

# Reports in CT WiZ and VAMS

This Presentation Will Begin Momentarily  
and Will be Recorded

# CT WiZ Clinic Access

**CT WiZ** is the statewide Immunization Information System (IIS)

- Provides a consolidated record for recipients
- Recipient data entered in VAMS is sent to CT WiZ in near real-time
- View recipient immunization records (1<sup>st</sup> and 2<sup>nd</sup> dose)
  - Ensure consistency with recipients' names when entering in VAMS to avoid duplicates sent to CT WiZ (ex. Legal names, no nicknames)

**Log-in** with your username and password

- With CoVP and CVP Enrollment in CT WiZ, Primary and Back-up Vaccine Coordinators have user accounts already
- **If you need access to CT WiZ, request the 'Clinic Access' role at:**  
<https://ctwiz.dph.ct.gov/ctwiz/UserRegistration/NewRegistration>

Anyone who signed off on the CoVP Provider agreement, as well as the primary and back-up coordinator for the clinic, should have an existing CT WiZ login.

# CT WiZ Clinic Reports

## Helpful Reports in CT WiZ

- [Official Immunization Record](#)
- Patient Detail with Services
- Patient List by Insurance Source
- Patient Reminder/Recall
- Doses Administered

## Bi-directional 'query-response' with HL7 interface

- Electronically query recipient records in CT WiZ from your EHR

**CT WiZ Training webpage** has videos, links and training documents

<https://portal.ct.gov/DPH/Immunizations/CT-WiZ-Training>

**Patient Management webpage** has documents on how to run reports

Run reports on recipients in clinic

Run reports at clinic level only

<https://portal.ct.gov/DPH/Immunizations/CT-WiZ-Patient-Management>

**[CT WiZ Reports Manual](#)** - In the process of being updated!



## CT WiZ Reports Manual

Clinic Users

May 2020

# Access to Reports in CT WiZ

After you log into CT WiZ, in the left menu, click on Reports

There are many report categories available to you.

- Patient
- Forms/Informational Documents
- CT Forms and Resources
- Patient Management
- Coverage Statistics
- Data Quality
- Inventory Management – Vaccine
- Interface Activity - Clinic



**It's Your Best Shot! CT WiZ**  
Connecticut Immunization Information System

Home  
Patients  
Immunizations  
Education  
Inventory  
Clinic Tools  
**Reports**  
HL7 Management

App Version 21.4.0.0  
Recommender Version 1.6.5.0  
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[Third Party Notices](#)

## Reports [Learn More](#)

### Patient

- [Batch Patient Administrative Record](#)
- [IZ History/Risk/Recommendations](#)
- [Official Immunization Record](#)
- [Patient Administrative Record](#)
- [Patient Cohorts](#)

### Forms / Informational Documents

- [ACIP Child and Adolescent Immunization Schedule](#)
- [ACIP Adult Immunization Schedule](#)
- [Clinic Contact Listing](#)
- [Product Listing](#)
- [Vaccine Information Statements \(VIS\)](#)


### CT Forms and Resources

- [Training Materials](#)
- [Technical Support](#)
- [Application Help](#)

### Patient Management

- [Birth Vaccinations](#)
- [Inactivate Patients](#)
- [Patient Detail with Services](#)
- [Patient List By Insurance Source](#)
- [Patient List/Counts By Clinic Report](#)

