

# STATE OF CONNECTICUT

## DEPARTMENT OF PUBLIC HEALTH



Deidre S. Gifford, MD, MPH  
Acting Commissioner

Ned Lamont  
Governor  
Susan Bysiewicz  
Lt. Governor

### Environmental Health Section

**Circular Letter EHDW #2021-45**

Date: July 1, 2021

To: Directors of Health and Chief Sanitarians

From: Robert W. Scully *RWS*  
Supervising Sanitary Engineer  
Environmental Engineering Program

Re: Phase I & II Subsurface Sewage Disposal System Local Health Agent Training Courses

Department staff will be conducting training courses for local health agents involved with subsurface sewage disposal system (SSDS) investigations, inspections, and plan approvals. The courses are open to sanitarians, local health officials, and other municipal officials currently employed by a local health department and/or a municipality in the capacity of regulating SSDSs. Attendance of the training sessions and successful completion of the examination is required for all SSDS regulatory officials pursuant to Public Health Code Section 19-13-B103e (b) (2). Local health agents already Phase I or Phase II approved may attend these trainings as a refresher course with approval from their Local Director of Health; full attendance is not required.

Training sessions are from 9:00 AM to 4:00 PM and will be held online and in person at a location to be determined (TBD). Preregistration for the training courses is required. Registration will be through TRAIN at <https://ct.train.org>. Existing TRAIN members can login to TRAIN using their current username and password. New users will need to create a new member profile. After login, the training courses will be listed in the upcoming events.

PHASE I	PHASE II
REGULATIONS, TECHNICAL STANDARDS for SSDSs, and NON-ENGINEERED SSDS PLAN REVIEWS & APPROVALS	SSDS ENGINEERED PLAN REVIEWS & APPROVALS
Training Sessions: Wednesday, September 15, 2021 Tuesday, September 21, 2021 Wednesday, September 29, 2021 Wednesday, October 6, 2021	Training Sessions: Wednesday, October 27, 2021 Wednesday, November 3, 2021 Wednesday, November 10, 2021 Wednesday, November 17, 2021
Exam: Wednesday, October 13, 2021, time/location TBD	Exam: Monday, November 22, 2021, time/location TBD



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*Affirmative Action/Equal Opportunity Employer*

The Phase II training course is only offered to local health officials with documented field experience pertaining to SSDSs. Please note that the Department requires the Local Director of Health confirm in writing that the Phase II applicant has sufficient experience related to SSDS investigations, inspections, and approvals. E-mail confirmation of the requisite experience for the Phase II applicants can be sent to Amanda Clark: [amanda.clark@ct.gov](mailto:amanda.clark@ct.gov)

If you have any questions or difficulty registering, please contact Amanda Clark at (860) 509-7368 or (860) 209-5867 (cell).

c: Jim Vannoy, Section Chief, Environmental Health Section, DPH  
Lori Mathieu, Branch Chief, Environmental Health & Drinking Water Branch, DPH