HEALTHCARE QUALITY AND SAFETY BRANCH

BLAST FAX 2020-34

TO: All Hospitals
FROM: Commissioner Renée D. Coleman-Mitchell, MPH
CC: Deputy Commissioner Heather Aaron, MPH, LNHA
     Barbara Cass, RN., Branch Chief, Healthcare Quality and Safety Branch
     Donna Ortelle, Section Chief, Facility Licensing and Investigations Section

DATE: April 8, 2020
SUBJECT: Instructions on how to Update COVID-19 Data for Hospitals

The following instructions are how to Update COVID-19 Data for Hospitals on the Department of Public Health’s website https://dphflisevents.ct.gov/
How to Update COVID-19 Data for Hospitals

- Go to the website at [https://dphflisevents.ct.gov/](https://dphflisevents.ct.gov/) and click on the tab “Adverse Events Hospitals and Surgical Centers”

- Use your login information that you normally use

- Click on the COVID-19 Reporting tab

- Then click on the Tab “Initiate Daily COVID-19 Reporting”
- A screen like this will appear. Be sure to fill out all the requested data. The boxes with the * are required fields.

**General Information**

- Facility Name: [Facility Name]
- Date of report: 4/6/2020
- Total daily census:
- Total residents hospitalized:

Are there any issues in your facility that you would like to discuss with DPH?  Yes ☐ No ☐

**Resident Information**

- Do any residents currently have symptoms of fever, cough, or shortness of breath?  Yes ☐ No ☐
- Do any residents currently have pneumonia?  Yes ☐ No ☐

**Staff Information**

- Are there any staff in your facility with suspected or confirmed COVID-19 infections?  Yes ☐ No ☐

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