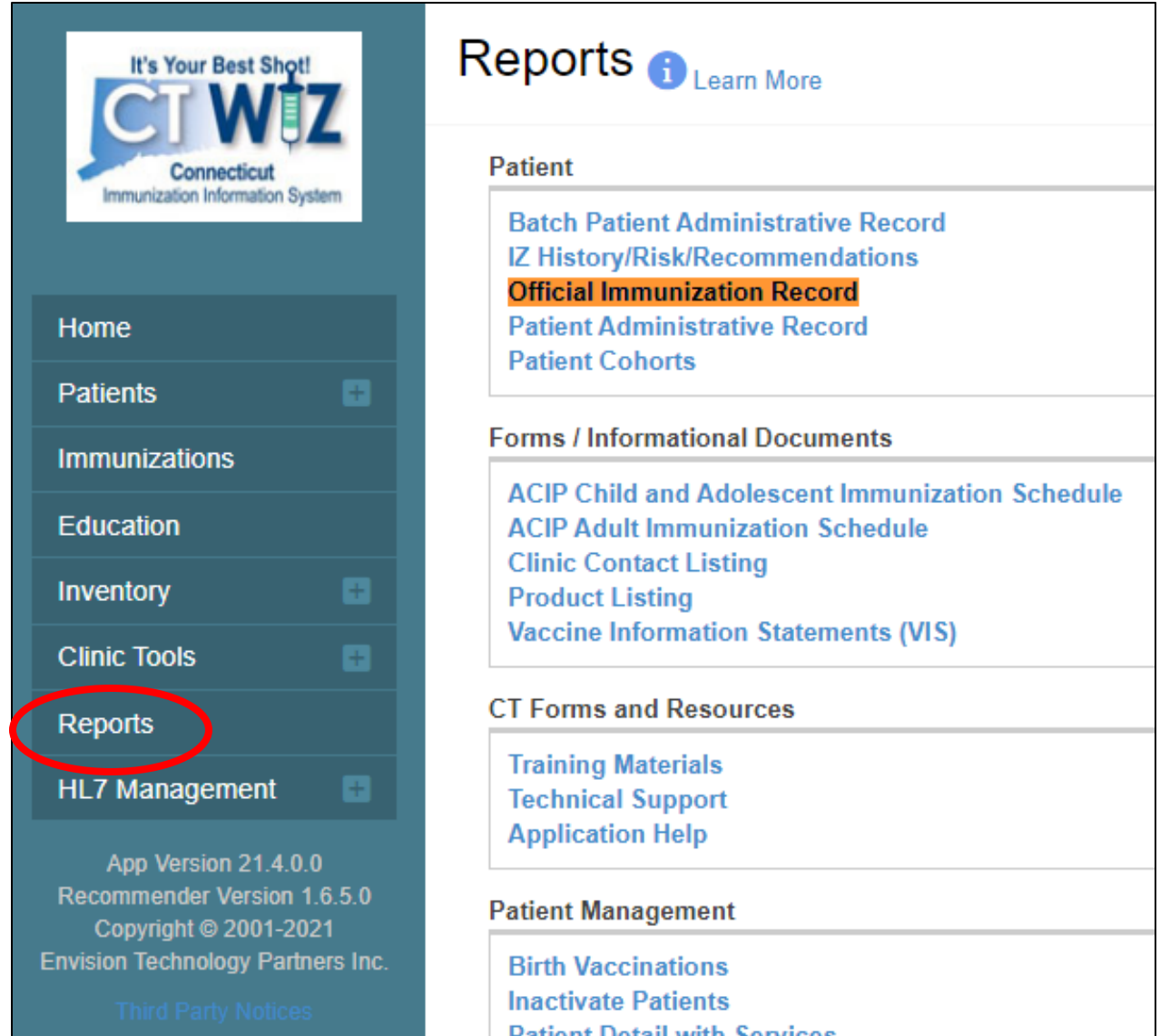
# How To Get Help in CT Wiz

- Click on the  located at the top of the page to get a description of whichever screen you are on.
- Some pages have a [Learn More](#) link. Click on this to see short "How To" videos. These appear on a separate page so you can play videos while navigating through CT WiZ.
- Visit the CT WiZ training page [here](#). The training page has numerous documents and step by step videos to help you.
- Still can't find an answer to your question? After you exhausted all of the above options, submit a help desk ticket to get the quickest answer. You may do so by clicking [here](#).



# How to Print an Official Immunization Record in the Reports Module

- Official Immunization Record



The screenshot displays the CT WIZ Immunization Information System interface. On the left is a dark teal sidebar with a menu. The top of the sidebar features the 'It's Your Best Shot! CT WIZ Connecticut Immunization Information System' logo. The menu items are: Home, Patients (+), Immunizations, Education, Inventory (+), Clinic Tools (+), Reports (circled in red), and HL7 Management (+). At the bottom of the sidebar, it shows 'App Version 21.4.0.0', 'Recommender Version 1.6.5.0', 'Copyright © 2001-2021', 'Envision Technology Partners Inc.', and a link for 'Third Party Notices'. The main content area on the right is titled 'Reports' with an information icon and a 'Learn More' link. It is divided into three sections: 'Patient' (containing links for Batch Patient Administrative Record, IZ History/Risk/Recommendations, Official Immunization Record (highlighted in orange), Patient Administrative Record, and Patient Cohorts), 'Forms / Informational Documents' (containing links for ACIP Child and Adolescent Immunization Schedule, ACIP Adult Immunization Schedule, Clinic Contact Listing, Product Listing, and Vaccine Information Statements (VIS)), and 'CT Forms and Resources' (containing links for Training Materials, Technical Support, and Application Help). A 'Patient Management' section is partially visible at the bottom right, showing links for Birth Vaccinations, Inactivate Patients, and Patient Detail with Services.



Home

Patients +

Immunizations

Education

Inventory +

Clinic Tools +


**Reports**

HL7 Management +

App Version 21.4.0.0  
Recommender Version 1.6.5.0  
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[Third Party Notices](#)

## Official Immunization Record

Enter the selection criteria and click 'Run Report' or click 'Cancel' to return to the previous page. 

### Report Selection Criteria



Run Report

Cancel

- Click on the magnifying glass to search for the patient  
[Official Immunization Record](#)

# Immunization Record

- A PDF pops up that you can print or save
- Be sure to enable pop-ups

## Official Immunization Record



Connecticut Department Of Public Health  
Keeping Connecticut Healthy  
Connecticut Immunization Information System  
Official Immunization Record



As of Date: May 19, 2021

**MINNIE MOUSE**

**Date of Birth:** 12/26/1953

**Gender:** FEMALE

This represents the Official State of Connecticut, Department of Public Health immunization record. This record contains immunizations reported to the Department of Public Health by your medical provider. If you believe this record is incomplete or incorrect please contact your medical provider.

⚠ Invalid Dose. ⚠ Dose determined invalid by provider.

DTaP / TD / Tdap			Varicella (CPOX)		
Vaccine	Date Given MM/DD/YYYY	Age at Time of Vaccination	Vaccine	Date Given MM/DD/YYYY	Age at Time of Vaccination
1			1		

Polio			Meningococcal		
Vaccine	Date Given MM/DD/YYYY	Age at Time of Vaccination	Vaccine	Date Given MM/DD/YYYY	Age at Time of Vaccination
1			1		

Hib			HPV		
Vaccine	Date Given MM/DD/YYYY	Age at Time of Vaccination	Vaccine	Date Given MM/DD/YYYY	Age at Time of Vaccination
1			1		

Pneumococcal			Influenza		
Vaccine	Date Given MM/DD/YYYY	Age at Time of Vaccination	Vaccine	Date Given MM/DD/YYYY	Age at Time of Vaccination
1			1		

Rotavirus			Other		
Vaccine	Date Given MM/DD/YYYY	Age at Time of Vaccination	Vaccine	Date Given MM/DD/YYYY	Age at Time of Vaccination
1			1		

Hep A			Zoster		
Vaccine	Date Given MM/DD/YYYY	Age at Time of Vaccination	Vaccine	Date Given MM/DD/YYYY	Age at Time of Vaccination
1			1		

Hep B			COVID-19		
Vaccine	Date Given MM/DD/YYYY	Age at Time of Vaccination	Vaccine	Date Given MM/DD/YYYY	Age at Time of Vaccination
1			1		

MMR		
Vaccine	Date Given MM/DD/YYYY	Age at Time of Vaccination
1		



## CT Forms and Resources

[Training Materials](#)  
[Technical Support](#)  
[Application Help](#)

## Patient Management

[Birth Vaccinations](#)  
[Inactivate Patients](#)  
**[Patient Detail with Services](#)**  
[Patient List By Insurance Source](#)  
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[Patients with Vaccine Refusals](#)  
[Patients with Vaccine Refusals - Datamart](#)  
[Vaccine Recall](#)  
[Patients with Precautions / Contraindications](#)

# Patient Detail with Services Report

- Intended Audience - Clinic staff who:
  - Enter patients and vaccinations
  - Manage inventory
  - Monitor the HL7 interface
  - Monitor data quality
- Click on Reports from the left-hand navigation menu in CT WiZ
  - In the Patient Management section, locate the Patient Detail with Services report
  - Click on the name of the report to open the report parameters page



# Patient Detail with Services Report

- Provider/Clinic
- Date Ranges:
  - Vaccination
  - Date of Birth
  - Vaccination Created
- Funding Source
- Vaccines
  - New! COVID-19!
- Output Type
- Note: Historical vaccinations and invalid vaccinations are now also included in the report output.

