

**SCHOOL BASED HEALTH CENTER ADVISORY COMMITTEE (AD HOC COMMITTEE)**

Minutes of Meeting *(approved)*

Date: May 16, 2017

Location: The Exchange, Farmington

Participation: Melanie Wilde, Melanie Bonjour, Joann Eaccarino, Rose McLellan, Deb Poerio, Dr. Rob Dudley, Jesse White-Frese, Alice Martinez, Christine Velasquez, Mark Keenan, Meryl Tom

Phone Participation: Rita Crana, Stephanie Knutson, Leslie Balch, Edith Atwerebour

Absent: Carol Vinick, Judy Kanz, Andrea Duarte

Item	Action	Follow Up
<b>1. Introductions/ Approval of Minutes</b>	<ul style="list-style-type: none"> <li>• Introductions</li> <li>• Minutes from 1/17/17 Approved</li> </ul>	
<b>2. Updates on Open Seats/ SBHC Report</b>	<ul style="list-style-type: none"> <li>• Letter for the appointment of Judy Kanz (SBHC not receiving state funds position) has been submitted and waiting for approval.</li> <li>• CHC Act had identified a person to fill the vacant seat for a SBHC operated by a CHC, but they are no longer interested. CHC Act will continue to look for someone to fill this seat.</li> <li>• Parent representative and Commission on Women, Children, and Seniors seats remain vacant.</li> <li>• SBHC report has not yet been submitted to the Public Health or Education committees.</li> <li>• Discussion on the ownership of the committee report.</li> <li>• Committee voted to authorize the co-chairs to draft and submit a letter to the DPH Commissioner requesting the report be forwarded to the Public Health and Education committees.</li> </ul>	<p>Jesse W. to follow up with CHC Act.                      Deb P. to follow up with the Commission on Women, Children, and Seniors.                      Co-chairs to draft letter to DPH Commissioner.</p>
<b>3. Updates on Minimum Standards for SBHCs and Freestanding Medical Clinic Designations</b>	<ul style="list-style-type: none"> <li>• DPH is in the process of revising the outpatient regulations to embed standards. The Outpatient Clinics level of care is 3rd on the list of Regulations that are slated to be rewritten.</li> <li>• Free standing medical clinics: as of April 1, 2017 a SBHC specialty type code went into effective.</li> <li>• SBHC free standing medical clinics should be using the new code 08519 which will indicate services being conducted at a SBHC.</li> <li>• The UB modifier should be used for all SBHCs.</li> </ul>	<p>Edith A. to check if policy bulletin went out notifying providers of the SBHC specialty code change.</p>
<b>4. SBHC annual data report</b>	<ul style="list-style-type: none"> <li>• Discussion about developing a SBHC data report for Connecticut. Sample of Colorado's report was reviewed.</li> <li>• Important to show the link to SBHCs and absenteeism/academic performance and how SBHCs are a return on investment.</li> <li>• Plan to connect with the Safe Schools Healthy Students (SSHS) Data Innovation workgroup.</li> </ul>	<p>Mark K. To follow up with SSHS Data Innovation workgroup.</p>
<b>5. Minimum standards for Expanded SBHCs</b>	<ul style="list-style-type: none"> <li>• Develop a small workgroup to meet during the summer to adapt the standards list for Expanded School Health Sites (volunteers were identified), to be brought back to the larger committee for approval in the fall.</li> </ul>	<p>Deb P., Melanie W., Melanie B., and Jesse W to work on standards.</p>
<b>6. Recommendations for Clinical Quality Standards</b>	<ul style="list-style-type: none"> <li>• Move to next meeting's agenda.</li> </ul>	

<b>7. Next Meeting</b>	• Plan next meeting to be Fall 2017	
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Respectfully Submitted,

Christine Velasquez