

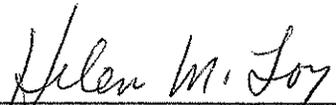


8. It is found that both the executive session that convened on September 15, 1976 and the informal discussion ensuing thereafter constituted a special meeting of a public agency to which the provisions of P.A. 75-342 apply.

The following order by the Commission is hereby recommended on the basis of the record concerning the above captioned complaint:

1. The respondent shall forthwith make available in the minutes of the meeting held on September 15, 1976 a record by member of each issue determined by the consensus reached by way of informal discussion.

2. Henceforth the respondent board shall strictly comply with the provisions of P.A. 75-342 regarding the notice requirements of special meetings and the timely availability of records of votes taken and the minutes of all meetings.

  
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Commissioner Helen Loy

as Hearing Officer

Approved by order of the Freedom of Information Commission  
on November 10, 1976.

  
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Louis J. Tapogna  
Clerk of the Commission