## Patient Detail with Services

[Cancel](#)[Run Report](#)

### Report Selection Criteria

**Provider \***

COMMUNITY VACCINATORS

**Clinic \***

COMMUNITY HEALTH SERVICES/ADOLESCENTS

**Vaccination Date Range**

From: MM/DD/YYYY Through: MM/DD/YYYY

**Date of Birth Date Range**

From: MM/DD/YYYY Through: MM/DD/YYYY

**Vaccination Created Date Range**

From: MM/DD/YYYY Through: MM/DD/YYYY

**Funding Source****Vaccines****Available Vaccines**

ADENOVIRUS, TYPE 4  
ADENOVIRUS, TYPE 7  
ANTHRAX  
ANTHRAX IG  
BCG  
COVID-19 MRNA (MOD)  
COVID-19 MRNA (PFR)  
COVID-19 UF  
COVID-19 VECTOR-NR (JSN)  
DIPHTHERIA/ANTHOXIN  
DT, IPV ADSORBED  
DT PFD

**Selected Vaccines (Default is ALL)**

&gt;&gt;

&gt;

&lt;

&lt;&lt;

Note: hold the Ctrl key to select multiple items.

**Output Type** ☒ PDF ☐ EXCEL ☐ EXTRACT - Delimiter: |

## CT WiZ Patient Detail with Services

January 10, 2020

Provider = COMMUNITY VACCINATORS, Clinic = COMMUNITY PEDIATRICS, From Vaccination Date = 12/01/2019, Through Vaccination Date = 12/31/2019

<b>ALABAMA, FRED (944803)</b>					Default Clinic: COMMUNITY PEDIATRICS				
DOB: 11/01/2019 Gender: Male					Patient Eligibility:				
Date	Clinic	Type	Lot #	Fund Source	Eligibility	Historical?	Invalid?	Created By	Last Updated By
12/12/2019	C0006P405X	Rotavirus (Rotarix)		BLENDED PUBLIC	VFC Eligible - Medicaid/Medicaid Manag			HL7, CHS	HL7, CHS
<b>ALLAN, DAVID (944616)</b>					Default Clinic: COMMUNITY PEDIATRICS				
DOB: 11/01/2019 Gender: Male					Patient Eligibility:				
Date	Clinic	Type	Lot #	Fund Source	Eligibility	Historical?	Invalid?	Created By	Last Updated By
12/11/2019	C0006P405X	DTaP-HepB-IPV	2DPL8	BLENDED PUBLIC	VFC Eligible - Medicaid/Medicaid Manag			HL7, CHS	HL7, CHS
<b>APPLE, RED (944810)</b>					Default Clinic: COMMUNITY PEDIATRICS				
DOB: 11/01/2018 Gender: Male					Patient Eligibility:				
Date	Clinic	Type	Lot #	Fund Source	Eligibility	Historical?	Invalid?	Created By	Last Updated By
12/12/2019	C0006P405X	DTaP-HepB-IPV	2HC47	BLENDED PUBLIC	VFC Eligibility Not Determined/Unknown			HL7, CHS	HL7, CHS
<b>BACON, DAVID (944626)</b>					Default Clinic: COMMUNITY PEDIATRICS				
DOB: 11/01/2019 Gender: Male					Patient Eligibility:				
Date	Clinic	Type	Lot #	Fund Source	Eligibility	Historical?	Invalid?	Created By	Last Updated By
12/11/2019	C0006P405X	DTaP-HepB-IPV	2DPL8	BLENDED PUBLIC	VFC Eligible - Medicaid/Medicaid Manag			HL7, CHS	HL7, CHS
<b>BEAR, YOGGI (944545)</b>					Default Clinic: COMMUNITY PEDIATRICS				
DOB: 11/01/2019 Gender: Male					Patient Eligibility:				
Date	Clinic	Type	Lot #	Fund Source	Eligibility	Historical?	Invalid?	Created By	Last Updated By

- Patient level line listing of vaccinations administered over a specified time period or for a specified age cohort
- Helpful for troubleshooting inventory discrepancies or identifying issues with an HL7 interface between an EHR and CT WiZ
- Run this report on a weekly basis to determine if any immunizations or patients are missing from CT WiZ
- For data quality, look for any patients where the lot number is blank, or the patient's dose level eligibility is unknown.

# Patient List by Insurance Source

## Reports [i Learn More](#)

### CT Forms and Resources

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### Patient Management

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[Patients with Vaccine Refusals](#)  
[Patients with Vaccine Refusals - Datamart](#)  
[Vaccine Recall](#)  
[Patients with Precautions / Contraindications](#)

## Patient List By Insurance Source

Enter the selection criteria and click "Run Report" or click "Cancel" to return to the previous page. [i](#)

### Report Selection Criteria

Insurance Source \*

(ALL SOURCES) ▼

☐ Active Insurance Sources Only?

Provider \*

CVP TRAINING CLINIC REGION 4 ▼

Clinic \*

CVP TRAINING CLINIC REGION 4 ▼

☐ Active Patients Only?



