

**SCHOOL BASED HEALTH CENTER ADVISORY COMMITTEE (AD HOC COMMITTEE)**

Minutes of Meeting *(approved)*

Date: May 24, 2016

Location: Hospital for Special Care, New Britain

Participation in Person: Jesse White-Frese, Dr. Rob Dudley, Mark Keenan, Christine Velasquez, Carol Vinick, Joann Eaccarino, Meryl Tom, Rita Crana, Melanie Bonjour, Deb Poerio,

Participation by Phone: Rose McLellan, Alice Martinez, Leslie Balch

Item	Action	Follow Up
<b>1. Introductions/ Approval of Minutes</b>	<ul style="list-style-type: none"> <li>Participate Introductions</li> <li>Approved Minutes</li> </ul>	
<b>2. Update on Membership</b>	<ul style="list-style-type: none"> <li>Advisory Committee should meet at least 4 times a year.</li> <li>DPH Office of Government Relations was notified about open seats and will follow up after session is over.</li> <li>Melanie Wilde from Branford Board of Education will fill the vacant spot for SBHC operated by a Board of Education.</li> <li>Judy Kanz from Hartford's Bulkeley High School SBHC will fill the vacant spot for a SBHC not receiving state funds.</li> <li>CHC Act was contacted and is in the process of finding someone to fill the vacant spot for a SBHC operated by a CHC.</li> <li>Commission on Children is in the process of reorganization - unsure when and if this vacancy will be filled.</li> </ul>	Mark Keenan to follow up with State Agency reps. to see if they will still be attending (DSS, SDE, and DMHAS).
<b>3. SBHC Standards/ Moving Standards into Regulations</b>	<ul style="list-style-type: none"> <li>SB 299 proposed by the Public Health Committee has not moved forward. Time limitations with DPH have prevented this from moving forward. Facility Licensing and Investigation Section (FLIS) will be completing work already in progress before moving on to making changes in SBHC regulations.</li> <li>Jill Kennedy, in the DPH Office of Government Relations, will be involved with the regulations process including coordinating with DSS around billing and coding.</li> </ul>	
<b>4. Update State Budget</b>	<ul style="list-style-type: none"> <li>Final budget was passed but details have not been distributed</li> <li>SBHCs should use the ending amounts in FY 2016 for FY 2017.</li> <li>All amendments have gone out, which include the December and April reductions as well as extending expiring contracts one year.</li> <li>DPH eliminated 51 vacant positions and does not anticipate any layoffs at this time.</li> <li>DPH contracts and fiscal units are short staffed resulting in delays.</li> <li>What can be done to make the process easier? Suggested that amendments automatically get accepted rather than having to go out for signatures. All SBHC contracts are already waived from competitive bid, which eliminates having to do an RFP each time the contract expires.</li> </ul>	
<b>5. Update on DSS billing/reimbursement</b>	<ul style="list-style-type: none"> <li>Billing is different from place to place based on if the sponsoring organization is a Hospital, Medical Clinic, Community Health Center, or Child Guidance Clinic.</li> <li>Rates need to be set at the higher rate for sustainability.</li> </ul>	CASBHC to send out survey to SBHCs to see who is using the UB modifier.

<b>6. Next Meeting Date</b>	September/October – Details TBD	
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Respectfully Submitted,

Christine Velasquez