

**Meeting Minutes**  
**Western WUCC Convening Meeting**  
**Brookfield Municipal Center – 100 Pocono Road, Brookfield, CT**  
**June 13, 2017 10:00 AM**

The Western Water Utility Coordinating Committee (WUCC) held a meeting on June 13, 2017 at 10:00 a.m. at the Brookfield Municipal Center at 100 Pocono Road in Brookfield, Connecticut. Prior written notice of this meeting was given via emails from the Department of Public Health (DPH) to eligible WUCC members, chief administrative officials, local health directors, town clerks, the Secretary of State, state agencies (OPM, PURA, DEEP, CT Office of Consumer Counsel, CT DOT, CT DECD, the Commissioner of Agriculture), and other interested persons. Notice of the meeting was also posted on the DPH website <http://www.ct.gov/dph/wucc/>.

The following WUCC member representatives were in attendance (listed in alphabetical order of affiliation):

<b>WUCC Member Representative</b>	<b>Affiliation</b>
Dan Lawrence (Co-Chair)	Aquarion Water Company
Ray Sullivan	Town of Brookfield
Russell Posthauer (Co-Chair)	Candlewood Springs Property Owners Assoc.
David Banker	Metropolitan District Commission
Aaron Budris	Naugatuck Valley Council of Government
Scott Halstead	Town of Oxford
Rose Gavrilocic	South Central CT Regional Water Authority
Tom Villa	South Norwalk Electric & Water
James Dawson	Western CT Council of Governments

The following non-WUCC member representatives were in attendance (listed in alphabetical order of affiliation):

<b>Non-WUCC Member Representative</b>	<b>Affiliation</b>
Doug Hoskins	CT Department of Energy & Environmental Protection
Melissa Czarnowski	CT Department of Energy & Environmental Protection
Eric McPhee	CT Department of Public Health
David Murphy	Milone & MacBroom, Inc. (MMI)
Melina Villegas	Rivers Alliance
Tony Mitchell	Rivers Alliance

A copy of the meeting agenda is attached. The following actions took place:

**1. Welcome & Roll Call**

The Chairs opened the meeting at 10:02 AM. The chairs requested a roll call of attendees. Mr. Murphy provided a brief refresher of the process to date and an overview of the goals of the meeting.

## **2. Review of May Meeting Minutes**

Mr. Lawrence asked if there were any comments or changes from the floor. No comments were made. Mr. Sullivan moved to approve the minutes. Mr. Villa seconded. Members voted unanimously to approve, Mr. Posthauer abstained from the vote.

## **3. Review of Formal Correspondence**

Mr. Banker stated that no formal correspondence had been sent or received by the WUCC. An email was sent by DPH to members on May 26<sup>th</sup> with a link to the Final Draft ESA Document for review.

## **4. Public Comment**

The Chairs opened the public comment period. No public comment was received.

## **5. Statement of Confirmation Submissions – Status Update**

- Mr. Murphy provided an update on Statement of Qualifications received to date. At the time of the meeting Statements of Confirmation had been received from 12 of 19 ESA holders in the Western WUCC.
- Mr. Posthauer asked what happens with members who did not sign statements.
- Mr. Murphy stated that any such members had either submitted paperwork to affirm an existing ESA or Declaration paperwork for new ESA's.
- Mr. Lawrence stated that any late Statements of Confirmation could be added to the ESA document via a future addendum.

## **6. Preliminary ESA Document & Maps – Discussion of Comments & Vote to Finalize & Submit to DPH**

- Mr. Murphy reviewed changes and updates to the previous draft of the ESA document.
- Mr. Lawrence commented that service areas for state facilities should not be included as ESAs in the ESA Map legend, but instead included under a separate header in the legend.
- Mr. Murphy agreed and stated that the changes would be made before submitting to DPH.
- Mr. Lawrence discussed DPH's comment to assign an ESA in Watertown, included in a discussion of unassigned areas in the ESA document.
- Mr. McPhee stated that DPH wants the WUCC process to meet the expectations of the statute to extend ESA in Watertown, the current service area map for Watertown may not depict all of the areas currently provided with water service; additional work will be needed moving forward to resolve these issues with the existing water utilities in Watertown.
- Mr. Budris asked for DPH and WUCC to copy the Naugatuck Valley COG on communications with Watertown, and offered their assistance with outreach to the town.