Occupation

▼

Precautions / Contraindications

▼

Vaccination Date Range

From: MM/DD/YYYY  Through: MM/DD/YYYY 


OR ☐ Complete Roster

Run Report

Cancel

# Patient List by Insurance Source

- Prints list of patients with their Insurance ID
- Page break by Health Insurance Source, alphabetically
- Total counts at end of vaccinations per Insurance Source



**CT WiZ**

**Patient List By Insurance Source**

March 22, 2021

Insurance Source = (ALL SOURCES), Active Insurance Only = N, Provider = WEBINAR TRAINING PEDIATRICS, Clinic = WEBINAR TRAINING PEDIATRICS UI, Active Patients Only = N, Vaccination From Date = 01/01/2021, Vaccination Through Date = 03/22/2021, Complete Roster = N

**Health Insurance Source:** Anthem Blue Cross and Blue Shield

Patient Name	DOB	Insurance ID	Primary
GUMP, FORREST	06/07/1980	XLG2838848	Yes

**Health Insurance Source:** Oxford

Patient Name	DOB	Insurance ID	Primary
LONGSTOCKING, PIPPI	03/22/1956	195Q974587	Yes

**Total Counts**

Insurance Source Name	Total Patients:	Total Vaccinations:
Anthem Blue Cross and Blue Shield	1	1
Cigna	1	2
Medicaid	1	2
Oxford	1	1

# Patient Reminder/Recall

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### Patient Management

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[Patients with Vaccine Refusals](#)  
[Patients with Vaccine Refusals - Datamart](#)  
[Vaccine Recall](#)  
[Patients with Precautions / Contraindications](#)

- Intended Audience – Clinic Staff Who:
  - Enter patients and vaccinations
  - Monitor the HL7 interface
  - Conduct Reminder/Recall outreach
- Generates a list of patients due or overdue for vaccinations
- All clinics can now run this report and click on Vaccination Clinic
- A patient is only included in your report if they have an active status at your clinic
- Reminder/Recall reports are processed overnight and are based on immunization data that has been entered into CT WiZ
- The reports are based on ACIP logic and should be used to assist with clinical decision making

# To Create a Reminder/Recall

- Enter a Run Name
- Verify the correct provider and clinic are displayed
- Select the Report Type - Clinics can now run this report by the Vaccination Clinic Type!
- Enter the Run Schedule Date, Reminder/Recall Date Range, Age Range and Date of Birth Range
- Enter any Options to Target Patients Included for Reminder/Recall – 2 New ones at the bottom of the list:
  - Only include patients with 2 or more non-Influenza/H1N1-09/COVID-19 vaccinations?
  - Exclude patients with one or more vaccine refusals?
- Click Create

## Patient Reminder/Recall

Click "Create"/"Update" to save the record or "Cancel" to return to the previous page.



### Add

Create

Cancel

Run Name

Provider \*

Clinic \*

Report Type

☐ Patient Default Clinic

☒ Vaccination Clinic

Run Schedule Date \* Run Completed Date



Reminder/Recall Date Range \*

From:  Through:

Age Range \*

From:  Through:  UOM: MONTHS

Date of Birth Date Range \*

From:  Through:

Options To Target Patients Included For Reminder/Recall

City Zip Code

Gender

☐ Ignore Setting For "Do Not Include Patient in Reminder/Recall"?

☐ Only Include Patients With Address (i.e., Street Address, City, State, Zip)?

☐ Increment Patient Reminders/Recall Count?

☐ Exclude Patients After Number of Reminders/Recalls Without Subsequent Vaccination

☐ Generate Reminder/Recall Event?

☐ Include Patients Due For Vaccinations (Reminders)?

☐ Include Patients Overdue For Vaccinations (Recalls)?

☐ Minimum Number Of Days Past Due To Include  Maximum Number Of Days Past Due To Include

☐ Only include patients with 2 or more non- Influenza/H1N1-09/COVID-19 vaccinations?

☐ Exclude patients with one or more vaccine refusals?





CT WiZ  
Reminder

April 09, 2020

Reminder Criteria

Reminder Run Name: JAN 2020 TEST

Run Schedule Date: 01/08/2020  
Reminder Date From: 01/01/2020  
# of Patients in Run: 53

Run Completed Date: 01/09/2020  
Reminder Date Through: 01/08/2020  
# of Patients Assessed: 1314

Vaccine Series: DTaP / TD / Tdap - All, Polio - All, Hib - All, Pneumococcal - All, Rotavirus - All, Hep A - All, Hep B - All, MMR - All, Varicella (CPOX) - All, Meningococcal - All, HPV - All, Influenza - All, H1N1-09 - All, Zoster - All

Other Criteria: Include Patients Due For Vaccinations (Reminders)? Y

Provider: COMMUNITY VACCINATORS  
Clinic: COMMUNITY PEDIATRICS

Age Range From (months): 2  
Age Range Through (months): 60

School Dist: ALL SCHOOL DISTRICTS  
City:

School:ALL SCHOOLS  
County:

VFC Eligibility:  
Zip:

Gender:Both

- Helps improve vaccination coverage rates
- Run this report on a monthly or quarterly basis for targeted populations
- Options:
  - Report
  - Unvaccinated Report
  - Full Extract

BEAR, YOGGI (944545) - DOB: 11/01/2019

County:

Home Phone: 860-890-1488  
Work Phone: 860-890-1488  
Cell Phone:

DTAP (1), HEP B, PED/ADOL (1), HIB (PRP-T) (1), PCV13 (1), POLIO-IPV (1)

Gender: Male

Reminder Date: 01/01/2020

Age At Date: 0Y 2M 0D

VFC Eligibility:

Default Clinic: COMMUNITY PEDIATRICS (C0006P405X)

Most Recent Immunization Date: 12/11/2019

Most Recent Immunization Clinic: C0006P405X

Immunization History: ROTAVIRUS(12/11/2019)

Email:

Primary Contact:

Relationship:

Most Recent Refusal:

Primary Insurance:




Coverage Statistics

- Clinic Immunization Count
- Coverage Assessment Snapshot Reports
- Dosage Report
- Doses Administered**
- Immunization Rates
- Immunization Rates - Datamart
- Invalid Doses
- Mass Events
- Patient Counts by Age and Insurance Source
- Patients Aged Out of their VFC Eligibility Code
- Vaccinations by Funding Source
- Vaccine Borrowing Report
- Doses Administered** - Datamart
- VFC Category Patient Count Report - Datamart

Data Quality - User

- Data Quality - Statistics - Scheduled
- Data Quality - Statistics
- Data Quality - Patient Exceptions
- Patients with Possible Duplicate Vaccinations - CT
- Patients with Possible Duplicate Vaccinations - Datamart
- Data Quality - Patient Immunization Exceptions
- Patients with Possible Duplicate Vaccinations
- Possible Patient Duplicates
- Shots Before Birth
- User Vaccination Details
- Vaccines Added but not Administered

