

## **AGENDA**

### **CONNECTICUT BOARD OF EXAMINERS OF EMBALMERS AND FUNERAL DIRECTORS**

**Tuesday, March 27, 2018 at 9:30 AM**  
Department of Public Health  
410 Capitol Avenue, Hartford, CT  
**Third Floor – Hearing Room**

#### **CALL TO ORDER**

**I. MINUTES**

Review and approval of the minutes from the December 14, 2017 meeting.

**II. NEW BUSINESS**

Kimberly Palmerie (Apprentice)

*Request for waiver to allow other part-time employment  
pursuant to § 20-211-17*

#### **ADJOURN**

The Department of Public Health is an equal opportunity provider and employer.

*If you require aid/accommodation to participate fully and fairly,  
please contact the Public Health Hearing Office at 860-509-7566*

The following minutes are draft minutes which are subject to revision and which have not yet been adopted by the Board.

The **Connecticut Board of Examiners of Embalmers and Funeral Directors** held a meeting on December 14, 2017 at the Department of Public Health, 410 Capitol Avenue, Hartford, Connecticut in the third floor Hearing Room.

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**BOARD MEMBERS PRESENT:** Darrell L. McClam, Embalmer – Chairman  
Gerald Bosak, Jr., Embalmer  
Frank W. Carmon, IV, Embalmer  
Agnes Pier

**BOARD MEMBERS ABSENT:** None

**ALSO PRESENT:** Jeffrey A. Kardys, Board Liaison  
Gary Griffin, Department of Public Health  
Alfreda Gaither, Hearing Officer

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The meeting convened at 10:09 a.m.

**I. MINUTES**

The November 2, 2017 minutes were reviewed and approved on a motion by Mr. Carmon, seconded by Ms. Pier.

**II. NEW BUSINESS**

**A. Discussion regarding the national licensing examination.**

The Board asked the Department of Public Health to research alternatives to the current examination administered by the Conference of Funeral Service Examining Boards (Conference). The Board wants to explore alternatives as a result of the issue of licensees who have had their scores on the national board examination invalidated by the Conference.

Christian Andresen, Section Chief, Department of Public Health, Office of Practitioner Licensing and Investigation also addressed the Board regarding Department of Public Health's response in this matter as well as the requirements that an examination must be psychometrically sound and legally defensible. Mr. Andresen stated he is not aware of any alternative examinations. Mr. Bosak indicated he will forward information to Mr. Andresen.

State Senator Michael McLachlan was also present and discussed the legislation which was subsequently enacted in response to this issue.

Assistant Attorney General Kerry Colson was present to provide counsel to the Board and discuss current statutory requirements for licensure.

**III. ADJOURNMENT**

There was no further business and the meeting was adjourned at 11:20 a.m. on a motion by Mr. Bosak, seconded by Ms. Pier.

Respectfully submitted,

Darrell L. McClam - Chairman  
Board of Examiners of Embalmers and Funeral Directors