

STATE OF CONNECTICUT

DEPARTMENT OF SOCIAL SERVICES

55 FARMINGTON AVENUE – HARTFORD, CONNECTICUT 06105-5033

9-29-16

Michelle H. James
Executive Director
The Community Action Agency of Western Connecticut, Inc.
66 North Street
Danbury, CT .06810

CONTRACT #: 15DSS1501ZO / 034C-CBG-31
PERIOD: 5/7/2015 - 9/30/2016

AMOUNT: \$817,595.00
AMENDMENT: A1

Dear Ms. James:

I am pleased to inform you that the above referenced amendment has been fully executed and approved. Attached is a scanned copy of the amendment for your files.

Requests for Payment should be completed and directed to the program contact identified below. The Department will process requests for payment in accordance with the terms of the contract. Your receipt of payment is contingent upon the continued availability of funds and your agency's compliance with the terms of the contract.

For issues or concerns related to the Program please direct your inquiries to:

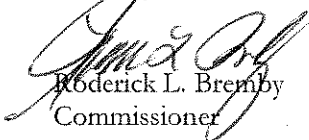
PROGRAM

Clare Fravel
(860) 424-5032
clare.fravel@ct.gov

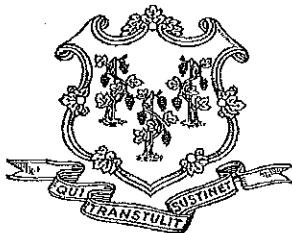
CONTRACT

Tina McGill
(860) 424-5082
tina.mcgill@ct.gov

Sincerely,


Roderick L. Bremby
Commissioner

C: Clare Fravel
Carlene Taylor
Contract file



STATE OF CONNECTICUT
DEPARTMENT OF SOCIAL SERVICES

CONTRACT AMENDMENT

Contractor: The Community Action Agency of Western Connecticut, Inc.
Contractor Address: 66 North Street, Danbury, CT .06810
Contract Number: 15DSS1501ZO / 034C-CBG-31
Amendment Number: A1
Amount as Amended: \$817,595.00
Contract Term as Amended: 5/7/2015 - 9/30/2016

The contract between The Community Action Agency of Western Connecticut, Inc. (the Contractor) and the Department of Social Services (the Department), which was last executed by the parties and approved by the Office of the Commissioner on 6/29/15, is hereby further amended as follows:

1. The total maximum amount payable under this contract shall be increased by \$132,594.00 from \$685,001.00 to \$817,595.00. This one-time increase is due to the various additions and/or reductions to FFY 15 and FFY 16 budget component revisions; as well as the addition the Human Services Infrastructure (HSI) component for the FFY 2016 budget program year.
2. The budget on pages 26 – 28 of the original contract is hereby deleted and shall be replaced in their entirety by pages 2 - 4 of this Amendment.

All terms and conditions of the original Contract, and any subsequent amendments thereto, which were not modified by this Amendment remain in full force and effect.

et (Revised 7/13)

or Name:

Community Action Agency of Western Connecticut

n/Contract Number:

15DSS1501ZO/034C-CBG-31

n Name:

