



Healthy Connecticut 2020
State Health Improvement Plan

Advisory Council Meeting

Thursday, July 9th, 2015
 1:00 pm - 2:00 pm

Conference Call
 888-664-9855
 Passcode: 9953469

Agenda

Meeting Purpose and Outcome: Provide Action Team Lead Conveners with input and direction on issues encountered in developing 2016 Action Agendas.

Time	min.	Agenda Item	Speaker/Notes
1:00	10	Welcome and Introductions	<i>AC Chair</i>
1:15	45	ACTION Team Discussion <ul style="list-style-type: none"> • Lead Convener/Action Team Status <ul style="list-style-type: none"> ○ What has been done ○ What is working well ○ What issues encountered/what we need help with <ul style="list-style-type: none"> ○ Maternal, Infant, Child Health ○ Chronic Disease ○ Infectious Disease ○ Environmental Health ○ Injury and Violence Prevention ○ Mental Health and Substance Abuse ○ Health Systems 	<i>AC Chair/All</i>
1:50	5	Next Steps & Logistical Items <ul style="list-style-type: none"> • Sharing Action Agenda Progress 	<i>DPH</i>
Meeting Schedule		<ul style="list-style-type: none"> • No Meeting in August – <i>Hold Coalition Call and/or Lead Convener coordinating call as needed.</i> • September 4, 2015 @ 9:30 am – 11:30 am (review draft Action Plans) • October 7, 2015 10 am-12 noon • November 10, 1:30 pm – 3:30 pm 	<i>AC Chair</i>



CONNECTICUT HEALTH IMPROVEMENT COALITION

Partners Integrating Efforts and Improving Population Health

HEALTHY CONNECTICUT 2020 ADVISORY COUNCIL

Conference Call/Meeting Summary
July 9th, 2015
1:00 pm - 2:00 pm

Purpose:

Provide Action Team Lead Conveners with input and direction on issues encountered in developing 2016 Action Agendas.

Attendees:

Patricia Baker, CT Health Foundation/Advisory Council Chair; Elizabeth Beaudin, CT Hospital Association; Yvette Bello, Hartford Foundation for Public Giving; Mary Boudreau, CT Oral Health Initiative; Rep. Theresa Conroy; Mehul Dalal, CT Dept. of Public Health; Judith Dicine, State of CT Division of Criminal Justice; Anne Fountain, Stamford Health Department; Babatunda Green, Dept. of Veterans' Affairs; Laura Knapp, Consumer; Jim Maloney, CT Institute for Communities, Inc.; Michael Michaud, Dept. of MH & Addiction Services; Elaine O'Keefe, Yale University; Cmr. Betsy Ritter, Dept. of Aging; Kathi Traugh, CT Public Health Association; Robert Zavoski, CT Dept. of Social Services; Fran Provenzano, CT Dept. of Public Health; Violet McKain, Student Intern.; Rich Melchreit, CT Dept. of Public Health; Victoria Liquori, CT Dept. Of Public Health – Student Intern; Joan Ascheim, CT Dept. of Public Health; Sandy Gill, CT Dept. of Public Health, Kristin Sullivan, CT Dept of Public Health; Rose Swenson, Health Resources in Action; Donna Burke, Health Resources in Action.

ACTION Team Discussion

Maternal, Infant and Child Health

This group has combined the MCH Advisory Council with the statewide Birth Outcomes Planning group to form the new: MCH Coalition. The first meeting was held on *June 25th, 2015*. A comprehensive cross walk document was prepared ahead of time to demonstrate areas of overlap between the State Health Improvement Plan and Birth Outcomes Plan. The group identified three “synergy baskets” of focus. At the next meeting, smaller ACTION teams will form around each of these synergy baskets to use the “STEP 1” prioritization tool to narrow down the objectives within their synergy. Results from the smaller groups will be shared for feedback with the larger group.

Chronic Disease Prevention

This group has met twice (*06-25-2015 & 07-02-2015*). Co-leads have met several times prior to each meeting to plan out the agenda and facilitation logistics. Since the ACTION team had many new members who were not part of the planning process, co-leads decided to spend some time during the first meeting around level settings and getting clear on the expectations for the group. Currently the group is half way through utilizing the Step 1 tool to evaluate phase 1 objectives from the SHIP. Diane Aye (DPH) provided an overview of some data for 2-3 of the phase one objectives to address trends and feasibility.

