## School Based Health Center Advisory Committee (Ad Hoc Committee) Minutes of Meeting

**Date:** November 17, 2015  
**Location:** A.J. Pappanikou Center for Excellence on Developmental Disabilities, Farmington

**Participation:** Jesse White-Frese, Robert Dudley, M.D., Rose McLellan, Alice Martinez, Barbara Cass, Christine Velasquez, Mark Keenan, Gary St. Amand, Meryl Tom, Carol Vinick, Rita Crana, Joann Eaccarino, Melanie Bonjour, Dawn Homer-Bouthiette  
**Phone Participation:** Deb Poerio, Leslie Balch, Edith Atwerebour

<table>
<thead>
<tr>
<th>Item</th>
<th>Action</th>
<th>Follow Up</th>
</tr>
</thead>
</table>
| 1. Introduction, Announcements and Approval of Minutes               | • Participant introductions  
• Approval of meeting minutes from September 29, 2015                                                          |                                                                                                                                 |
| 2. SBHC and Expanded School Health Definitions                      | • SBHC Advisory Committees report is due to the Department of Public Health’s Commissioner by February 1, 2016.  
• Public Act 15-59 “An Act Concerning School Based Health Centers” provides a definition for school based health centers and expanded school health sites.  
• Discussion around how to regulate the use of the term “School based health center”. Can the licensing database list of outpatient clinic licenses be broken out to pinpoint school based health centers. | DPHs Facilities Licensing and Investigations Section to provide a summary of resources needed in order to change the regulations.  
Barbara Cass to draft some regulatory language around SBHCs  
Christine Velasquez to invite the DPH Government Relations staff to discuss the legislative process on |
| 3. SBHC Standards                                                    | • Narrative version of the standards could be used in the regulations for and outpatient clinic license for a school based health center. Currently there is no standard regulator checklist tool for licensing staff to use during and inspection. The SBHC tool would be helpful for them.  
• Suggestion was made to incorporate the standards checklist into the DPH SBHC contracts.  
• Moving forward a more simplified checklist will need to be developed for the expanded school health sites.  
• Sites that provide only mental health are not licensed by DPH. The license is with DCF.  
• DPH licensing staff suggested that it may be helpful to add the language around SBHCs to the regulation for health care institutions (19a-490). |
4. Other Comments / Public Comment

- Comment was made that billing is an issue because a mental health and medical visit for the same child cannot be billed for on the same day per the Department of Social Services.

5. Next Meeting Date

<table>
<thead>
<tr>
<th>how to go about changing the regulations.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jessie White-Frese to do some research on billing.</td>
</tr>
</tbody>
</table>

Respectfully Submitted,

Christine Velasquez