

**DPH RFP #2024-0901**

**Special Supplemental Nutrition Program for Women, Infants, and Children  
(WIC) Program  
RFP Questions and Answers**

**1. Do we need to name proposed subcontractors? Or is it ok to apply with subcontractor TBD?**

Proposers should use their judgement to determine if they want to name subcontractors in their proposal. If a subcontractor will be used in the proposed program, the Proposer should refer to the requirements outlined in Section D. Main Proposal Submission Requirements for details.

**2. Can letters of support be from other departments within the proposers agency?**

Letters of support can come from many sources, either within or outside of the Proposer's agency, to demonstrate collaborations toward providing WIC services. A letter of support from partner provider organizations to verify that WIC participants have access to health care services must be included for proposals that are not from hospitals or health centers, as outlined on page 5 of the RFP under Minimum Qualifications Requirements.

**3. How specific do we need to be about justification of supplies? Do you need an approximate list with prices or will a generic list do (i.e., Supply costs cover general office supplies (paper, pens, folders, tape, stapes, etc) and nutrition and breastfeeding education materials and aids.).**

Proposers must provide an explanation for each line item listed on the budget summary. This must include a detailed breakdown of the components that make up the line item and any calculations used to compute the amount.