

Focus Area: Chronic Disease

DRAFT Agenda for 90-minute Conference Call 5/13/13 prior to the All-Day Planning Session on 6/4/13

Time	Agenda Item	Tools/Resources Available	Location of Tool/Resource
5 min	Welcome and Brief introductions		
15 min	Review Work Since First Meeting		
20 min	Review & Discuss Draft Objectives <ul style="list-style-type: none"> • What do you like? • What is missing? • What needs to be changed? • Vision/Hearing data or remove? 	Draft Objectives sent in advance of call	Dropbox Folder
20 min	Discuss subgroup preferences for 6/4/13 planning session <ul style="list-style-type: none"> • Clarify each Member's areas of interest • Identify where are there gaps – i.e., 'orphan objectives' • Who else should we recruit? 	<i>Co Chairs Table of Assignments</i> <i>Work Group Members will be asked in advance of the call to declare which Objectives they wish to prepare Strategies for. Members are free to choose from several areas as they will have the opportunity to comment in all of them</i>	Dropbox
20 min	Review and discuss agenda and logistics for 6/4/13 planning session <ul style="list-style-type: none"> • Structure of the day • Location • Desired outcomes 	Draft Agenda sent in advance of call	Dropbox
10 min	Assign homework/prep for all-day session, Q&A <i>Some suggestions for potential homework:</i> <ul style="list-style-type: none"> • <i>Review Data</i> • <i>Review examples of EB Strategies provided</i> • <i>Research additional Evidence-Based (EB) Strategies</i> 	Draft strategies compiled and handed out including: <ul style="list-style-type: none"> • Strategies already being worked on by CT DPH • Selected strategy examples from HP2020 and other resources 	Dropbox