# Doses Administered Report

Doses Administered  [Learn More](#)

Cancel

Run Report

Report Selection Criteria

Provider \*

CVP TRAINING CLINIC REGION 4

Clinic \*

CVP TRAINING CLINIC REGION 4

Vaccination Date Range \*

From: MM/DD/YYYY

Through: MM/DD/YYYY

Vaccines

Available Vaccines

ANTHRAX  
COVID-19 MRNA (MOD)  
COVID-19 MRNA (PFR)  
COVID-19 VECTOR-NR (JSN)  
DT, PED  
DTAP  
DTAP (DAPTACEL)  
DTAP-HEPB-IPV  
DTAP-HIB-IPV (PENTAC)  
DTAP-IPV  
DTP-HEPB-HIB PENTAVALENT  
EROLIA ZAIRIE VACCINE LIVE

Selected Vaccines (Default is ALL)

Practice Type

Apply criteria to: ☒ Provider ☐ Clinic

(ALL)  
COLLEGE  
CONNECTICUT DOH  
FQHC  
HOSPITAL  
HOSPITAL: BIRTHING UNIT  
INDIAN HEALTH  
MILITARY HEALTH FACILITY  
OB/GYN  
OTHER

Report Type

☒ Patient Count (Aggregated Statistics)  
☐ Patient Count (Detailed Breakdown by Vaccine)  
☐ Vaccination Count (Aggregated Statistics)  
☐ Vaccination Count (Detailed Breakdown by Vaccine)

Output Type

☒ PDF ☐ EXTRACT - Delimiter: .

Note: Hold the Ctrl key to select multiple items.

# Doses Administered Results

## CT WiZ Doses Administered

March 19, 2021



Provider = , Clinic = (ALL CLINICS), Practice Type = (ALL), Practice = PROVIDER, Vaccination Date Range = 03/01/2021 - 03/19/2021, Vaccine(s) = ALL, Report Type =  
Vaccination Count (Detailed Breakdown by Vaccine)

Patient Cohort Desc	Vaccine (CVX)	BLENDED
>= 19	COVID-19 Vector-NR (JSN) (212)	89
	PPV23 (33)	1
	Recombinant Zoster (187)	3



# VAMS Standard and Mobile Clinic Reports

- **Vaccination Administration Report**
  - Today, Past 7 Days, Past 30 Days
- **Scheduled Appointment Report**
  - Today, Next 7 Days, Next 30 Days
- **Clinic Capacity and Utilization Report**
  - Updates every 3 hours, 9am, 12pm etc.
- **Inventory-Vaccine Level Report**
- For reports that say **Last 30 Days**, you can customize the filter to extend it farther back.

## Vaccination Administration Report

As of 2021-03-01 16:37:30 Mountain Standard Time/MST • Generated by Patricia Dunn

### Filtered By

Show: All accounts

Date Field: Date Administered

Status not equal to D

VAMS\_ClinicAccountIdString

### Clinic: Clinic Name

PKD OSD Standard Clinic

Total

## Scheduled Appointments Report

As of 2021-03-19 14:43:56 Mountain Standard Time/MST • Generated by Patricia Dunn

### Filtered By

Show: All contacts

Date Field: Scheduled Start equals Next 30 Days (3/19/2021 to 4/17/2021)

Status equals Scheduled,Cancelled,Checked In

VAMS\_ClinicAccountIdString equals 0013500000H9OZ0AA3

### Clinic Name ↑

PKD OSD Standard Clinic

Date

3/1

## Clinic Capacity and Utilization

As of 2021-03-01 16:39:48 Mountain Standard Time/MST • Generated by Patricia Dunn

### Filtered By

Show: All clinics

Date Field: Appointment Date equals Next 60 Days (3/1/2021 to 4/29/2021)

Clinic Name ↑	Appointment Date	Total Capacity	Total Booked	Remaining
Total	Sum	0	0	
	Count	0		

## Inventory - Vaccine Level Report

As of 2021-03-19 14:55:22 Mountain Standard Time/MST • Generated by Patricia Dunn

### Filtered By

Show: All site inventories

ClinicAccountIdString equals 0013500000H9OZ0AA3

Clinic: Name ↑	Manufacturer ↑	Product	Doses Remaining
PKD OSD Standard Clinic	Pfizer Manufacturing Belgium NV	Pfizer-BioNTech Covid-19 Vaccine	

# Vaccination Administration Report

- Today, Past 7 Days, Past 30 Days
- **Info Provided:**
  - First name, last name, date of birth
  - Gender, address
  - Cell phone, email
  - Race and ethnicity
  - Date administered
  - Insurance provider, group number, policy number (if provided)
  - Vaccinator, CVX Code, Manufacturer, Product, UoU (vials) NDC, Dose, Lot number, Expiration Date and Vaccine Status (1/1 dose, 1/2 dose or 2/2 dose)

Report: Vaccine Administration Report Type  
**Vaccination Administration Report**  
Displays Vaccines Administered for Last 30 Days

Total Records  
1

	Clinic: Clinic Name	Appointment Address	First Name	Middle Name	Last Name	Birth Date	Gender	Mailing Street	Mailing City	Mailing State
1	PKD OSD Standard Clinic	249 Thomaston, waterbury, Connecticut 06702	Patty	-	Dunn	3/1/1978	Female	249 Thomaston ave	waterbury	Connecticut

Export View

**Formatted Report**

Export the report, including the report header, groupings, and filter settings.

**Details Only**

Export only the detail rows. Use this to do further calculations or for uploading to other systems.