Infectious Disease

This group has met twice (*06-25-2015 & 07-09-2015*). Prior to the first meeting, Subject Matter Experts were consulted for input on the availability of data and the feasibility of 2016 implementation for each of the phase one objectives. Orientation of the process was shared at the first meeting to provide context of the expectations for the group. A pre-recorded orientation is also available for anyone who missed the first meeting. For members unable to attend the second meeting voting in person, a survey



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was sent out prior to the meeting and those results were added to the in-person voting process. By the end of the second meeting, four priority objectives have been selected:

Environmental Health

This group has hosted one meeting (06-30-2015). An overview of process and expectations was provided and lead conveners shared relevant chapters from the SHIP which inspired a lengthy discussion. The group observed that each section of this focus area has an existing statewide coalition and outreach of these coalitions would be necessary to assure effective implementation. Members have been assigned homework for the next meeting to expedite the discussion around the Step 1 prioritization tool.

Injury and Violence Prevention

This group has hosted one meeting (07-07-2015). The group was provided a brief overview of the expectations and timelines. By the end of the first meeting the group has prioritized six objectives which will be discussed in greater detail at the next meeting. Team members will identify Subject Matter Experts for each prioritized objective to present at the next meeting. The purpose of the presentations is to provide additional context of data and feasibility of action steps in 2016.

Mental Health and Substance Abuse

Lead Conveners for this group are currently finalizing details for the first meeting date and location and expect to convene during the week of July 20th. It is expected that this group will host multiple meetings/conference calls during the month of August to meet the ACTION Agenda draft due date.

Health Systems

Co-Lead Conveners for this group will be Stamford Dept. of Health and Housing and CT Conference of Municipalities. Lead Conveners for this group are currently finalizing details for the first meeting date and location and expect to convene during the week of July 20th.

What has worked well?

- Providing orientation of process and expectations of the group
- Orientation of work groups important and clarifying tasks and expectation
- Process of using the prioritization tools & visuals
- Taking time to discuss data quality and data limitations
- Providing team members with a copy of the focus area's section of the SHIP
- Utilizing the assistance of a student intern to assist with facilitation and meeting preparation
- Pre-recorded orientation available to new members who may not have been able to attend the first meeting
- Using survey monkey for members who cannot attend the meeting to be able to participate in the voting process and provide input to the discussion
- Assigning homework and action items to get most out of meeting.
- In general groups are on track

Challenges or Concerns?

- Balanced group participation from ACTION Team members
- Action Team membership – need additional representation from organizations, and organizations that represent specific populations
- Objectives in SHIP are very broad and need to be narrowed further to focus the discussion
- Group discussion and decisions are taking longer than anticipated



Suggestions:

- All ACTION Teams should re-visit ground rules at the beginning of their meetings.
- Add a ground rule related to Step Up/Step Back: If some members are dominating the discussion – conveners can call for a step up/step back check in the discussion to allow those who have been contributing a lot step back and allow other participants to join the discussion.
- Could use pass the baton for person speaking then pass on.
- Draw out participation by:
 - sending out thought provoking questions prior to meeting
 - allowing people 5 minute to jot down idea before starting the discussion – allows introverts to gather their thoughts.
- Continue to look for existing groups that address the same issue or who may work more closely with focus populations and invite them to the table.
- DPH has access to student interns who can help with getting groups up and running
- Use of the Dashboard – provides good context and a central place where we are tracking SHIP progress
- Discussion takes longer than expected
 - Can manage with longer more frequent meetings
 - Keep a bike rack (parking lot)
 - Issues resolution matrix – capture challenges, core issues , what do we need to resolve, great way to move through complex conversations in a structured way
- If members are new to the SHIP, DPH has slides available that help to explain the process to date
- Aim for inclusiveness – remind people that they represent people outside the room, ask members to bring info back and provide feedback from the community they represent
- Improve inclusivity – where there is already existing groups make sure they are invited to the table and that strategies moving forward align with existing plans. Existing groups tend to be more diverse and more people from those groups would be beneficial.

Next Steps and Logistics

At the June Advisory Council meeting, members brainstormed ways to best share action agenda progress including by email updates; posting materials and agendas on the web; and using Council meeting time to provide updates. DPH will continue to utilize each of these methods and will set up Dropbox for all ACTION Teams to share meeting agendas, summaries and materials. This will provide easy access by team members and also DPH who will post this information to the website as one way to also keep the full Coalition informed of progress.

Thank you to everyone for all of your hard work!

Upcoming Advisory Council Meetings:

- August Coalition call TBD
- Friday, September 4th 9:30 am – 11:30 pm
- Wednesday, October 7th 10:00 am – 12 noon
- Tuesday, November 10th 1:30 pm – 3:30 pm