

FREEDOM OF INFORMATION COMMISSION  
OF THE STATE OF CONNECTICUT

In The Matter of a Complaint by

FINAL DECISION

Joel Skilton,

Complainant

against

Docket #FIC 2018-0252

Chairman, Equipment Committee,  
Town of Morris; Equipment  
Committee, Town of Morris; and  
Town of Morris,

Respondents

October 10, 2018

The above-captioned matter was heard as a contested case on July 12, 2018, at which time the complainant appeared, and presented testimony, exhibits and argument on the complaint. The respondents did not appear.

After consideration of the entire record, the following facts are found and conclusions of law are reached:

1. The respondents are public agencies within the meaning of §1-200(1), G.S.
2. It is found that the respondent committee conducted a special meeting on May 3, 2018 (hereinafter “the meeting”).
3. By email dated and filed May 16, 2018, the complainant alleged that the respondents violated the Freedom of Information (hereinafter “FOI”) Act by not timely filing minutes of the meeting.
4. Section 1-225(a), G.S., provides in relevant part:

...The votes of each member of any such public agency upon any issue before such public agency shall be reduced to writing and made available for public inspection within forty-eight hours and shall also be recorded in the minutes of the session at which taken. Not later than seven days after the date of the session to which such minutes refer, such minutes shall be

available for public inspection and posted on such public agency's Internet web site, if available, except that no public agency of a political subdivision of the state shall be required to post such minutes on an Internet web site. Each public agency shall make, keep and maintain a record of the proceedings of its meetings.

5. It is found that the minutes of the meeting were not available for public inspection at the time of the filing of the complaint in this matter, which was thirteen days after such meeting.

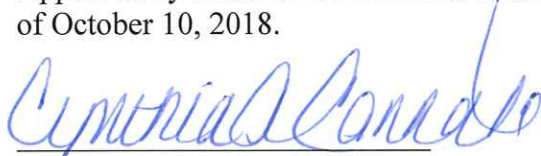
6. It is concluded that the respondents violated the FOI Act, as alleged in the complaint, by failing to make available for public inspection the minutes of the meeting no later than seven days after such meeting.

7. The Commission notes that minutes of the meeting were subsequently posted on the website of the Town of Morris on May 17, 2018.

The following order by the Commission is hereby recommended on the basis of the record concerning the above-captioned complaint.

1. Henceforth, the respondents shall strictly comply with the requirements of §1-225(a), G.S.

Approved by Order of the Freedom of Information Commission at its regular meeting of October 10, 2018.



Cynthia A. Cannata  
Acting Clerk of the Commission

PURSUANT TO SECTION 4-180(c), G.S., THE FOLLOWING ARE THE NAMES OF EACH PARTY AND THE MOST RECENT MAILING ADDRESS, PROVIDED TO THE FREEDOM OF INFORMATION COMMISSION, OF THE PARTIES OR THEIR AUTHORIZED REPRESENTATIVE.

THE PARTIES TO THIS CONTESTED CASE ARE:

**JOEL SKILTON**, 157 County Road, Morris, CT 06763

**CHAIRMAN, EQUIPMENT COMMITTEE, TOWN OF MORRIS; EQUIPMENT COMMITTEE, TOWN OF MORRIS; AND TOWN OF MORRIS**, Office of the First Selectman, 3 East Street, Morris, CT 06763



Cynthia A. Cannata  
Acting Clerk of the Commission