



## Vaccine Equity Partnership Funding (VEPF) Program

Info Session for Local Health

1



## Agenda

- Vaccine Equity Partnership Funding (VEPF) Application Components
- Collaborating with state-contracted campaign & outreach services
- VEPF program timeline, submission, and awards
- Performance measurement and reporting requirements
- Live Q&A

2



- A community-driven effort to ensure COVID vaccines reach communities of color and vulnerable populations
- Local Health Departments/Districts (LHDs) orchestrate Equity Partnership activities, to be rolled out immediately upon receipt of funding, with at least 1 provider and 1 community group equity partner



3



- **Funding**  
Rapid grant funding for Local Health Departments and community organizations  
*Details follow*
- **Campaign & outreach support**  
Canvassing, calling and mobile vaccine clinics
- **Help & support**  
Support for local execution, data and analytics support, peer-to-peer learning, and expert advice



4

 **VEPF Applications:** Required components of qualifying LHD equity partnership applications

1 VEPF Narrative Responses    2 Workplan with Activities and Outputs    3 Letters from Equity Partners    4 Detailed Budget and Justifications

*Funding will be made available to all Local Health Departments who submit a qualifying application*



5

**1 VEPF Narrative Responses**

- ✓ Describe targeted communities
- ✓ Describe circumstances / barriers facing those communities
- ✓ List chosen equity provider and community group partners
- ✓ Justify partner choices (e.g., expertise, past performance)
- ✓ Name the Equity Partnership Coordinator

*Full questions in the Application Guidance packet*



6

**2 Workplan with activities and outputs**

**Workplan requirements:**

- Lay out the planned activities over a maximum 4-month timeframe (May-August)
- Indicate which partners will complete different activities, and how the activities will be coordinated
- Report on a small, targeted number of outputs
- See Appendix 1 for examples and activity categories



7

**3 Equity partner letters**

**Equity partners:**

- At least 1 provider and at least 1 community group
- Can be any organization that is a registered business (including for- and non-profit entities) in the state of CT
- The partners must provide a letter in support of the application





8

## 4 Detailed Budget with Justifications

### Budget Excel template:

- The Budget Excel template provided to you has 6 budget categories
  - Salary and wages, fringe benefits, supplies, contractual, equipment, and other
- Must include breakdown of contractual funding to equity partners
- Template contains built-in formulas to automatically calculate your budget for user ease

*Template example: budget components sum automatically to give a Total Grant Request*

	5/01/2021-8/31/2021
Salary and wages	\$0
Fringe	\$0
<b>Total Salary</b>	<b>\$0</b>
Supplies	\$0
Contractuals	\$0
Equipment	\$0
Other	\$0
<b>Total Direct</b>	<b>\$0</b>
<b>Total Indirect</b>	<b>\$0</b>
<b>Total Grant Request</b>	<b>\$0</b>



9

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10

# Grossman Solutions and Griffin Health



11

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12

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## VEPF program timeline

Activity	Mar										Apr													
	29	30	31	1	2	5	6	7	8	9	12	13	14	15	16	19	20	21	22	23	26	27	28	29
Introductory VEPF program letter released to LHDs											March 31													
LHD informational session and release of VEPF application guidance documents											April 5													
Work with equity partners to prepare application; consult DPH for technical guidance																								
LHDs submit note expressing interest in applying for VEPF program											April 9													
LHD applications due to DPH											April 15													
DPH application review																								
Grant awards announced to LHDs											April 23 – W/o April 26													
Contracts drawn between DPH and LHDs; Equity partnership projects begin																								
LHDs send acknowledgement of award to DPH																								

*VEPF projects should run through the end of August 2021*

13

**DPH**  
Connecticut Department of Public Health

## VEPF vs General COVID Relief Funding

**\$33.3M for Local Health Departments/Districts**

<b>Vaccine Equity Partnership Funding (VEPF)</b> <ul style="list-style-type: none"> <li>• Requires application</li> <li>• Non-competitive funding</li> </ul>	<b>Base funding for all local health departments</b> <ul style="list-style-type: none"> <li>• No application required</li> <li>• Distributed on a per-capita basis</li> </ul>
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14

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## Submission, review, and awarding process

<b>Submission</b>	<b>Review and awarding</b>
<ul style="list-style-type: none"> <li>• LHDs intending to apply should notify <a href="mailto:DPH.VEPFInbox@ct.gov">DPH.VEPFInbox@ct.gov</a> by this Friday, April 9<sup>th</sup></li> <li>• Technical Assistance for completing applications will be available from DPH</li> <li>• Final submission should be submitted by Thursday, April 15<sup>th</sup> to <a href="mailto:DPH.VEPFInbox@ct.gov">DPH.VEPFInbox@ct.gov</a></li> </ul>	<ul style="list-style-type: none"> <li>• Applications will be reviewed by a multi-disciplinary DPH committee</li> <li>• Eligible recipient may be contacted post review with changes/recommendations on workplan</li> <li>• Notice of Awards will be announced starting April 23, 2021 and through the end of April via <a href="mailto:DPH.VEPFInbox@ct.gov">DPH.VEPFInbox@ct.gov</a></li> </ul>

15

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16



## Performance measurement and reporting

- Monthly fiscal reports and progress reports timeline

Monthly Report Period Schedule	Date of Report Submission
May 1-31 <sup>st</sup> 2021	June 30 <sup>th</sup> , 2021
June 1-30 <sup>th</sup> 2021	July 31 <sup>st</sup> , 2021
July 1-31 <sup>st</sup> 2021	August 31 <sup>st</sup> , 2021
August 1-31 <sup>st</sup> 2021	September 30 <sup>th</sup> , 2021

- Monthly peer-to-peer learning meetings facilitated by DPH, sharing milestones and learnings

17

17



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18