent you from doing any portion of this job? If so, please discuss.
Screening Questions Continued

3. (If this applies) Do you have any concerns about dogs or cats? Do you have any problems assisting me with feeding, changing water, grooming, changing a litter box and cleaning up after the dog, other tasks as needed? Please discuss further.

After Questions
Mention you will be setting up interviews. Ask them if they are interested in an interview (only if you are still interested in interviewing them – do not interview everyone you talk to). Set up a time to meet or say you will call them in the next day or so if you are interested in an interview – do not delay scheduling an interview for very long.