

STATE OF CONNECTICUT

DEPARTMENT OF PUBLIC HEALTH

September 15, 2009

Robert G. Viens, Mayor
Putnam Town Hall
126 Church St.
Putnam, CT 06260

PWS Name: Putnam Water Pollution Control Authority Town: Putnam
PWSID: CT1160011 DWS Project No.: 2009-0063
DWSRF No.: 2009 160011a
Project: Park St. Well Field Expansion
Contracts: Tasks 2 & 3: Sand and Gravel Wells
Task 4: Bedrock Wells
Chemical Feed Facility
Subject: Pre-Bid Construction Contract Approval

Dear Mayor Viens:

The pre-bid construction contract documents submitted by the Putnam Water Pollution Control Authority for the above project were received on 07/23/2009, with revisions from 07/27/2009 to 09/11/2009 inclusive, by the Department of Public Health (DPH). The pre-bid construction contract documents for the contracts above have been determined to contain the necessary advertisement, non-technical and technical provisions to meet Drinking Water State Revolving Fund (DWSRF) requirements contained in Section 22a-482 of the Regulations of Connecticut State Agencies (RCSA).

In order for this project to remain eligible for funding from the DWSRF, the DPH must review post-bid documents and issue a letter of Authorization of Award prior to the Putnam Water Pollution Control Authority awarding any contract. Please complete and submit the attached Authorization to Award Construction Contract Application Checklist to our office, along with the documents listed therein. In addition, please submit a paper copy of the final version of the bid specifications for the contracts above and for Task 1: Test Wells.

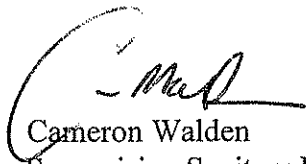


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Nothing contained in this letter shall constitute a commitment by the state to make a project loan to you under the American Recovery and Reinvestment Act of 2009 (ARRA) or the DWSRF program. It is acknowledged that the project appears to meet the Buy American and Davis-Bacon provisions of the ARRA, thus retaining eligibility for those funds.

If you have any questions or wish to discuss the project, please contact Ted Dunn or myself at your convenience.

Sincerely,



Cameron Walden
Supervising Sanitary Engineer
Drinking Water Section

Attachments: Authorization to Award Construction Contract Application Checklist

cc: Ms Patricia Beckenhaupt, Director of Health, Northeast District Dept of Health (w/o att.)
Linda S. Li & DWSRF File
Mary Fuller, DPH (w/o att.)
Karen Sheets, DPH (w/o att.)
Bruce Wallen, DPH (w/o att.)
Sharon Dixon-Peay, OTT (w/o att.)
Natalina Raimondi, DPW Project Manager (w/o att.)
Meg Hooper, DPH Accountability Officer (w/o att.)

State of Connecticut Department of Public Health
Drinking Water State Revolving Fund (DWSRF)
American Recovery and Reinvestment Act of 2009 (ARRA)

ARRA Authorization to Award Construction Contract Application Checklist

Introduction

This document was developed to assist an applicant seeking funds under the Drinking Water State Revolving Fund (DWSRF) program. In order for the Department of Public Health (DPH) to consider a construction project for Authorization to Award, an applicant should have already obtained an approval of pre-bid construction contract documents from the DPH, and as a minimum should satisfactorily complete and submit this application checklist, and provide information as identified or any other supporting documentation that may be warranted.

Notes:

1. An applicant must obtain a written "Authorization to Award" a Construction Contract from the DPH prior to entering into a construction contract.
2. An applicant and their consultant(s) are advised to review and be familiar with Sections 22a-482-2 through 22a-482-4 of the Regulations of Connecticut State Agencies (RCSA) and other Statutory and/or requirements that may be applicable for a specific Public Water System or project, which may not be fully inclusive within this application.

Public Water System and Applicant Information

Project Name: _____
Project Name/Description: _____
Project Address: _____
PWSID Number: _____ PWS Type (select one): ☐ Community ☐ NTNC ☐ TNC
DWSRF ID Number: _____ DPH Project Number: _____
Town: _____
Print Name of PWS Authorized Legal Representative: _____
Title: _____
Address: _____
Phone Number: _____
Fax Number: _____
E-mail Address: _____
Signature of PWS Authorized Legal Representative _____ Date _____

State of Connecticut Department of Public Health
Drinking Water State Revolving Fund (DWSRF)
American Recovery and Reinvestment Act of 2009 (ARRA)

ARRA Authorization to Award Construction Contract Application Checklist

Table I - Post-Bid Construction Contract

Item:	Applicable State Regulation: ¹	Has item been submitted and is complete as required? (Yes, No or NA)
A. Verification of Bid Advertisement:		
i. Copy of actual bid advertisement.	RCSA 22a-482-4(j)(2)(A) & 4(j)(2)(B)	
ii. Verifications of publications of bid advertisement.	RCSA 22a-482-4(j)(2)(A) & 4(j)(2)(B)	
B. Bids		
i. Tabulation of bids comprising the names of all bidders and corresponding bids.	RCSA 22a-482-4(h)(3)(E)	
ii. Indication of lowest qualified bid for which authorization to award is being requested.	RCSA 22a-482-4(h)(3)(B) & 4(j)(2)(H)	
iii. Copy of any bid addendums.	RCSA 22a-482-4(h)(4)	
C. Information on Lowest Qualified Bidder for which authorization to award is being requested:		
i. Name:	RCSA 22a-482-4(h)(3)(A)	
ii. Address:	RCSA 22a-482-4(h)(3)(A)	
iii. Business Phone Number and Email Address:	RCSA 22a-482-4(h)(3)(A)	
iv. Tax Identification Number:	RCSA 22a-482-4(h)(3)(A)	
v. Affirmative Action Policy Statement, EEO-4 Employment Data Form, and other associated documents completed/submitted by the contractor.	RCSA 22a-482-4(f)(2)(B) & 4(p)(2)	
vi. Copy of Contractor's Prequalification Certificate and Update (Bid) Statement (For a project with an estimated cost of greater than \$500,000)	CGS Section 4b-91	
D. Bid Documents for Lowest Qualified Bidder for which authorization to award is being requested:		
i. Copy of Bid Proposal/Form.	RCSA 22a-482-4(h)(4)	
ii. Copy of Minority Business Enterprise/Women's Business Enterprise (MBE/WBE) Clean Water Memo dated July 1, 2008 and Subcontractor Verification Forms, along with respective MBE/WBE certificates.	RCSA 22a-482-4(h)(9)	
iii. Copy of Non-Collusion and Fraud Affidavit.		
iv. Verification of Buy American provision (signed certification and contract language). None of the funds appropriated or otherwise made available by the ARRA may be used for a project for the construction, alteration, maintenance, or repair of a public building or public work unless all of the iron, steel, and manufactured goods used in the project are produced in the United States. Have the requirements of this provision been met? If not, justification must be provided why they could not be met.	Federal citation: American Recovery and Reinvestment Act of 2009 (ARRA) Section 1605	
Miscellaneous:		
v. Estimated starting and completion dates.	RCSA 22a-482-4(h)(3)(C)	
vi. Updated Project Costs Overview & Funding Sources information, signed & dated (refer to p. 5 of the Financial Assistance Application).		

1. Regulations of Connecticut State Agencies (RCSA) and/or Connecticut General Statutes (CGS)
2. Applicant must identify specific pages and corresponding sections within bid documents where item is identified.