Format

Excel Format .xlsx

Cancel Export

**Vaccination Administration Report**  
As of 2021-03-21 16:12:20 Mountain Standard Time/MST • Generated by F

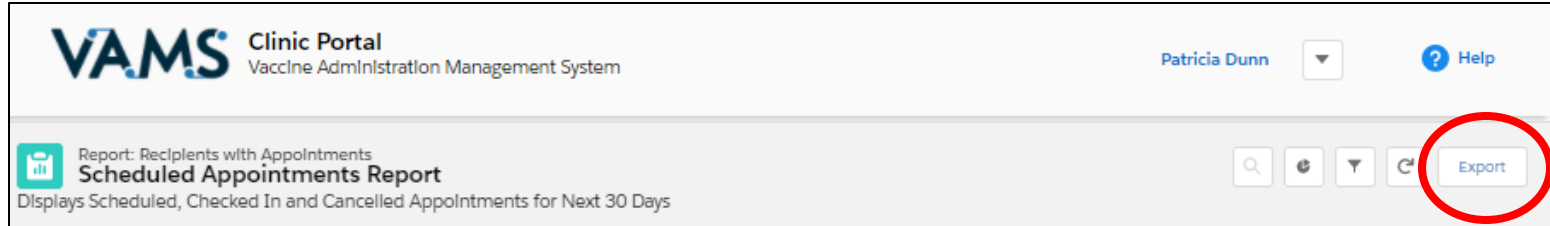
**Filtered By**  
Show: All accounts  
Date Field: Date Administered equals Last 30 Days (2/20/2021 to 3/21/2021)  
Status not equal to D  
VAMS\_ClinicAccountIdString\_\_c equals 0013500000H9OZOAA3

Clinic: Clinic Name	Appointment Address
PKD OSD Standard Clinic	249 Thomaston, waterbury, Connecticut

New! now lists the **dose number** (first or second) for each vaccination administered.

# Scheduled Appointments Report

- Today, Next 7 days, Next 30 days
- Date, status, appointment number, appointment date, start time, status, appointment created date, cancellation date, appointment address
- First name, middle name, last name
- Date of birth, gender, Representative
- Mailing street, state, zip, cell phone, email
- Race
- Dose
- Vaccine name
- Source
- Ethnicity
- Insurance info – provider, group number, policy number

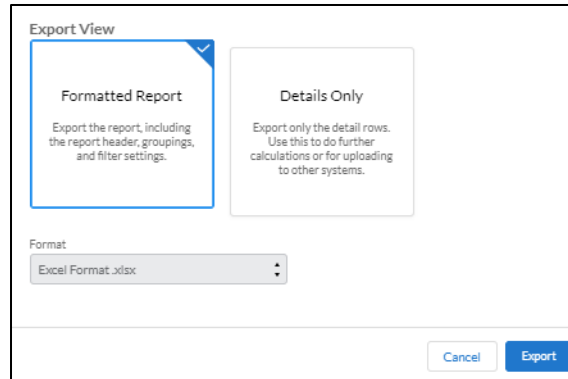


**VAMS Clinic Portal**  
Vaccine Administration Management System

Patricia Dunn ▾ ? Help

Report: Recipients with Appointments  
**Scheduled Appointments Report**  
Displays Scheduled, Checked In and Cancelled Appointments for Next 30 Days

Search, Filter, Export (circled in red)



**Export View**

**Formatted Report**  
Export the report, including the report header, groupings, and filter settings.

**Details Only**  
Export only the detail rows. Use this to do further calculations or for uploading to other systems.

Format  
Excel Format.xlsx ▾

Cancel Export

Scheduled Appointments Report					
As of 2021-03-21 16:15:03 Mountain Standard Time/MST • Generated by Patricia Dunn					
<b>Filtered By</b>					
Show: All contacts					
Date Field: Scheduled Start equals Next 30 Days (3/21/2021 to 4/19/2021)					
Status equals Scheduled,Cancelled,Checked In					
VAMS_ClinicAccountIdString__c equals 0013500000H9OZOAA3					
Clinic Name ↑	Date ↑	Status ↑	Appointment Number	Appointment Date	Appointment

# Clinic Capacity and Utilization Report

- Displays clinic capacity and utilization data at first dose/second dose level and second dose vaccine level
- Updates every 3 hours, 9am, 12pm etc.

**Report: Clinic Capacity With Clinics**  
**Clinic Capacity and Utilization**  
Display clinic capacity and utilization data at first dose/second dose level and second dose vaccine level

Drill Down (1) Search Add Chart Filter Refresh **Export**

Total Records	Total Total Capacity	Total Total Booked	Total Remaining Available	Total Dose 1 Appointment Booked	Total Dose 2 Appointment Booked	Total Dose 2 - Moderna
90	1,216	0	1,216	0	0	0
Total Dose 2 - Pfizer						
0						

Clinic Name ↑	Appointment Date	Total Capacity	Total Booked	Remaining Available	Available Capacity %	Dose Breakdown =>	Dose 1 Appointment Booked
<input checked="" type="checkbox"/> OSD 3 (45)	3/21/2021	0	0	0	0.00%	-	0

**Clinic Capacity and Utilization**  
As of 2021-03-21 16:26:44 Mountain Standard Time/MST • Generated by Patricia Dunn

**Filtered By**  
Show: All clinics  
Date Field: Appointment Date equals Next 60 Days (3/21/2021 to 5/19/2021)






Clinic Name ↑	Appointment Date	Total Capacity	Total Booked	Remaining Available	Available Capacity %
---------------	------------------	----------------	--------------	---------------------	----------------------

# Inventory-Vaccine Level Report

View and export the Inventory-Vaccine Level report to review your clinic's current inventory sorted by categories:

- Total manufacturers
- Total doses remaining
- Doses remaining by manufacturer and product

New! Inventory reports now have a column indicating the expiration date.

<div>  <b>Report: Site Inventory based on Clinic</b>  <b>Inventory - Vaccine Level Report</b>            Inventory - Vaccine Level report for clinic         </div>					<input type="text"/>	 Add Chart			 Export
Total Records		Total Doses Remaining							
1		599							
<input type="checkbox"/> Clinic: Name ↑	<input type="checkbox"/> Manufacturer ↑	<input type="checkbox"/> Product	<input type="checkbox"/> Doses Remaining	<input type="checkbox"/> UoS Lot Number					
<input type="checkbox"/> PKD OSD Standard Clinic (1)	Pfizer Manufacturing Belgium NV (1)	Pfizer-BioNTech Covid-19 Vaccine	599	11478					
Subtotal			599						
Subtotal			599						
Total (1)			599						

