**RFP #2021-0901 Component 1: Care Coordination**

**Questions and Answers**

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| **UPDATE:**  The link on page 28 of 56 under A. Budget Summary Instructions, 7. Administrative and General Costs is no longer active. The correct link to the OPM Cost Standards is the following: <https://portal.ct.gov/-/media/OPM/POSCostStandards101816pdf.pdf?la=en> |

1. **Question:** It appears that in the specific RFP (unlike previous RFPs), there is an opportunity for one agency to receive the entire grant sum of $7,092,230 to provide care coordination to the entire state (5 regions). Is this correct?

**Answer:** Yes. The proposer can submit a proposal for one (1) region or for multiple regions, up to all five (5) regions. If the proposer is applying for more than one region, the proposer would need to provide detailed responses for all the RFP requirements specific to each region. See Section I.C.11 Multiple Proposals.

1. **Question:** Can an organization submit a RFP for the region and the statewide contract?

**Answer**: See Section I.C.11 Multiple Proposals. The proposer may submit only one (1) proposal per RFP component. Proposals for Component 1: Care Coordination may include more than one region. Please see the answer to Question 1.

1. **Question:** How is the technical assistance to practices and providers to be different from the TA provided by the ASO?

**Answer:** Section III. C. 5 Technical Assistance. The proposer must describe how they specifically provide assistance to consumers to access health-care and providers to manage complex Children and Youth with Special Health Care Needs.

4. **Question:** Are you requesting a one year budget, one 5 year budget, or five 1 year budgets?

**Answer:**  The proposer must submit five (5) one (1) year budgets. The budget periods should be from July 1 to June 30.

5. **Question:** We are subcontracting a nurse care coordinator from the Population Health Department of Middlesex Health. This is a new position specifically added to work in partnership with us. While technically a (new) hospital employee, this Nurse Care Coordinator will be visiting and providing CC services to the practices in that part of the Region as usual. Does this violate p.4 “Funds cannot be used to pay for or replace hospital or clinical personnel.”?

**Answer:** No, this does not violate the RFP guidelines.

6. **Question:** Can you publish a list of any entity who has submitted a Letter of Intent for the care coordination component, and the region they are applying for?

**Answer:** No. As noted in Section I.C.7. a Letter of Intent (LOI) is recommended, not required by this RFP.

Per Connecticut General Statutes Sec. 1-210(b)(24). Access to public records. Exempt records.

(b) Nothing in the Freedom of Information Act shall be construed to require disclosure of:

(24) Responses to any request for proposals or bid solicitation issued by a public agency or any record or file made by a public agency in connection with the contract award process, until such contract is executed or negotiations for the award of such contract have ended, whichever occurs earlier, provided the chief executive officer of such public agency certifies that the public interest in the disclosure of such responses, record or file is outweighed by the public interest in the confidentiality of such responses, record or file.

7. **Question:** The Table of Contents identifies “References” as required Appendix but there appears to be no mention of References elsewhere in the RFP. Can you detail how many references should be submitted, what the nature of the references should be, and whether it should be contact information for someone, a letter submitted from that reference, or in some other format?

**Answer:** No references are required for this RFP. If provided, the references would be a part of the appendices and not included in the page count. Please refer to page 24 of 56, Section IV.H.d.

8. **Question:** Can you release the names of the agencies who submit an LOI and for what region they submit an LOI for prior to the submission deadline for the RFP?

**Answer:** No. Please see answer to question 6.

9. **Question:** The Proposal Outline asks for References in H. Appendix d. Are these Letters of Support or just the names and contact information of those who would provide a reference? How many are desired? If just names, are you also looking for Letters of Support? This is not mentioned in the Outline.

**Answer:** No references or Letters of Support are required for this RFP. If provided, they would be a part of the appendices and not included in the page count. Please refer to page 24 of 56, Section IV.H.d.

10. **Question:** Are the expected funding available each year for the service regions negotiable for additional funds?

**Answer:** No. The annual allocations for each service region that are identified on page 3 are for the maximum amounts available.

11. **Question:** How has the annual allocations of funding for each service region been established?

**Answer:** The annual allocations of funding for each service region are based upon population.

12. **Question:** Does supporting documentation need to have original signatures? (Notification to bidders, workforce analysis, non-discrimination certificate, gift and campaign cert, etc.)

**Answer:** Yes. One original signature for each document is required for the proposal.

13. **Question:** Is the “original” signature for proposal meant just for the cover sheet for the proposal and not necessary for the supporting documentation as listed in Q12 above?

**Answer:** No. Please see answer to question 12.

14. **Question:** With the program being flat funded, what is the expectation on number/percentage increase of CYSHCN that receive coordination?

**Answer:** Contract requirements will be based on fulfilling the Scope of Services referenced on pages 20 and 21.