





Setting up Two-Step Verification

without creating a myconneCT username. Available forms to file non-logged on include: Attorney Occupational Tax, Estate and Gift Tax, and Controlling Interest Tax. For other returns and filing options, login with your Connecticut Registration Number.

- New Business/Need a CT Registration Number?
- > Make a Bill Payment
- > File Returns/Extension

without logging in. Click on a link below for more options. DRS recommends you create a username for all filing transactions.

- Make a Bill Payment, Estimated Payment, or Return Payment
- File Returns/Taxes
- > File an Extension
- > Where's my Refund?
- > Upload Earned Income Tax Credit (EITC) Documents
- > File your Earned Income Tax Credit (EITC) Protest
- View Tax Calculators





> Taxpayer Service Center Homepage (TSC)

Electronic Filing

> EITC Information

myCTREC - Connecticut Real Estate Conveyance Tax





The data you see in this tutorial is completely fictitious. It was made for instructional purposes only. Any resemblance to a real person or business is completely coincidental.





You have the option to set up two-step verification for **myconneCT**. Two-step verification is a security measure that requires you to provide both your password and a unique verification code each time you log in to the portal. Based on how you set up two-step verification, this code can be sent to your phone number, email address, or an authentication application.











Enter your username and password. Click Log In.

> EITC Information

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< Home

File and pay your taxes online!

Protect your myconneCT profile with two-step verification

Two-step verification is used to better protect your myconneCT profile. Once we have it setup you'll be asked to provide a unique security code to verify your identity each time you log in.

Text Message Receive security codes by text message. Add Phone Message and data rates may apply. To stop receiving SMS messages, remove your number above. Don't want to use two-step verification? Disable	Email Receive security codes by email. Add Email	 Authentication App Use an authentication app, such as Google Authenticator, to get security codes. Set Up
		Cancel Confirm
	DRS Home CT.gov Home CT.gov Business Feedback/Questi	ons

If you're logging in to myconneCT for the first time, you will be presented with the option to immediately set up two-step verification. Select the two-step verification type you wish to use, then click **Confirm**.

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< Two-Step Verification Setup

A security code	will be sent via tex	t message when try	ing to log in. Message and data	rates may apply.			
Vhat phone nu	mber would you lil	ke to use?					
Country	Phone N	* Number	Carrier *				
USA	✓ Require	ed	Required	~	1		

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If you have selected the *Text Message* option, enter your phone number and service carrier. Click **Save**.





< Two-Step Verification Setup

⊠ Add Email					
A security code will be sent via email when trying to log in. Add	no-reply@ct.gov to your emai	l whitelist to prevent	security codes going to your junk folder.		
What email address would you like to use?					
Email *					
Required					
				Cancel	Save
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If you have selected the *Email* option, enter your email address. Click **Save**.





< Two-Step Verification Setup

myconne CT

Set Up Authentication App

Instead of waiting for text messages or emails, get your myconneCT security codes on your device. Any time-based one-time password (TOTP) app, such as Google Authenticator, can be used.

Scan the QR code or enter the key below manually into your authentication app to get started.



Can't scan it? Enter this key in your authenticator app instead (spaces not required).

BW5K WYNE ZJDA 6LXS

Cancel Save

If you have selected the *Authentication App* option, open the authentication application on your cell phone. Scan the QR code. Follow the instructions provided by the authentication application. Click **Save.**

Note: The authentication application must be downloaded to your cell phone before this step can be completed.



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< Two-Step Verification Setup

☑ Verify Security Code			
An email with your myconneCT security code was sent to example@email.com. If you don't see the message, check your junk folder for an email from no-reply@ct.g	ov.		
Security Code * Required			
Didn't receive your security code? Resend			
	Cancel	Confirm	
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Enter the security code sent to your cell phone, email address or authentication application. Click **Confirm.**



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To change the two-step verification method, click **Manage My Profile**.

MOE'S TAVERN 100424293000 293 MAIN ST HARTFORD CT 06106-1818 Summary Action Center ¹² Se	ttings More		Welcome, Moe Smith You last logged in on Tuesday, Jul 19, 2022 2:11:09 PM Manage My Profile 0
Filter			
Alcohol Floor Tax MOE'S TAVERN 2156 MAIN ST HARTFORD CT 06120-2341	Account Balance \$0.0	ount t ID: 0108828972 DO	 View/File Returns and View Period Detail Make a Payment
Alcoholic Beverages Tax MOE'S TAVERN 2156 MAIN ST HARTFORD CT 06120-2341 Action Center Items	Retu Monthl Due 01-7	rn Period Ending On 30-Jun-2022 ^{y Filer} Aug-2022	> File Now
	Account Balance \$0.0	ount t ID: 0108796204 DO	 View/File Returns and View Period Detail Make a Payment





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From the Security panel, locate the Two-Step Verification section. Click **Change Two-Step Verification Settings** to select a different verification method. If you wish to disable two-step verification, you can do so from here.





<u>Click here</u> for more tutorials!

> Apply/Renew Tax Exemption Form

> File Returns/Extension

- > Where's my Refund?
- > Upload Earned Income Tax Credit (EITC) Documents
- > File your Earned Income Tax Credit (EITC) Protest
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