CBG & HSI Composite

CBG & HSI Composite

RMULA CALCULATIONS

CSBG & HSI Budget

Item	2013-2014	(+ or -)	2013-2014	2014-2015	(+ or -)	2014-2015	2015-2016	(+ or -)	2015-2016	2013-2016	(+ or -)	2013-2016
	Year 1	Year 1 Adj.	Year 1 Rev.	Year 2	Year 2 Adj.	Year 2 Rev.	Year 3	Year 3 Adj.	Year 3 Rev.	3 Year Total	3 Year Total Adj.	3 Year Total Rev.
CONTRACTUAL SERVICES												
1a. Accounting	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
1b. Legal	\$ -	\$ -	\$ -	\$ 2,250	\$ (1,750)	\$ 500	\$ 4,500	\$ 4,000	\$ 8,500	\$ 6,750	\$ 2,250	\$ 9,000
1c. Independent Audit	\$ -	\$ -	\$ -	\$ 1,350	\$ (35)	\$ 1,315	\$ 450	\$ 6,447	\$ 6,897	\$ 1,800	\$ 6,412	\$ 8,212
1d. Other Contractual Services	\$ -	\$ -	\$ -	\$ 98,190	\$ (98,190)	\$ -	\$ 11,350	\$ 4,810	\$ 16,160	\$ 109,540	\$ (93,380)	\$ 16,160
TOTAL CONTRACTUAL SERVICES	\$ -	\$ -	\$ -	\$ 101,790	\$ (99,975)	\$ 1,815	\$ 16,300	\$ 15,257	\$ 31,557	\$ 118,090	\$ (84,718)	\$ 33,372
ADMINISTRATION												
2a. Admin. Salaries	\$ -	\$ -	\$ -	\$ 9,683	\$ (465)	\$ 9,218	\$ 20,250	\$ 540	\$ 20,790	\$ 29,933	\$ 75	\$ 30,008
2b. Admin. Fringe Benefits	\$ -	\$ -	\$ -	\$ 3,389	\$ (348)	\$ 3,041	\$ 7,088	\$ 189	\$ 7,276	\$ 10,477	\$ (159)	\$ 10,318
2c. Admin. Overhead	\$ -	\$ -	\$ -	\$ 13,370	\$ (11,903)	\$ 1,467	\$ 26,702	\$ 19,965	\$ 46,668	\$ 40,072	\$ 8,062	\$ 48,134
TOTAL ADMINISTRATION	\$ -	\$ -	\$ -	\$ 26,442	\$ (12,716)	\$ 13,726	\$ 54,040	\$ 20,694	\$ 74,734	\$ 80,482	\$ 7,978	\$ 88,460
DIRECT PROGRAM STAFF												
3a. Program Salaries	\$ -	\$ -	\$ -	\$ 82,058	\$ (49,371)	\$ 32,687	\$ 177,067	\$ 182,148	\$ 359,214	\$ 259,125	\$ 132,777	\$ 391,901
3b. Program Fringe Benefits	\$ -	\$ -	\$ -	\$ 28,720	\$ (23,517)	\$ 5,203	\$ 61,973	\$ 63,751	\$ 125,725	\$ 90,694	\$ 40,234	\$ 130,928
TOTAL DIRECT PROGRAM	\$ -	\$ -	\$ -	\$ 110,778	\$ (72,888)	\$ 37,890	\$ 239,040	\$ 245,899	\$ 484,939	\$ 349,818	\$ 173,011	\$ 522,829
OTHER COSTS												
4a. Program Rent	\$ -	\$ -	\$ -	\$ 153	\$ 48	\$ 201	\$ 306	\$ 374	\$ 680	\$ 459	\$ 422	\$ 881
4b. Consumable Supplies	\$ -	\$ -	\$ -	\$ 3,000	\$ (1,242)	\$ 1,758	\$ 6,000	\$ 21,730	\$ 27,730	\$ 9,000	\$ 20,488	\$ 29,488
4c. Travel & Transportation	\$ -	\$ -	\$ -	\$ 2,667	\$ (2,493)	\$ 174	\$ 5,000	\$ 940	\$ 5,940	\$ 7,667	\$ (1,553)	\$ 6,114
4d. Utilities	\$ -	\$ -	\$ -	\$ 2,203	\$ (1,903)	\$ 300	\$ 3,655	\$ 6,495	\$ 10,150	\$ 5,858	\$ 4,592	\$ 10,450
4e. Repairs & Maintenance	\$ -	\$ -	\$ -	\$ 383	\$ (383)	\$ (1)	\$ 765	\$ 935	\$ 1,700	\$ 1,148	\$ 552	\$ 1,700
4f. Insurance	\$ -	\$ -	\$ -	\$ 1,260	\$ (1,108)	\$ 152	\$ 2,520	\$ 4,120	\$ 6,640	\$ 3,780	\$ 3,012	\$ 6,792
4g. Food & Related Costs	\$ -	\$ -	\$ -	\$ 500	\$ (500)	\$ -	\$ 1,500	\$ (1,000)	\$ 500	\$ 2,000	\$ (1,500)	\$ 500
4h. Training & Conference Cost	\$ -	\$ -	\$ -	\$ 6,400	\$ (6,400)	\$ -	\$ 5,000	\$ 26,700	\$ 31,700	\$ 11,400	\$ 20,300	\$ 31,700
4i. Other Project Expenses	\$ -	\$ -	\$ -	\$ 68,600	\$ (67,648)	\$ 952	\$ 7,500	\$ 47,858	\$ 55,358	\$ 76,100	\$ (19,790)	\$ 56,310
TOTAL OTHER COSTS	\$ -	\$ -	\$ -	\$ 85,165	\$ (81,629)	\$ 3,536	\$ 32,246	\$ 108,151	\$ 140,398	\$ 117,411	\$ 28,522	\$ 143,934
EQUIPMENT	\$ -	\$ -	\$ -	\$ 15,600	\$ (15,600)	\$ -	\$ 3,600	\$ 25,400	\$ 29,000	\$ 19,200	\$ 9,800	\$ 29,000
PROGRAM INCOME												
6a. Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
6b. Other Income	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL PROGRAM INCOME	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL NET PROGRAM COST	\$ -	\$ -	\$ -	\$ 339,775	\$ (282,808)	\$ 56,967	\$ 345,226	\$ 415,402	\$ 760,628	\$ 685,001	\$ 132,594	\$ 817,595