<b>Inventory - Vaccine Level Report</b> As of 2021-03-21 16:37:01 Mountain Standard Time/MST • Generated by Patricia Dunn				
<b>Filtered By</b> Show: All site inventories ClinicAccountIdString equals 0013500000H9OZOAA3				
<div>Saved to this PC</div>				
<b>Clinic: Name ↑</b>	<b>Manufacturer ↑</b>	<b>Product</b>	<b>Doses Remaining</b>	<b>UoS Lot Number</b>
PKD OSD Standard Clinic	Pfizer Manufacturing Belgium NV	Pfizer-BioNTech Covid-19 Vaccine	599	11478
Subtotal		Sum	599	
		Count	1	
Subtotal		Sum	599	
		Count	1	
Total		Sum	599	
		Count	1	



# VAMS Third Party Clinic Reports

- **Vaccination Administration Report**
  - Today, Past 7 Days, Past 30 Days
- **Inventory - Vaccine level reports**
- **Exporting Recipients List**

## Vaccination Administration Report

As of 2021-03-01 16:45:48 Mountain Standard Time/MST • Generated by Patricia Dunn

### Filtered By

Show: All ehr immunizations

Date Field: Date Administered equals Last 30 Days (1/31/2021 to 3/1/2021)

Status not equal to D

ClinicAccountIdString equals 0013500000H9OpOAAV

Clinic	Clinic Address	Recipient Patient: First Name	Recipient Patient: Middle
Total	Count	0	

## Inventory - Vaccine Level Report

As of 2021-03-01 16:46:45 Mountain Standard Time/MST • Generated by Patricia Dunn

### Filtered By

Show: All site inventories

ClinicAccountIdString equals 0013500000H9OpOAAV

Clinic: Name ↑	Manufacturer ↑	Product	Doses Remaining
Total	Sum		0
	Count	0	

## Export recipient data

Enter a data range and click "Export" to download a list of recipients added to this clinic within that timeframe. Only 5,000 records can be exported at one time. If the file does not successfully download, please revise parameters and try again.

\* Start date & time

Jan 1, 2021

4:44 PM

\* End date & time

Mar 21, 2021

4:44 PM

Cancel

Export



# Third Party Clinic - Exporting Recipients List

- Third Party Clinic administrators and Healthcare Professionals can view and export a list of recipients which now includes those on the Other Recipients' tab
- On the **Manage Recipients** tab:
  - Click Export Recipient Data
  - Enter date and time range for report and click **Export**
    - List includes dose, date administered, vaccine information, next-dose eligibility date and type of recipient (Recipient or Other Recipient)
  - Up to 50,000 recipient records can be exported at one time

### Export recipient data

Enter a data range and click "Export" to download a list of recipients added to this clinic within that timeframe. Only 5,000 records can be exported at one time. If the file does not successfully download, please revise parameters and try again.

Start date & time  
 Jan 1, 2021

4:44 PM

End date & time  
 Mar 21, 2021

4:44 PM


Cancel

Export

	A	B	C	D	E	F	G	H	I	J
1	Date added	Salutation	First Name	Last Name	DOB	Email	Phone	Dose (1st	Vaccine N	Pre-vaccin
2	3/1/2021		Mary	Desmond	#####	patricia.d	5.56E+09	1 Dose	Pfizer-Bio	Yes

# Reports to gather Insurance Information

- CT WiZ- Patient List by Insurance Source
- VAMS- Vaccination Administration Report and Scheduled Appointments Report
- Insurance Information is optional for recipient to enter



**CT WiZ**  
Patient List By Insurance Source

March 21, 2021

Insurance Source = Anthem Blue Cross and Blue Shield, Active Insurance Only = N, Provider = (ALL PROVIDERS), Clinic = (ALL CLINICS), Active Patients Only = N, Vaccination From Date = 03/01/2021, Vaccination Through Date = 03/21/2021, Complete Roster = N

Health Insurance Source: **Anthem Blue Cross and Blue Shield**

Patient Name	DOB	Insurance ID	Primary
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**Vaccination Administration Report**  
As of 2021-03-01 16:45:48 Mountain Standard Time/MST • Generated by Patricia Dunn

**Filtered By**  
Show: All ehr immunizations  
Date Field: Date Administered equals Last 30 Days (1/31/2021 to 3/1/2021)  
Status not equal to D  
ClinicAccountIdString equals 0013500000H9OpOAAV

Total Counts	Clinic	Clinic Address	Recipient Patient: First Name	Recipient Patient: Middle Name
Insurance Source: Anthem Blue Cross				

**Scheduled Appointments Report**  
As of 2021-03-21 16:15:03 Mountain Standard Time/MST • Generated by Patricia Dunn

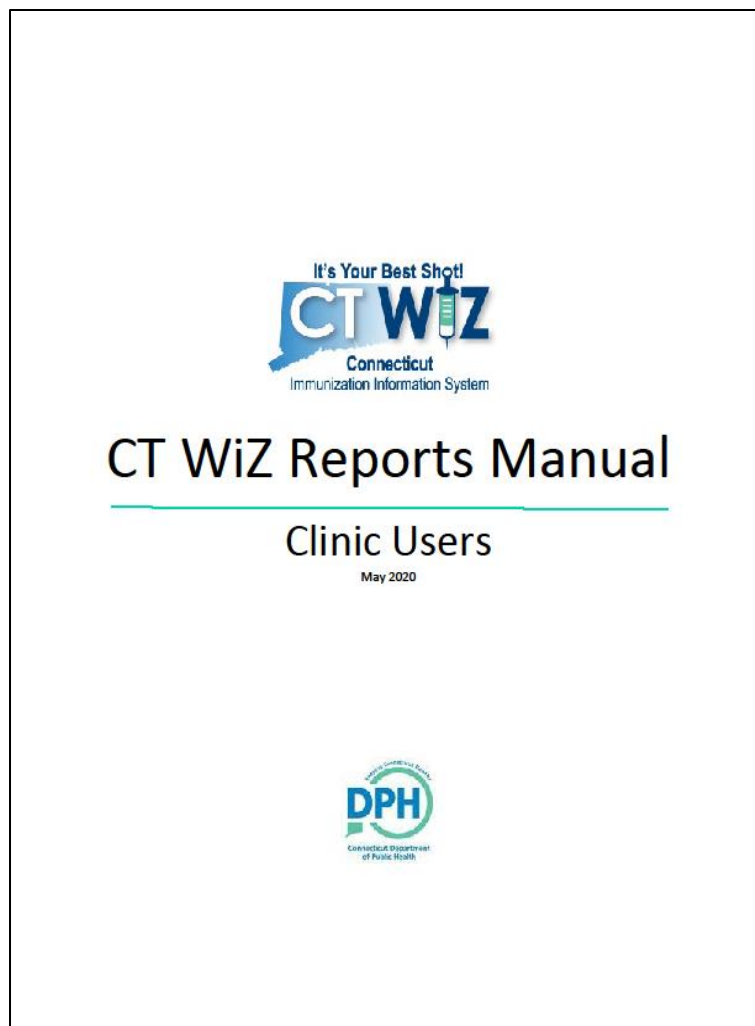
**Filtered By**  
Show: All contacts  
Date Field: Scheduled Start equals Next 30 Days (3/21/2021 to 4/19/2021)  
Status equals Scheduled,Cancelled,Checked In  
VAMS\_ClinicAccountIdString\_\_c equals 0013500000H9OZOAA3