- Mr. Posthauer made a motion to Approve the Final Recommended ESA document with amendments as presented today for submission to DPH by June 14<sup>th</sup>, 2017. Mr. Sullivan seconded the motion. Members voted unanimously to approve the motion.

## **7. State Water Plan**

- Mr. Murphy reviewed important points in the draft State Water Plan as well as the top ten policy recommendations included in the plan.
- Mr. Sullivan asked if the plan included protection of water supplies from terrorist threats.
- Mr. Murphy responded that it did not, but many issues had been addressed by prior laws to identify and address issues by vulnerability assessments and improvements.
- Mr. Mitchell asked what is meant by regionalization of water.
- Mr. Murphy stated that the State Water Plan does not define this, but the WUCCs will be able to address in the Integrate Report.
- Mr. Villa asked why it is acceptable to use Class B water for drinking water supplies in 48 other states, but not in Connecticut.
- Mr. Lawrence cited concerns with pharmaceuticals and an inability to remove such compounds reliably with conventional water treatment processes. Mr. Lawrence added concern with some green technologies and the quantities of water utilized, such as with fuel cells.

## **8. Integrated Report Discussion Topics Including:**

- **DPH Items of Interest**
- **Presentation of Integrated Report Syllabus and Anticipated Data Requests**
- **Asset Management, Source of Supply Maintenance & Replacement**
- Mr. Murphy reviewed the list of topics and draft schedule for the development of the Integrated Report. The Coordinated Water Supply Plans from each of the WUCCs will ultimately feed into one overall statewide report assembled by DPH.
- Mr. McPhee stated that the statewide document assembled by DPH will be provided cor comments after the three WUCCs complete the Coordinated Water Supply Plan process.
- Mr. Mitchell asked if there will be an issue with redacted information in the Coordinated Water Supply Plans.
- Mr. Lawrence stated that it has been a goal to create documents which will not require redaction, and this goal should continue moving forward.
- Mr. Murphy reviewed a draft Integrated Report module approach for obtaining information and reviewing topics in the Integrated Report moving forward.
- Mr. Lawrence asked if the Integrated Report needed a topic added to discuss water quality concerns. A discussion of water quality issues for large and small systems ensued, including differences in sampling, concerns with backflow and potential issues/evaluation of water compatibility prior to interconnecting systems. There was consensus among members that water quality could be sufficiently reviewed within the existing discussion topics. Additionally, a subcommittee could be formed, if needed, to review and discuss water quality issues.

- Mr. McPhee stated that the WUCC may need to reach out directly to utilities and small systems for more participation to discuss localized water quality/quantity issues within the WUCC.
- Mr. Posthauer offered to reach out to a sample of small system operators to gage issues for the WUCC.
- Mr. Murphy reviewed the needs for additional data and responses from utilities to provide information for the various modules. A discussion ensued of the data needs and best means to collect it.
- Mr. Lawrence state that the intent is to reach out to all water utilities in the WUCC for responses, but this information can be supplemented with the DPH scorecard information for small systems.
- Mr. Villa suggested the use of forms to standardize module responses from water systems.
- Mr. Budris volunteered to assist by setting up online surveys to aggregate responses. In order to best utilize this means of collection. Mr. Lawrence added that for a survey, questions should be kept to a yes/no answer as much as possible.
- Mr. Murphy stated that participation from the 20 or so ESA holders should be manageable.
- Mr. Lawrence stated that additional outreach may be needed to a sample of small systems to obtain information and participation.
- Mr. McPhee offered to look into whether DPH could collect the responses when performing sanitary surveys on water systems.
- Mr. Lawrence asked if the Councils of Government should be included in the data collection/module process to identify/discuss regional issues and stated that the WUCC will need outreach to the COGs at some point during the process.
- Mr. Murphy state that unlike the Water Supply Assessment process, the majority of the data in in the modules is geared to water systems.
- Mr. Murphy asked if any WUCC members would have their staff review and respond to the Integrated Report module questions to test the process. Mr. Lawrence and Ms. Gavrilovic responded that they would have their staff do so.
- There was consensus among members that the WUCC would keep the module document as draft. The officers would develop a letter to go to the members outlining the updated data needed as outlined on page three of the document.
- Mr. Lawrence expressed concern with starting the data collection/module process in summer, due to competing vacation/work schedules.
- Mr. Murphy stated that larger discussion items have been scheduled for later meetings to allow greater participation. Additionally, WUCC members can reach out to other members in their organization to attend meetings, especially if they are experienced in the scheduled topics for discussion.