POS Budget (Revised 7/13)		CSBG											
Contractor Name:CAAWC		Community Action Agency of Western Connecticut											
Program/Contract Number:		15DSS1501ZO/034C-CBG-31											
Program Name:CSBG		CSBG											
		CSBG Budget											
Line #	Item	2013-2014 Year 1	(+ or -) Year 1 Adj.	2013-2014 Year 1 Rev.	2014-2015 Year 2	(+ or -) Year 2 Adj.	2014-2015 Year 2 Rev.	2015-2016 Year 3	(+ or -) Year 3 Adj.	2015-2016 Year 3 Rev.	2013-2016 3 Year Total	(+ or -) 3 Year Total Adj.	2013-2016 3 Year Total Rev.
1	CONTRACTUAL SERVICES												
	1a. Accounting	\$ -		\$ -	\$ -		\$ -	\$ -		\$ -	\$ -	\$ -	\$ -
	1b. Legal	\$ -		\$ -	\$ 1,500	\$ (1,000)	\$ 500	\$ 4,500	\$ (2,550)	\$ 1,950	\$ 6,000	\$ (3,550)	\$ 2,450
	1c. Independent Audit	\$ -		\$ -	\$ 900	\$ (85)	\$ 815	\$ 450	\$ 2,124	\$ 2,574	\$ 1,350	\$ 2,039	\$ 3,389
	1d. Other Contractual Services	\$ -		\$ -	\$ 7,950	\$ (7,950)	\$ -	\$ 11,350	\$ 10	\$ 11,360	\$ 19,300	\$ (7,940)	\$ 11,360
	TOTAL CONTRACTUAL SERVICES	\$ -	\$ -	\$ -	\$ 10,350	\$ (9,035)	\$ 1,315	\$ 16,300	\$ (416)	\$ 15,884	\$ 26,650	\$ (9,451)	\$ 17,199
2	ADMINISTRATION												
	2a. Admin. Salaries	\$ -		\$ -	\$ 6,750	\$ 2,468	\$ 9,218	\$ 20,250	\$ 540	\$ 20,790	\$ 27,000	\$ 3,008	\$ 30,008
	2b. Admin. Fringe Benefits	\$ -		\$ -	\$ 2,363	\$ 679	\$ 3,042	\$ 7,088	\$ 189	\$ 7,276	\$ 9,450	\$ 868	\$ 10,318
	2c. Admin. Overhead	\$ -		\$ -	\$ 8,901	\$ (8,065)	\$ 836	\$ 26,702	\$ (9,286)	\$ 17,417	\$ 35,603	\$ (17,351)	\$ 18,253
	TOTAL ADMINISTRATION	\$ -	\$ -	\$ -	\$ 18,013	\$ (4,918)	\$ 13,095	\$ 54,040	\$ (8,557)	\$ 45,483	\$ 72,053	\$ (13,475)	\$ 58,578
3	DIRECT PROGRAM STAFF												
	3a. Program Salaries	\$ -		\$ -	\$ 30,375	\$ (30,375)	\$ -	\$ 177,067	\$ 2,287	\$ 179,353	\$ 207,442	\$ (28,088)	\$ 179,353
	3b. Program Fringe Benefits	\$ -		\$ -	\$ 10,631	\$ (10,631)	\$ 0	\$ 61,973	\$ 800	\$ 62,774	\$ 72,605	\$ (9,831)	\$ 62,774
	TOTAL DIRECT PROGRAM	\$ -	\$ -	\$ -	\$ 41,006	\$ (41,006)	\$ 0	\$ 239,040	\$ 3,087	\$ 242,127	\$ 280,046	\$ (37,919)	\$ 242,127
4	OTHER COSTS												
	4a. Program Rent	\$ -		\$ -	\$ 102	\$ (102)	\$ -	\$ 306	\$ 34	\$ 340	\$ 408	\$ (68)	\$ 340
	4b. Consumable Supplies	\$ -		\$ -	\$ 2,000	\$ (2,000)	\$ -	\$ 6,000	\$ 12,190	\$ 18,190	\$ 8,000	\$ 10,190	\$ 18,190
	4c. Travel & Transportation	\$ -		\$ -	\$ 1,667	\$ (1,667)	\$ (0)	\$ 5,000	\$ 400	\$ 5,400	\$ 6,667	\$ (1,267)	\$ 5,400
	4d. Utilities	\$ -		\$ -	\$ 1,135	\$ (1,135)	\$ -	\$ 3,655	\$ 2,795	\$ 6,450	\$ 4,790	\$ 1,660	\$ 6,450
	4e. Repairs & Maintenance	\$ -		\$ -	\$ 255	\$ (255)	\$ -	\$ 765	\$ 85	\$ 850	\$ 1,020	\$ (170)	\$ 850
	4f. Insurance	\$ -		\$ -	\$ 840	\$ (840)	\$ -	\$ 2,520	\$ 756	\$ 3,276	\$ 3,360	\$ (84)	\$ 3,276
	4g. Food & Related Costs	\$ -		\$ -	\$ 500	\$ (500)	\$ -	\$ 1,500	\$ (1,000)	\$ 500	\$ 2,000	\$ (1,500)	\$ 500
	4h. Training & Conference Cost	\$ -		\$ -	\$ -	\$ -	\$ -	\$ 5,000	\$ 8,500	\$ 13,500	\$ 5,000	\$ 8,500	\$ 13,500
	4i. Other Project Expenses	\$ -		\$ -	\$ 65,000	\$ (65,000)	\$ -	\$ 7,500	\$ 1,609	\$ 9,109	\$ 72,500	\$ (63,391)	\$ 9,109
	TOTAL OTHER COSTS	\$ -	\$ -	\$ -	\$ 71,499	\$ (71,499)	\$ (0)	\$ 32,246	\$ 25,369	\$ 57,615	\$ 103,745	\$ (46,130)	\$ 57,615
5	EQUIPMENT	\$ -		\$ -	\$ 3,600	\$ (3,600)	\$ -	\$ 3,600	\$ 25,400	\$ 29,000	\$ 7,200	\$ 21,800	\$ 29,000
6	PROGRAM INCOME												
	6a. Fees	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	6b. Other Income	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	TOTAL PROGRAM INCOME	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
7	TOTAL NET PROGRAM COST	\$ -	\$ -	\$ -	\$ 144,468	\$ (130,058)	\$ 14,410	\$ 345,226	\$ 44,883	\$ 390,109	\$ 489,694	\$ (85,175)	\$ 404,519
	(Sum of 1 through 5, minus Line 6)												

