Date: March 9, 2020

To: All Connecticut Long Term Care Mutual Aid Plan (LTC-MAP) Members

From: Deputy Commissioner Heather Aaron, MPH, LNHA

Subject: TIME SENSITIVE – COVID-19 Response Updates and Request from CT DPH for all LTC-MAP Members to Update Supplies and Vendors on the LTC-MAP Website

Dear Colleagues,

The Connecticut Department of Public Health is reaching out to our long term care community as we continue our COVID-19 preparedness efforts. As part of our planning process, we are requesting that all LTC-MAP plan members immediately update supplies and vendors on the LTC-MAP website.

We also want to remind you that all Long Term Care Facilities should continue to report outbreaks in accordance with the CT DPH Reportable Disease Regulations at [https://dphfisewvents.ct.gov](https://dphfisewvents.ct.gov) and to CT epidemiology. Please review the following memo from CT DPH Commissioner Coleman-Mitchell dated February 5, 2020:

**Change to the List of Reportable Diseases, Emergency Illnesses and Health Conditions and the List of Reportable Laboratory Findings**

**Immediate Supply and Vendor Reporting Request:**
As part of the Connecticut Department of Public Health’s (DPH) response to COVID-19, we are working to develop situational awareness of personal protective equipment (PPE) supplies within healthcare settings and vendors used, specifically in all CT nursing homes. We are aware that it’s difficult at this time to obtain PPE through the open market and it is important for us to know the current supply levels and consumption rates.

We are requesting all CT LTC-MAP members to update the following supplies and vendors on their facility page on the LTC-MAP website [www.mutualaidplan.org/ct](http://www.mutualaidplan.org/ct). For this task, you will need to login with a username and password. We ask that all members enter the requested information by Friday, March 13, 2020, 5:00 PM.
Supplies Tab
- PPE – Respiratory Protection: Surgical Masks
- PPE – Respiratory Protection: N95 Masks
- PPE – Fluid Barriers: Nitrile Gloves
- PPE – Fluid Barriers: Latex Free/Vinyl Gloves
- PPE – Fluid Barriers: Isolation Gowns
- PPE – Fluid Barriers: Eye Shields/Face Shields/Goggles

Vendors Tab
- Cleaning / Cleaning Supplies
- IV Solutions
- Medical Surgical Supplies
- Personal Protective Equipment (PPE)
- Pharmaceuticals
- Pumps (Feeding, IV, PCA, etc.)
- Waste Removal - Regulated Medical

NOTE: At this time, we are not activating the Long Term Care Mutual Aid Plan (LTC-MAP) and you are not required to complete emergency reporting as we traditionally do for an emergency incident. We are requiring that all nursing homes go to www.mutualaidplan.org/ct, login and update the supplies and vendors as listed above.

Webinar
To assist LTC-MAP members with completing the supply and vendor assessment, we will be providing a webinar on **Wednesday, March 11, 2020 at 9:00 AM**. We will record the webinar for those that are unable to attend.

Meeting link: https://jensenughes.webex.com/jensenughes/j.php?MTID=m655ee8ebb981b2516cc0669a859059ba
Meeting Passcode: 79319521
Join by phone: 1-877-668-4493 Call-in toll-free number (US/Canada)
Attendee access code: 793 195 21

Finally, should you need any assistance with the LTC-MAP website (username, password, assistance with entering data, etc.), please contact:

Kim Joyce, MAP Coordinator
RPA, a Jensen Hughes Company
(860) 793-8600
kim.joyce@jensenHughes.com

Andy McGuire, CT LTC-MAP Program Manager
RPA, a Jensen Hughes Company
(860) 793-8600
Andrew.mcguire@jensenHughes.com