**9. Other Business**

No items were raised for discussion.

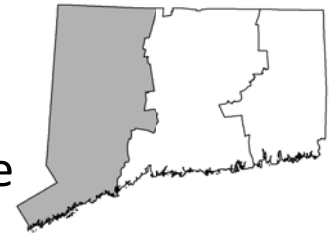
As there was no more business, Mr. Posthauer made a motion to adjourn. Mr. Villa seconded the motion. The motion passed unanimously and the meeting closed at 11:55 AM.

The next Western WUCC Meeting is scheduled for Tuesday July 11<sup>th</sup>, 2017 to be held at the Brookfield Municipal Center at 100 Pocono Road in Brookfield, Connecticut.

Respectfully Submitted,

David Banker, Recording Secretary – Western WUCC

# Western Region Water Utility Coordinating Committee



## Meeting Agenda

June 13, 2017

Location: Brookfield Town Hall

Time: 10:00 a.m. to 12:00 p.m.

Russell Posthauer, Jr., Co-Chair  
russellposthauer@ccaengineering.com  
203-775-6207

Daniel Lawrence, Co-Chair  
DLawrence@aquarionwater.com  
203-362-3055

David Banker, Recording Secretary  
DBanker@themdc.com  
860-278-7850 Ext. 3650

1. Welcome & Roll Call (5 minutes)
2. Review and Approval of May Meeting Minutes (5 minutes)
3. Review of Formal Correspondence (5 minutes)
4. Public Comment (5 minutes)
5. Statement of Confirmation Submissions – Status Update (10 minutes)
6. Preliminary ESA Document & Maps – Discussion of Comments & Vote to Finalize Document & Submit to DPH (30 minutes)
7. State Water Plan (30 minutes)
8. Integrated Report Discussion Topics Including: (30 minutes)
  - DPH Items of Interest
  - Presentation of Integrated Report Syllabus and Anticipated Data Requests
  - Asset Management, Source of Supply Maintenance & Replacement
9. Other Business, if time allows

If the meeting is postponed, the revised meeting date will be Tuesday June 20<sup>th</sup>.

## Banker, David

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**From:** CT DPH WUCC <dphwucc@ct.gov>  
**Sent:** Friday, May 26, 2017 7:31 AM  
**To:** CT DPH WUCC  
**Subject:** Western WUCC Final Recommended ESA Boundaries (draft)

**Importance:** High

Please review the draft Final Recommended ESA Boundaries document at the link below. The document can also be found on the Western WUCC website.

[http://www.ct.gov/dph/lib/dph/drinking\\_water/pdf/westernesa\\_2017-05-25\\_finaldraft.pdf](http://www.ct.gov/dph/lib/dph/drinking_water/pdf/westernesa_2017-05-25_finaldraft.pdf)

Prior to reviewing, please note the following:

- Updated text from the previous draft is shown in **green** text.
- All comments should be directed to the WUCC officers.
- The final draft document, along with any comments and changes received, will be considered for approval at the June 13<sup>th</sup> Western WUCC meeting.