POS Budget (Revised 7/13)												HSI		
Contractor Name: CAAWC		Community Foundation of Western Piedmont												
Program/Contract Number:		15DSS1501ZO/034C-CBG-31												
Program Name: HSI Stamford		HSI												
HSI Budget														
Line #	Item	2013-2014 Year 1	(+ or -) Year 1 Adj.	2013-2014 Year 1 Rev.	5/7/15-9/30/15	(+ or -)	5/7/15-9/30/15	2015-2016	(+ or -)	2015-2016	2013-2016 Total	(+ or -) Total	2013-2016 Total	
1	CONTRACTUAL SERVICES													
	1a. Accounting	\$ -		\$ -	\$ -		\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	
	1b. Legal	\$ -		\$ -	\$ 750	\$ (750)	\$ -	\$ 6,550		\$ 6,550	\$ 750	\$ 5,800	\$ 6,550	
	1c. Independent Audit	\$ -		\$ -	\$ 450	\$ 50	\$ 500	\$ 4,323		\$ 4,323	\$ 450	\$ 4,373	\$ 4,823	
	1d. Other Contractual Services	\$ -		\$ -	\$ 90,240	\$ (90,240)	\$ -	\$ 4,800		\$ 4,800	\$ 90,240	\$ (85,440)	\$ 4,800	
	TOTAL CONTRACTUAL SERVICES	\$ -	\$ -	\$ -	\$ 91,440	\$ (90,940)	\$ 500	\$ 15,673		\$ 15,673	\$ 91,440	\$ (75,267)	\$ 16,173	
2	ADMINISTRATION													
	2a. Admin. Salaries	\$ -		\$ -	\$ 2,933	\$ (2,933)	\$ 0	\$ -		\$ -	\$ 2,933	\$ (2,933)	\$ 0	
	2b. Admin. Fringe Benefits	\$ -		\$ -	\$ 1,027	\$ (1,027)	\$ (0)	\$ -		\$ -	\$ 1,027	\$ (1,027)	\$ (0)	
	2c. Admin. Overhead	\$ -		\$ -	\$ 4,469	\$ (3,838)	\$ 631	\$ 29,251		\$ 29,251	\$ 4,469	\$ 25,413	\$ 29,882	
	TOTAL ADMINISTRATION	\$ -	\$ -	\$ -	\$ 8,429	\$ (7,798)	\$ 631	\$ 29,251		\$ 29,251	\$ 8,429	\$ 21,453	\$ 29,882	
3	DIRECT PROGRAM STAFF													
	3a. Program Salaries	\$ -		\$ -	\$ 51,683	\$ (18,936)	\$ 32,687	\$ 179,861		\$ 179,861	\$ 51,683	\$ 160,865	\$ 212,548	
	3b. Program Fringe Benefits	\$ -		\$ -	\$ 18,089	\$ (12,866)	\$ 5,203	\$ 62,951		\$ 62,951	\$ 18,089	\$ 50,065	\$ 68,154	
	TOTAL DIRECT PROGRAM	\$ -	\$ -	\$ -	\$ 69,772	\$ (31,882)	\$ 37,890	\$ 242,812		\$ 242,812	\$ 69,772	\$ 210,930	\$ 280,702	
4	OTHER COSTS													
	4a. Program Rent	\$ -		\$ -	\$ 51	\$ 150	\$ 201	\$ 340		\$ 340	\$ 51	\$ 490	\$ 541	
	4b. Consumable Supplies	\$ -		\$ -	\$ 1,000	\$ 758	\$ 1,758	\$ 9,540		\$ 9,540	\$ 1,000	\$ 10,298	\$ 11,298	
