

Training Instructions

Supporting Documents: PowerPoint Presentation and Resource Guide

The U.S. Department of Education (ED) Office of Safe and Healthy Students (OSHS) and the Readiness and Emergency Management for Schools (REMS) Technical Assistance (TA) Center is pleased to provide an updated version of its Advanced Topics training module on **Incorporating Infectious Disease Planning into a School Emergency Operations Plan**. In this 60-minute training module, the Hazard-Specific Annex on Infectious Diseases is defined and described. An overview of the functions and recommended contents of the Annex is provided along with the concrete steps for integrating the development of the Annex into the recommended six step planning process for developing a high-quality school emergency operations plan (EOP), including the use of Functional Annexes. These might include the Communications and Warning, Continuity of Operations (COOP), and Public Health, Medical, and Mental Health Functional Annexes. The training concludes with a prompt for audience members to apply the strategies included in the training to infectious disease planning in their own schools and districts.

The target audience for this training includes anyone who may have a role in creating or enacting an Infectious Diseases Annex, and/or anyone who participates in the school EOP planning process, including state and school district emergency planning officials, school staff, community partners, and first responders.

Please use the materials provided in this package and follow the steps below to help train personnel at your school site on this important topic.

- Read through the training presentation and speaker notes.
- Review the additional resources.
- Identify the personnel at your site who would benefit from learning more about this topic.
- Set aside 60 minutes to train these personnel.
- Allow time at the conclusion of the training to discuss how to integrate the lessons learned into your school EOP and the planning process.

The contents of this package were developed under a contract from the United States Department of Education, and you should not assume endorsement by the Federal government.