Clinic Name ↑	Date ↑	Status ↑	Appointment Number	Appointment Date	Appointment Start Time
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# Supporting Materials

[CT WiZ Reports Manual](#) – In the process of being updated!

[VAMS Clinic Data Reports](#) – New!





Vaccine Administration  
Management System

Quick Reference Sheet | Clinic Administrator  
Healthcare Professional

## VAMS Clinic Data Reports

### About Clinic Data Reports

Available reports depend on both clinic type and a user's assigned role(s). Depending on your clinic type—standard, mobile, or third-party—select clinic users will see up to three types of clinic data reports on the **Clinic Data** page in VAMS. Reports available at standard and mobile clinics will include all three types: Vaccination Administration, Scheduled Appointments, and Inventory-Vaccine Level. Third-party clinic reports will not include the Scheduled Appointments report as they do not use VAMS scheduling functionality.

Access to clinic data reports is also dependent upon a user's assigned role(s) in VAMS. Due to personally identifiable information (PII) and protected health information (PHI) privacy restrictions, only users who have been assigned both the clinic administrator and healthcare professional roles in VAMS can access the Vaccination Administration report. Clinic administrators who have not been assigned the healthcare professional role in VAMS can access the Scheduled Appointment Report and the Inventory-Vaccine Level Report. User access for each report is noted below and to the right of each report section header in this document.

- **Vaccination Administration Report:** Includes a range of data on vaccines administered at your clinic, including recipient information, vaccine administration dates, administering healthcare professional information, and vaccine information. **Accessible to users who have been assigned both the clinic administrator and healthcare professional roles in VAMS** because it contains recipient PII and PHI.
- **Scheduled Appointments Report:** Contains data on scheduled appointments at your clinic, including appointment date/time/status and recipient information. **Accessible to clinic administrators at standard and mobile clinics only.**
- **Inventory – Vaccine Level Report:** Includes data on your clinic's current inventory, including total doses remaining as well as doses remaining by manufacturer and product. **Accessible to all clinic administrators.**

**Access the Reports**  
You can access your clinic's reports from the **Clinic Data** page. Under each report header, click the time frame to view its data and visualizations.

### Vaccination Administration Report

**This report includes the following data on vaccines administered at your clinic:**

- Clinic name
- Appointment address
- Recipient name (first, middle, last)
- Recipient date of birth, gender
- Recipient mailing address (state, city, street, etc.)
- Recipient phone number, email address
- Recipient demographic information (race, etc.)
- Date of vaccine administration
- Recipient insurance information (if applicable)
- Administering healthcare professional name
- Vaccine information (CVX code, manufacturer, product, UoU, NDC, dose, lot number, and expiration date)

**The Vaccination Administration Report can be filtered by date administered:**

- Today
- Past 7 days
- Past 30 days

✓ Users with Both Clinic Administrator and Healthcare Professional Roles Assigned in VAMS at All Clinic Types


1



# May Training Offerings

For more information and registration links go to the [VAMS Training for Clinic Users](#) webpage

TRAINING	DATES/LINK
<b>CoVP CT WiZ Enrollment Office Hours</b> This session provides COVID-19 Vaccinating Providers information about the enrollment process in CT WiZ as well as Q&A with DPH staff.	<b>Mondays &amp; Thursdays</b> 12:00pm-12:30pm Join: <a href="#">CoVP CT WiZ Enrollment Office Hours</a>
<b>VAMS Live Helpdesk Office Hours</b> This session allows VAMS users to call in any time during the scheduled office hours and ask a question to a VAMS subject matter expert. Please note, questions will be answered in the order in which they are received.	<b>Tuesdays</b> 9:00am-10:00pm  <b>Thursdays</b> 1:00pm-2:00pm Join: <a href="#">VAMS Live Helpdesk Office Hours</a>
<b>Vaccine Storage and Handling Assessment</b> These assessments are by invitation only. To set up a CoVP Storage and Handling Assessment Session you must have completed CoVP enrollment and received an email to attend from DPH staff.	<b>Tuesdays &amp; Thursdays</b> 10:00am - 11:00am and 1:00pm - 2:00pm By invitation Only
<b>Weekly CoVP Update</b> This session provides CoVP Vaccinating Providers an opportunity to receive updates on the CoVP Program, as well as Q&A with DPH staff.	<b>Wednesdays</b> 9:00am - 10:00am Join: <a href="#">CoVP Office Hours</a>



Connecticut State  
Department of Public Health

CT.gov Home / Department of Public Health / VAMS Training for Clinic Users

Immunization Homepage >

Immunization Laws and Regulations >

Vaccine Preventable Disease Surveillance >

About CT WIZ >

EHR Data Exchange >

### VAMS Training for Clinic Users

This page contains the following information to support VAMS clinic users. For individuals searching for information or an appointment, click [here](#).

- Compatible browsers- Chrome, Microsoft Edge, Mozilla Firefox, and Safari.
- The latest VAMS news
- VAMS system enhancements
- User Quick Tips

# Need Access to CT WiZ?

- If you need access to CT WiZ, request the 'Clinic Access' role at: <https://ctwiz.dph.ct.gov/ctwiz/UserRegistration/NewRegistration>



Anyone who signed off on the CoVP Provider agreement, as well as the primary and back-up coordinator for the clinic, should have an existing CT WiZ login.

# Questions



# Thank You!