	4c. Travel & Transportation	\$ -		\$ -	\$ 1,000	\$ (826)	\$ 174	\$ 540		\$ 540	\$ 1,000	\$ (286)	\$ 714	
	4d. Utilities	\$ -		\$ -	\$ 1,068	\$ (768)	\$ 300	\$ 3,700		\$ 3,700	\$ 1,068	\$ 2,932	\$ 4,000	
	4e. Repairs & Maintenance	\$ -		\$ -	\$ 128	\$ (128)	\$ (1)	\$ 850		\$ 850	\$ 128	\$ 722	\$ 850	
	4f. Insurance	\$ -		\$ -	\$ 420	\$ (268)	\$ 152	\$ 3,364		\$ 3,364	\$ 420	\$ 3,096	\$ 3,516	
	4g. Food & Related Costs	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	
	4h. Training & Conference Cost	\$ -		\$ -	\$ 6,400	\$ (6,400)	\$ -	\$ 18,200		\$ 18,200	\$ 6,400	\$ 11,800	\$ 18,200	
	4i. Other Project Expenses	\$ -		\$ -	\$ 3,600	\$ (2,648)	\$ 952	\$ 46,249		\$ 46,249	\$ 3,600	\$ 43,601	\$ 47,201	
	TOTAL OTHER COSTS	\$ -	\$ -	\$ -	\$ 13,667	\$ (10,130)	\$ 3,537	\$ 82,783		\$ 82,783	\$ 13,667	\$ 72,653	\$ 86,319	
5	EQUIPMENT	\$ -		\$ -	\$ 12,000	\$ (12,000)	\$ -	\$ -		\$ -	\$ 12,000		\$ 12,000	
6	PROGRAM INCOME													
	6a. Fees	\$ -		\$ -	\$ -		\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	
	6b. Other Income	\$ -		\$ -	\$ -		\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	
	TOTAL PROGRAM INCOME	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	
7	TOTAL NET PROGRAM COST	\$ -	\$ -	\$ -	\$ 195,307	\$ (152,750)	\$ 42,557	\$ 370,518		\$ 370,518	\$ 195,307	\$ 217,768	\$ 413,076	
	(Sum of 1 through 5, minus Line 6)	\$ -		\$ -	\$ -		\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	

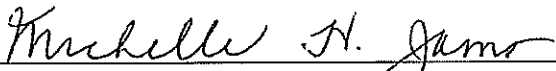
SIGNATURES AND APPROVALS

15DSS1501ZO/034C-CBG-31 A1

The Contractor IS NOT a Business Associate under the Health Insurance Portability and Accountability Act of 1996 as amended.

CONTRACTOR

The Community Action Agency of Western Connecticut, Inc.



Michelle H. James, Executive Director

9/26/16
Date

DEPARTMENT OF SOCIAL SERVICES



RODERICK L. BREMBY, *Commissioner*

9/27/2016
Date

**This contract does not require the approval of the Attorney General pursuant to an agreement between the Department and the Office of the Attorney General, dated 12/29/2015.*