

Ordering a New Annual Indivisible Permit:

*****IMPORTANT: Turn off your internet browser's pop-up blocker before proceeding*****

- 1) Visit the CT DMV Motor Carrier Services Portal home page at <https://cvportal.ct.gov>
 - If you are a new user, select the "New Account" button and complete the required information for establishing an account (proceed to step 2)
- 2) Select the "Login" button, enter your username and password and log in
- 3) Select the "View/Apply for Oversize/Overweight Permit" button
- 4) You will now be transferred to the Department of Transportation permitting site, CT-Connect
- 5) On the left side of page under the New Application section, select "Annual Indivisible Permit"
- 6) Enter all required vehicle information including the manufacturer's gross axle weight rating for all axles
- 7) Upload a copy of your truck and trailer registrations: Select the "Application Attachments" section at the bottom of the application, select the "Browse File" button, find and select the registrations saved to your computer, then select the "Upload" button.
- 8) Select the "Continue" button to proceed through to the end of the application and authorize payment
- 9) Select the "Submit" button and enter your credit card information on the next screen
- 10) Submit the application
- 11) After the permit office reviews your application, you will be issued an Annual Indivisible Permit ID#

Route Authorization:

After issuance of an Annual Indivisible Permit ID #, a Route Authorization for each trip is required. To order a Route Authorization:

- 1) Log in to CT-Connect using steps 1-4 above
- 2) Select the My Queue link at the top of the page
- 3) Set the "Search By" dropdown box to "Permit ID" and enter your Permit ID # in the "Permit ID" box to the right then select the "Search" button
- 4) You will see your annual permit information on a line below. Click and highlight the row then select the "Route Authorization" button at the bottom of the screen
- 5) Complete all required fields in the Route Authorization and submit for review