



VIRTUAL MEETING NOTICE

Advisory Board

AGENDA – September 23, 2020 0900-1130

Please join my meeting from your computer, tablet or smartphone.

<https://www.gotomeet.me/AmericanAmbulanceServiceIncAASI/advisory-board>

You can also dial in using your phone.

United States: [+1 \(571\) 317-3122](tel:+15713173122)

Access Code: 312-460-893

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<https://global.gotomeeting.com/install/312460893>

CALL TO ORDER – The meeting will come to order

MOMENT OF SILENCE – Charlie Martindale, Paramedic Hunter's & Common Cents EMS

APPROVAL OF PREVIOUS MEETING MINUTES – August 2020

PUBLIC COMMENT (2 minutes) -

PRESENTATION – none

DPH-OEMS – Raffaella “Ralf” Coler, Director

- COVID-19
- NHTSA Reporting on PPE
- Review Report Provided
- Regulation Update

EMSC: Cicero/Barnes

CHAIR'S REPORT – Greg Allard

- Merging Emergency Preparedness & Regional Collaboration Committees
- Bylaw Review - Conducted Steering - No changes
- Vice Chair/Secretary Job Descriptions - Review descriptions provided
- Review 2021 Schedule
- Letter of Support Request - CARES - completed
- Board Openings - Ralf and Brie Wolf sent list
- Committee Chairs - please be sure to list all committee members (present or not in minutes)
 - Be sure to include Date and Location of meeting on minutes as well.



Breakout Session - Mental Health - Kevin Ferrarotti

COMMITTEE REPORTS –

- **List of “Duties and Goals” is required every January from each Committee**
- Written report must be submitted

CEMSMAC: Kamin/McClaine

- CARES Report - Lance Timmons
- Diversion Document

CMED and SIEC: Morris

CORP: Fitzmaurice

Education and Training: Zacchera

Legislative: Loiz

Mobile Integrated Healthcare: Beaulieu

Nominating and Membership: Campion

Regional Preparedness & Collaboration: Laucella

Trauma: Gregg

Volunteer: Paretzky

ACTION ITEMS –

OLD BUSINESS –

- **CPR in schools**
 - *Public Act 15-94*
 - *Chapter 164 Section 10-16b*
- **First Responder Data to OEMS**

NEW BUSINESS –

ADJOURNMENT – Is there any further business to come before this meeting?



IMPORTANT REMINDERS –

- **Email minutes and agendas to both Greg Allard and Angela Pugliese – use proper naming format and they should be saved as a pdf before being sent.**
- **List of Duties and Goals from each Committee is required every year – BYLAWS**
- **Only Board members can make and second motions and vote on motions.**

OUR MISSION STATEMENT:

To represent all persons and agencies in the state concerned with the delivery of the EMS system by making recommendations to improve the EMS patient care delivery system to the Commissioner of Public Health, the Legislature and the Governor.

EMS Advisory Board Meeting Schedule

2020

January 22 – Hunter's
February 26 – Hunter's
March 25 – Virtual
April 22 – Hunter's - No Meeting
May 27 – Virtual
June 24 – Virtual
July 22 – Virtual

Aug 26 - Virtual

September 23 - Virtual
October 28 - Virtual
November 23 (Monday) - Virtual
December 21 (Monday) - Virtual

Board Goals 2020

CCT - IFT

MIH Program - in process

Develop Education Requirements

Establish a guide to help Regionalize Services - in process

Complete Regulation re-write project - in process

Begin review for next update

DRAFT - 2021 Schedule



Jan 27 - Virtual

Feb 24 -Virtual

Mar 24 - In-Person (Location TBD) or Virtual (if required)

Apr 28 - Virtual

May 26 - Virtual

Jun 23 - In-Person (Location TBD) or Virtual (if required)

Jul 28 - Virtual

Aug 25 - Virtual

Sep 22 - In-Person (Location TBD) or Virtual (if required)

Oct 27 - Virtual

Nov 22 - Virtual

Dec 22 - In-Person (Location TBD) or Virtual (if required)

Any In-Person meeting can become virtual if weather impacts ability to travel.



Committee Rules

Except as required by separate legislation, the following rules apply to all committees of the Connecticut EMS Advisory Board.

1. Annually, on or before the first meeting of the year, the following must be submitted to the Board:
 - a. membership roster including affiliations.
 - b. goals, objectives and deliverables, established in consideration of the CT State EMS Plan.
2. Minutes:
 - a. shall be submitted to the Chair at least eight days prior to the scheduled Board meetings in order for the Steering Committee to set the agenda for the Board meeting (It is understood that minutes may be in draft form.), and;
 - b. shall contain the date of the meeting, attendance, contact information of the author of the minutes and page numbers, and;
 - c. final minutes will be sent electronically to:
 - i. the Chair and;
 - ii. an OEMS designee for state agency filing requirements and posting on the website.
3. A simple majority in the affirmative by committee members present shall be required to approve motions. There are no quorum minimum requirements.