



STATE OF CONNECTICUT

OFFICE OF STATE ETHICS

THE SUBCOMMITTEE ON AUDIT PROCESS REVIEW CITIZEN'S ETHICS ADVISORY BOARD OFFICE OF STATE ETHICS 18-20 Trinity Street, Hartford, CT 06106

MINUTES OF THE MAY 20, 2020 SPECIAL MEETING

The Citizen's Ethics Advisory Board ("Board") of the Office of State Ethics ("OSE") held a Special Meeting on Thursday, May 20, 2020, by teleconference.

Chair of the Board, Dena Castricone, called the meeting to order at 2:02 p.m.

The following Board members were present:

Dena Castricone, Chair

N. Beth Cook

The following staff members of the OSE were present:

Peter Lewandowski, Executive Director

Mark Wasielewski, Ethics Enforcement Officer

Nancy Nicolescu, Director of Education &
Communications

Marc Crayton, Deputy Ethics Enforcement
Officer

Malissa Hurry, Paralegal

Melissa Hamilton, Paralegal and Clerk of the
Board

The following topics were addressed during the meeting:

1. Subcommittee members discussed a proposed list of training and educational improvement initiatives relative to the Lobbyists Audit Program. Ethics Enforcement Officer Mark Wasielewski explained the primary purpose behind the proposals, which, in the short term, is to achieve compliance by educating lobbyists.
2. Subcommittee members agreed that the proposed list of training and educational improvement initiatives is aligned with the Subcommittee's vision and goals, one of which is to reduce or eliminate recordkeeping violations.
3. Subcommittee members asked the staff to create a timeline to implement the items that were proposed and agreed to, followed by compiling feedback from the lobbyist community once actions are in place.

4. Subcommittee members agreed that the Subcommittee did not have to hold any further meetings, but did request staff to provide them a copy of the timeline to implement the proposals, as well as periodic updates on the items implemented.

On the motion of Ms. Cook, seconded by Chair Castricone, the Subcommittee voted two (2) to zero (0) to adjourn the meeting.

The meeting was adjourned at 2:26 p.m.

Respectfully submitted by,

Melissa Hamilton
Clerk of the Citizen's Ethics Advisory Board
Office of State Ethics

Date approved
(By the Citizen's Ethics Advisory Board)