

## **AGENDA**

### **CONNECTICUT BOARD OF EXAMINERS OF EMBALMERS AND FUNERAL DIRECTORS**

**Thursday, November 17, 2016 at 9:30 AM**

Department of Public Health  
410 Capitol Avenue, Hartford, CT  
**Third Floor – Hearing Room**

#### **CALL TO ORDER**

**I. OPEN FORUM**

**II. MINUTES**

Review and approval of the minutes from the September 13, 2016 meeting.

**III. DEPARTMENT OF PUBLIC HEALTH UPDATES**

Investigations Update

*Gary Griffin, Investigations Supervisor, DPH*

**IV. NEW BUSINESS**

Schedule meeting dates for 2017

#### **ADJOURN**

The Department of Public Health is an equal opportunity provider and employer.

*If you require aid/accommodation to participate fully and fairly,  
please contact the Public Health Hearing Office at 860-509-7566*

The following minutes are draft minutes which are subject to revision and which have not yet been adopted by the Board.

The **Connecticut Board of Examiners of Embalmers and Funeral Directors** held a meeting on September 13, 2016 at the Department of Public Health, 410 Capitol Avenue, Hartford, Connecticut in the third floor Hearing Room.

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**BOARD MEMBERS PRESENT:** Darrell L. McClam, Embalmer – Chairman - *via telephone*  
Gerald Bosak, Jr., Embalmer - *via telephone*  
Frank W. Carmon, IV, Embalmer - *via telephone*  
Agnes Pier, Public Member - *via telephone*

**BOARD MEMBERS ABSENT:** None

**ALSO PRESENT:** Jeffrey A. Kardys, Board Liaison  
Gary Griffin, Department of Public Health

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The meeting convened at 9:32 a.m.

**I. OPEN FORUM**

None

**II. MINUTES**

The July 28, 2016 minutes were reviewed and approved on a motion by Mr. Bosak, seconded by Mr. Carmon.

**III. DEPARTMENT OF PUBLIC HEALTH UPDATES**

Investigations Update

Gary Griffin, Investigation Supervisor, Department of Public Health reported there are ten cases currently in various stages of investigation by the Department

**IV. MEMORANDA OF DECISION**

Scott DeMarco - Petition No. 2012-1025

All State Cremation and Funeral Care, LLC - Petition No. 2012-1026

Mr. Bosak made a motion, seconded by Mr. Carmon to adopt the Memoranda of Decision in these matters. The motion passed unanimously. Mr. McClam signed the Orders which impose a \$5000.00 civil penalty and a one year period of probation in each case.

**V. ADJOURNMENT**

There was no further business and the meeting was adjourned at 9:41 a.m.

Respectfully submitted,

Darrell L. McClam - Chairman  
Board of Examiners of Embalmers and Funeral Directors